

Transfer Elective GenEd Review Workflow

Beginning October 15th, 2020, the Transfer Reevaluation Petition, Revised Google Form is no longer available.

Please follow the steps below to complete the new Transfer Elective GenEd Review Workflow.

- Log in to **TUPortal**
- Click **Advising Tools** Tab
- Under **My Worklist** click **New Request**
- Select **Transfer Elective GenEd Review**

- The Transfer Elective GenEd Review page will open. Under **Request Tools** select “**Enter Student TUID**” and enter the student’s TUID number to begin the workflow.