



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE
P.O. BOX 2675
HARRISBURG, PENNSYLVANIA 17105-2675

KEVIN T. CASEY
Deputy Secretary
Office of Developmental Programs

TELEPHONE NUMBER: (717) 787-3700
FAX: (717) 787-6583

July 8, 2008

Dear Individuals/Families/Stakeholders:

As you know, the Office of Developmental Programs (ODP) has contracted with Acumen Fiscal Agent (Acumen) to provide Vendor Fiscal/Employer Agent Financial Management Services (VF/EA FMS) to waiver participants statewide. Effective April 15, 2008, Acumen has been accepting referrals on new requests for VF/EA FMS from waiver participants who are not currently utilizing a local VF/EA FMS organization.

In order to support accurate and timely referrals of interested waiver participants to this model, ODP has established a standardized referral process for use by Administrative Entities (AEs) and Supports Coordination Organizations (SCOs). The referral process is enclosed with this letter, and details the procedure to be followed by the Supports Coordinator (SC) for new requests for VF/EA FMS by waiver participants.

This referral procedure is only for new requests by Waiver participants for VF/EA FMS effective with the date of this letter. We will be providing communications in the upcoming months on the process for transitioning existing waiver participants who are receiving VF/EA FMS from the local VF/EA FMS organizations to Acumen effective January 1, 2009.

If you think you might be interested in the VF/EA FMS option, would like more information on VF/EA FMS, or have questions regarding this correspondence, please contact your SC or AE and they can assist you.

Thank you for your patience and cooperation as we continue to move forward with implementing the statewide VF/EA FMS.

Sincerely,

A handwritten signature in cursive script that reads "Kevin T. Casey".

Kevin T. Casey

Enclosure