

**Instructions:** Complete this form and return it to the dean's office of your school/college. Please note that schools and colleges have authority to grant a maximum extension of 1 year for a master's degree. Requests for additional time must be approved by the Dean of the Graduate School.

**SECTION I: STUDENT INFORMATION**

Name (Last, First and Middle)		TUid	
Current Mailing Address (including City, State and Zip Code)			
Home Telephone ( ) -		Temple E-mail	
School/College	Program	Degree	Semester/Year of Admission

**SECTION II: STUDENT STATUS**

Have you completed your coursework?  Yes, in \_\_\_\_\_  No, anticipated in \_\_\_\_\_  
MONTH/YEAR MONTH/YEAR

**SECTION III: STATEMENT OF EXTENSION**

I am requesting an extension through <input type="checkbox"/> Fall _____ <input type="checkbox"/> Spring _____ <input type="checkbox"/> Summer _____ . <small>YEAR YEAR YEAR</small>
My rationale is:

**SECTION IV: APPROVAL SIGNATURES**

Student			Date / /
Advisor	Campus Telephone	Temple E-mail	Date / /
Department/Graduate Chair	Campus Telephone	Temple E-mail	Date / /
College Associate/Assistant Dean	Campus Telephone	Temple E-mail	Date / /

**SECTION V: GRADUATE SCHOOL APPROVAL (required only if 1-year extension by school/college is exceeded)**

<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Signature of the Dean	Date / /
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**Approval cannot be assumed. You will be notified of the decision.**