



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE
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KEVIN T. CASEY
Deputy Secretary
Office of Developmental Programs

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October 22, 2008

Dear Colleague:

In a September 17, 2008 letter, I distributed the policies that providers must use in completing the cost report on Fiscal Year (FY) 2007/2008 to support the Prospective Payment System (PPS) rate development for FY 2009/2010. I further announced that the policy for Residential Habilitation was not yet finalized and that we anticipated issuing this policy in final form in the near future.

Attached to this letter is the finalized policy on Residential Habilitation, which will be effective July 1, 2009. This policy includes information on the Unit of Service, Temporary Absences, Therapeutic Leave, Medical Leave, Documentation and Permanent Vacancies.

We thank you again for your continued cooperation and participation in planning for the implementation of the PPS. I will continue to provide policy updates and request public comment on draft policies. If you have any questions, feel free to contact the Office of Developmental Programs at 1-888-565-9435 or you may email the Rate Setting Mailbox at ra-ratesetting@state.pa.us.

Sincerely,

A handwritten signature in cursive script that reads "Kevin T. Casey".

Kevin T. Casey