Undergraduate Request to Re-enroll to Temple University  
(Revised Spring 2017)

This form must be submitted by the following deadlines; requests received after these deadlines will be reviewed for the following semester:
For Fall Return – August 1  For Spring Return – December 1  For Summer Return – April 1

<table>
<thead>
<tr>
<th>TUId:</th>
<th>Name:</th>
<th>Birthdate:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(9xxxxxxx)</td>
<td>Last</td>
<td>First</td>
</tr>
<tr>
<td>Address of Legal Residence:</td>
<td>How long at this address?</td>
<td></td>
</tr>
<tr>
<td>Number and Street</td>
<td>City</td>
<td>State</td>
</tr>
<tr>
<td>Telephone:</td>
<td>Alternative Email (non-Temple)</td>
<td></td>
</tr>
<tr>
<td>(Home)</td>
<td>(Cell)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Last attended:</th>
<th>Enrolling for: Fall</th>
<th>Spring</th>
<th>Sum I</th>
<th>Sum II</th>
<th>20</th>
<th>Campus: Main</th>
<th>Ambler</th>
<th>Health Sciences</th>
<th>TUJ</th>
</tr>
</thead>
</table>

| Anticipated Graduation Date (check one): January | May | August | 20 | not known |

Are you currently in military service assigned to active duty at a Pennsylvania Military Installation? Yes No (If you are the spouse for dependent of a military person assigned to active duty at a Pennsylvania Military Installation please indicate): Spouse Dependent

<table>
<thead>
<tr>
<th>College/Major/Campus within Temple University in which you plan to enroll now:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Review <a href="http://bulletin.temple.edu/">http://bulletin.temple.edu/</a> for Academic Programs)</td>
</tr>
</tbody>
</table>

If this is a CHANGE of College/Major/Campus. Please indicate previous program here:

<table>
<thead>
<tr>
<th>College</th>
<th>Major/Program</th>
<th>Campus</th>
<th>Dates:</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
</table>

**Note:** If you are changing to another school/college within Temple University or have not enrolled for a considerable length of time, you may be contacted by the new college for an interview or information session to verify your qualifications, to ensure your understanding of the requirements and to discuss the upcoming registration requirements. Once approved, you will be notified when you are able to register.

**PLEASE NOTE:** Re-enrolled/Re-instated students must follow the most current University, School/College and major requirements upon their return. Approval to return will not be considered until financial, academic and/or medical holds have been cleared; holds must be cleared by the application deadline.

Have you attended another institution since your last semester at Temple University? If so, please complete the following:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Dates of enrollment</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Institution</th>
<th>Dates of enrollment</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Institution</th>
<th>Dates of enrollment</th>
</tr>
</thead>
</table>

Official transcripts will be required prior to your return. If you have attended more than two school/colleges/universities, please list on a separate page.
Briefly explain the reason(s) you have not attended Temple recently. Please note:

- If you did not attend for health reasons, you may be asked to submit documentation from your health professional verifying that you are medically cleared to return to school
- If you were facing academic troubles when you last attended Temple, please explain why you now feel that you can successfully resume your academic work

Have you ever been found responsible for a disciplinary violation at any higher educational or post-secondary institution you have attended, whether related to academic misconduct or behavioral misconduct, that resulted in a disciplinary action?

Yes ☐ No ☐

Have you ever been adjudicated guilty or convicted of a misdemeanor or felony?

Yes ☐ No ☐

If you answered “yes” to either question, please explain on a separate sheet of paper the incident(s), date(s) or occurrence and resolution of the incident(s) (fine, suspension, probation, etc.).

ALL APPLICANTS, please read the following and sign:

I understand that withholding information requested on this application or giving false information may make me ineligible to return to the University or subject to disciplinary action, including expulsion. With this in mind, I certify that the above statements are correct and complete. I understand the individual colleges may have specific rules regarding my ability to return or how my previous credits apply toward a current Temple degree. I understand that late applications to re-enroll may not be accepted for the next term.

Temple University reserves the right to request documentary evidence in support of your claim of legal residence. Under penalty of forfeiting my eligibility to return to Temple University, I certify that the entries made on this Statement of Legal Residence are correct and complete.

I have read the policies related to re-enrollment, including the option for Academic Forgiveness and will follow up with my academic advisor during my initial meeting: [http://bulletin.temple.edu/undergraduate/academic-policies/academic-forgiveness/](http://bulletin.temple.edu/undergraduate/academic-policies/academic-forgiveness/) and [http://bulletin.temple.edu/undergraduate/academic-policies/leave-absence/](http://bulletin.temple.edu/undergraduate/academic-policies/leave-absence/)

Student’s Signature: _________________________________ Date: ______________

- OFFICE USE ONLY -

Cum GPA: _______ Last semester GPA: ______ Warning: ______ Probation: ______ Dismissal: _______ RAP CODED NEEDED: YES ☐ NO ☐

LOA Expired: _______ Academic Forgiveness Petition Initiated: _______ Change of Residency: __________ (send form to OUR)

PENDING: Transcript needed: _____ Transfer Credit Evaluation:_____ Medical clearance needed:_____ Interview with advisor needed:_____ Curriculum review needed:_____

Must clear financial holds prior to re-enrollment: ___________________________ Other holds: ___________________________

APPROVED: ___________________________ Date: __________ Matric Term: ___________ Catalog Term: ________

DENIED: ______________________________ Date: __________ Referred to: __________________

Comments: _______________________________

Dean’s Designee /Authorized Signature: ___________________________ Date: __________ Workflow sent: __________ Residency form sent: __________
Please print out and fax your Undergraduate Request to Re-enroll to Temple University to the school in which you plan to enroll. You may also call the School/College Advising office for an alternate submission method if you do not have access to a fax machine. Once your petition is received, you will be notified of your next step.

Amher Campus Majors
FAX: 267-939-9255
PHONE: 267-468-8242
http://www.temple.edu/ambler/advising/
http://bulletin.temple.edu/undergraduate/boyer-music-dance/#advisingtext
http://www.temple.edu/education/services/index.html
https://engineering.temple.edu/department/center-academic-advising-student-affairs

Boyer College of Music and Dance
FAX: 215-204-4957
PHONE: 215-204-8301

College of Education (Main)
FAX: 215-204-4383
PHONE: 215-204-8011

College of Engineering
FAX: 215-204-6936
PHONE: 215-204-7800

College of Public Health*
cphadvising@temple.edu
PHONE: 215-204-5200
https://cph.temple.edu/about/student-resources/student-advising

College of Liberal Arts (Main)*
claaac@temple.edu
PHONE: 215-204-7971
http://www.cla.temple.edu/advising/

College of Science and Technology (Main)*
cstadv@temple.edu
PHONE: 215-204-2890
http://cst.temple.edu/students/advising-and-student-services

School of Theatre, Film, & Media Arts*
tfmaadv@temple.edu
PHONE: 215-204-2227
http://tfma.temple.edu/fma/undergraduate/advising

Fox School of Business and Management (Main)
FAX: 215-204-2265
PHONE: 215-204-7672
http://www.sbm.temple.edu/advising/

Fox School of Business and Management (Amher)
FAX: 267-468-8255
PHONE: 215-204-8242

Klein College of Media and Communication (Main)
FAX: 215-204-6641
PHONE: 215-204-5273
http://smc.temple.edu/undergraduate/advising/

Division of Architecture and Environmental Design (Amher)
FAX: 267-468-8255
PHONE: 267-468-8242
http://ambler.temple.edu/academics/advising-and-support

School of Social Work*
cphadvising@temple.edu
PHONE: 215-204-5200
https://cph.temple.edu/ssa

School of Tourism and Hospitality Management
FAX: 215-204-8705
PHONE: 215-204-1754

Tyler School of Art (Admissions)
FAX: 215-777-9191
PHONE: 215-777-9090
http://tyler.temple.edu/undergraduate-admissions/

University Studies (Main)*
dus@temple.edu
PHONE: 215-204-2500
http://www.temple.edu/vpus/arc/

Temple University – Japan Campus*
aac@tuj.temple.edu
PHONE: 03-5441-9800
http://www.tuj.ac.jp/undergrad/academic_advising

* Re-enrollment forms must be sent via TUsafesend when being e-mailed to an advising unit. TUsafesend can be accessed through your TUPortal or at:
http://tusafesend.temple.edu/