

SFF Activity Calendar

Summer I 2019				
	4 Weeks Session A (4A)	6 Weeks	4 Weeks Session B (4B)	Rome (6wk)**
Instructor emails	Thursday, May 30, 2019	Monday, June 10, 2019	Monday, July 1, 2019	Thursday, June 6, 2019
	Wednesday, June 5, 2019	Monday, June 17, 2019	Monday, July 8, 2019	Thursday, June 13, 2019
Student emails	Monday, June 3, 2019	Thursday, June 13, 2019	Wednesday, July 3, 2019	Monday, June 10, 2019
	Thursday, June 6, 2019	Monday, June 17, 2019	Monday, July 8, 2019	Thursday, June 13, 2019
	Friday, June 7, 2019	Thursday, June 20, 2019	Wednesday, July 10, 2019	Monday, June 17, 2019
	Monday, June 10, 2019	Friday, June 21, 2019	Thursday, July 11, 2019	Wednesday, June 19, 2019
		Monday, June 24, 2019		Friday, June 21, 2019
e-SFF Closed at 8:00 AM (EST)	Tuesday, June 11, 2019	Tuesday, June 25, 2019	Friday, July 12, 2019	Sunday, June 23, 2019
<i>Final Exams</i>	N/A	N/A	N/A	
<i>Grading Period</i>	5/17 - 6/13	6/4 - 6/27	6/28 - 7/14	6/9 - 7/1
<i>Last day of class</i>	6/10/2019	6/24/2019	7/11/2019	6/27/2019
Last day to withdraw	5/28/2019	6/3/2019	6/27/2019	6/8/2019
<i>Move courses into production by:</i>	5/29/2019	lock down Summer I 6/4/19		

**Rome closes at 2:00 PM

Summer II 2019					
	Japan (10wk)*	12 Weeks	4 Weeks Session A (4A)	6 Weeks	Rome (4wk)**
Instructor emails	Monday, July 8, 2019	Tuesday, July 23, 2019	Tuesday, July 30, 2019	Tuesday, July 23, 2019	Monday, July 8, 2019
	Monday, July 15, 2019	Wednesday, July 31, 2019	Monday, August 5, 2019	Wednesday, July 31, 2019	Monday, July 15, 2019
Student emails	Wednesday, July 10, 2019	Friday, July 26, 2019	Friday, August 2, 2019	Friday, July 26, 2019	Tuesday, July 9, 2019
	Tuesday, July 16, 2019	Tuesday, July 30, 2019	Monday, August 5, 2019	Tuesday, July 30, 2019	Thursday, July 11, 2019
	Thursday, July 18, 2019	Thursday, August 1, 2019	Wednesday, August 7, 2019	Thursday, August 1, 2019	Monday, July 15, 2019
	Monday, July 22, 2019	Monday, August 5, 2019	Friday, August 9, 2019	Monday, August 5, 2019	Wednesday, July 17, 2019
	Tuesday, July 23, 2019	Thursday, August 8, 2019		Thursday, August 8, 2019	
e-SFF Closed at 8:00 AM (EST)	Wednesday, July 24, 2019	Friday, August 9, 2019	Monday, August 12, 2019	Friday, August 9, 2019	Thursday, July 18, 2019
<i>Final Exams</i>	7/25 - 7/31				
<i>Grading Period</i>	7/24 - 8/2	6/28 - 8/11	7/27 - 8/13	7/19 - 8/11	7/10 - 7/22
<i>Last day of class</i>		8/8/2019	8/10/2019	8/8/2019	7/19/2019
Last day to withdraw	7/5/2019	6/27/2019	7/26/2019	7/18/2019	
<i>Move courses into production by:</i>	7/7/2019			lock down Summer II 7/19/19	

*Japan closes at 9:00 PM

**Rome closes at 2:00 PM

SFF open for instructors: confirm courses loaded and prepare optional items

SFF open for students (students will not have access to the e-SFF website before this date)

SFF liaisons should verify course and instructor information for courses that are to be included in the University's e-SFF administration before the last day to withdraw. Make any corrections directly in Banner Send IRA an email with confirming that you've completed your school/college review. Schools/Colleges will assume responsibility for instructor and student communication for any date set outside this administration schedule.

IRA will move courses into production (SFF database) by the dates specified above. It is imperative that course data is checked/confirmed before this date and before Banner access is locked down.