Materials for Academic Affairs Committee of the Board of Trustees  
2016-17 TENTATIVE Deadlines

<table>
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<th>Submission of materials to Office of Faculty Affairs*</th>
<th>University-level review period (University Committee/ Council of Deans, Provost, President)</th>
<th>Submission of Agenda Items to Office of the Secretary</th>
<th>Academic Affairs Committee Meeting</th>
<th>Board of Trustees Meeting</th>
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<td>8/15/16</td>
<td>8/16/16 - 9/16/16</td>
<td>9/19/16</td>
<td>10/10/16</td>
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<td>10/7/16**</td>
<td>10/10/16 - 11/11/16**</td>
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<td>1/13/17**</td>
<td>1/16/17 – 2/17/17**</td>
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<td>3/10/17**</td>
<td>3/13/17 – 4/14/17**</td>
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*This includes but is not limited to tenure on appointment cases and named chairs/professorships (such as the Laura H. Carnell). Please note that Carnell nominations must also be submitted to Betsy Leebron Tutelman at betsy@temple.edu

**These dates are tentative and subject to change based on the 2016-2017 meetings of the Board of Trustees.

The May cycle is the final opportunity of the academic year to grant tenure or named chairs/professorships.

Deadlines are firm. The timeline allows for university levels of review for each item (University committees, Council of Deans, Provost, and President).

Please see the Faculty Affairs website for information on tenure dossiers: http://www.temple.edu/vpfaculty/promotion.html

Note that tenure on appointments may follow the Expedited Procedure as outlined in Article 11 section H of the TAUP Collective Bargaining Agreement.

Named Professorship nomination packets must include a nomination letter from the dean to the provost or president and a current CV. Other documents may include a nomination letter from a departmental or school/college committee and additional letters of support.

Please contact Faculty Affairs with any questions.

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