Bulletins released as final since September 10, 2009:

There have not been any bulletins released as final since the last meeting.

Bulletins to soon be released as final:

- **00-09-07: Established Fees for Community Mental Retardation Base Program**
  - The purpose of this Bulletin is to announce the ODP’s established fees for base-funded services managed through County Programs under the Mental Health and Mental Retardation Act of 1966, 50 P.S. §§ 4104-4704 and 55 Pa.Code Chapter 4300 (relating to county mental health and mental retardation fiscal manual) for individuals with mental retardation.
  - This bulletin is currently going through the signature process in the Department of Public Welfare.

- **00-09-08: Prospective Payment System for the Consolidated and Person/Family Directed Support Waivers and Targeted Services Management for Individuals with Mental Retardation**
  - The purpose of this bulletin is to transmit information on the rate-setting methodologies used by the Office of Developmental Programs (ODP) to develop payment rates for the statewide Prospective Payment System (PPS) implemented July 1, 2009. The rate-setting methodologies apply to community-based services provided under both the Consolidated Waiver and Person/Family Directed Support (P/FDS) Waiver (Waivers), including Supports Coordination and for Targeted Service Management (TSM) provided to individuals with mental retardation who are eligible for Medical Assistance (MA) but who are not enrolled in a Medicaid Waiver.
  - This bulletin is currently going through the signature process in the Department of Public Welfare.
Bulletins to soon be released as final (Continued):

- **00-09-09: Vendor Fiscal/Employer Agent Financial Management Services Wage Ranges**
  - The Vendor Fiscal/Employer Agent Financial Management Services (VF/EA FMS) Wage Ranges Bulletin will announce that ODP established wage ranges for 6 of the 12 Participant-Directed Services categories for individuals who are self-directing services using an VF/EA FMS.
  - Common-law employers will utilize these wage ranges when negotiating a rate of pay with Support Service Workers (SSWs).
  - The actual wage ranges were issued as part of ODP informational packet #008-09 on June 16, 2009.
  - This bulletin is currently going through the signature process in the Department of Public Welfare.

- **Intake and Registration Process for the County Mental Health and Mental Retardation Program**
  - The bulletin will contain policy and standards related to the Intake and Registration Process for individuals seeking to register for mental retardation services through a County Mental Health and Mental Retardation Program.
  - These policies and standards will ensure statewide consistency.

- **Framework for Delivery of Supports Coordination Services (TSM and Base-Funded Case Management)**
  - The framework for SC services will provide the framework for the consistent statewide delivery of TSM and base-funded case management services through the County Mental Retardation Program.
  - Waiver-funded Supports Coordination will be a separate bulletin.
Bulletins to soon be released as final (Continued):

- **Quality Management Strategy**
  o ODP’s Quality Management Strategy is founded on the Mission, Vision, and Values of ODP
  o The strategy establishes standardized structure and a process to implement and maintain quality management in all ODP’s programs.
  o ODP’s Quality Management Strategy is developed and implemented to ensure program compliance with regulations, safeguard the health and safety of individuals receiving services, implement promising practices, and offer the highest quality services that promote choice and control in individuals’ everyday lives.

- **Provider/Vendor Requirements Matrix**
  o The purpose of this bulletin is to clarify the Office of Developmental Programs (ODP) requirements for the different types of providers that offer and provide specific Consolidated and Person/Family Directed Support (P/FDS) Waiver services to enrolled Waiver participants.
  o This policy will outline the status or type the organization is considered based on the Waiver service offered or rendered as well as ODP requirements for each type of provider/vendor.

- **Educational Portions of “Non-Educational” Residential Placement (joint bulletin with OCYF, OMHSAS, and ODP)**
  o School age children are sometimes placed in residential programs for reasons not primarily related to their educational needs.
  o To distinguish these placements from those that are made by school districts primarily for educational reasons, we call these placements "non-educational" placements.
  o This bulletin will set forth the common policy of the Department of Public Welfare and the Department of Education regarding educational services for students who receive non-educational placements.
Bulletins to soon be released as final (Continued):

- **Procedures for Surrogate Health Care Decision Making**
  - **Purpose:** This bulletin updates procedures for substitute health care decision making for individuals who receive mental retardation services through the Office of Developmental Programs. This bulletin is written to explain choices available through Act 2006-169 and other applicable law.
  - This bulletin is currently going through the signature process in the Department of Public Welfare.
  - The bulletin will be released as a Statement of Policy.

- **Recording Information on Targets in Incidents of Individual to Individual Abuse in HCSIS**
  - This bulletin will provide a standard method to identify the “target(s)” of an Individual to Individual Abuse incident.

**Bulletins recently released for public comment:**

There have not been any bulletins released for public comment since the last meeting.

**Bulletins that will be coming out for public comment:**

- Prior Authorization of Nursing Process
- Delivery of Waiver-Funded Supports Coordination Services
- FY 10/11 Service Definitions (Clarifications)
- Appeals Process for Individuals Living in ICFs/MR or Applying to Live in an ICF/MR Who are Recommended not to meet ICF/MR Level of Care Requirements
- IM4Q Bulletin and Manual
- Coordination with Community Resources for Employment and Community Inclusive Support
- Coordination with District Offices of Vocational Rehabilitation (OVR) for Employment Services and Support
- Employment First Practices
- Waiver Capacity Management
Bulletins that will be coming out for public comment (Continued):

- Emergency Management
- Vacancy Management
- Approved Program Capacity
- Statewide Needs Assessment Clarification for Individuals Enrolled in the Consolidated or P/FDS Waivers

Other bulletins in progress:

- Lifesharing Safeguards
- Lifesharing Safeguards—Home Study Forms
- Health Care Quality Units (HCQUs)
- Establishing Rates for Serving Waiver Participants with High Cost Needs
- Unanticipated Change in Service Provision
- Consolidated and Person/Family Directed Support Waivers Provider Qualification Process
- Conflict Free Policy
- Start-Up Costs Policy
- Cost Report Policies
- Revenue Reconciliation
- Transfers of individuals and Waiver Capacity Management
- Clarification of the 30-Hour Rule
- Incident Management Update
- Requests for Exceptions to Therapeutic Leave Days Limit
- Gross Adjustment Criteria
- Provider Restriction and Disqualification Process
- ICF/MR Level of Care Standardized Assessment
- Clarification of Payment for Room and Board [on hold within ODP]

To access final bulletins on the DPW Website: http://www.dpw.state.pa.us/PubsFormsReports/NewslettersBulletins/003673169.aspx
To access final and draft bulletins on The Partnership Website: http://www.temple.edu/thetrainingpartnership/resources/odpBulletins.shtml