

Applying to a Temple University Semester Study Abroad Program

Application Requirements and Procedures

Before Beginning an Application

Please review all program-specific information, including eligibility, before beginning an application. All applicants are advised to discuss their plans to study abroad with their academic advisor. Non-Temple students should confirm study abroad procedures with their home institution before beginning an application.

Submissions

The following submissions are required to complete an application.

Submissions for All Applicants

- *Application form.* When asked for TUID or Social Security Number, Temple students must enter their Temple ID; Non-Temple students should enter their Social Security Number.
- *Two academic recommendations*, one of which must be from a faculty member in your major discipline who has taught you in class. The other recommendation may be from another faculty member who has taught you, or your academic advisor.

Additional Submissions for All Non-Temple Students

- *Official transcripts from all colleges/universities attended to date.*
- *Home College/University Approval Form* indicating you have received approval from your home institution to study abroad on the Temple University program to which you are applying.
- *\$50 non-refundable application fee* made payable to Temple University by check or money order.
- *Signature Verification Form*, which, once received and processed, enables students to submit electronic signatures within Education Abroad's online system.

Some Program Tracks/Courses Require Additional Submissions:

All Students Applying to the Architecture/Landscape Architecture Program Track at Temple University Rome

- Architecture/Landscape Architecture applicants must submit a portfolio of ten to fifteen 8 1/2" x 11" color copies of studio work, clipped together. Your portfolio

should include samples of work done from several semesters, including your most recent work. Do not submit originals (as the portfolio is forwarded to Rome) or use binders or folders. Please be sure to label the portfolio with your name, home institution, and major. You should also include an additional sheet identifying each discrete image or project: nature of the design challenge, length of time in studio, what year and semester, name of the critic, etc.

Non-Temple Students Applying to the Visual Arts Program Track at Temple University Rome and Non-Temple Students Who Plan to Take Art Courses with Prerequisites at Temple University, Japan Campus

- Non-Temple applicants are asked to submit a portfolio at the time of application, which is used to determine eligibility for the Visual Arts program track at Temple Rome and for art courses with prerequisites at both Temple Rome and Temple Japan. An acceptable portfolio [a CD-R with jpeg files of works] should demonstrate achievement in the media for the courses to which the student is applying. The CD-R will not be returned.

All materials must be received by the deadline but may be submitted under separate cover. Applications are not reviewed until all supporting submissions have been received.

The application form and all supporting submissions should be sent to:

Temple University
Education Abroad and Overseas Campuses
200 Tuttleman Learning Center
1809 N 13th Street
Philadelphia, PA 19122

If you have any questions, please e-mail study.abroad@temple.edu or call toll free: 1-877-256-6913.

Application Deadlines

Completed applications, including all supporting documents, must be received by April 1 for study in the fall semester, September 22 for the Spain spring semester program and October 1 for all other spring semester programs. With the exception of the Temple University Rome Architecture

program track, completed applications are reviewed on a rolling-admissions basis; students are encouraged to apply well in advance of the deadlines. Temple Rome Architecture applications are reviewed shortly after the deadline.

Students will only be allowed to continue or submit their applications after the deadline on a space-available basis. Students who would like to do this must contact Education Abroad and must be prepared to immediately submit the non-refundable \$200 program deposit, which will be refunded only if the applicant is not accepted into the program.

Program Deposit

A non-refundable \$200 deposit is required for all admitted students within two weeks of program acceptance in order to reserve their place. The amount is credited toward the cost of the program.

Application Form

NAME _____ STUDY ABROAD PROGRAM _____

TUID/SOCIAL SECURITY NUMBER* _____ BIRTH DATE _____ CITIZEN OF _____ SEX _____

ETHNICITY**: a) Are you: Hispanic or Latino Not Hispanic or Latino
 b) Select one or more races to indicate what you consider yourself to be:
 American Indian or Native Alaskan Asian Black or African American Native Hawaiian or Other Pacific Islander White

I AM APPLYING FOR: Check one and fill in year: Fall Semester 20____ Spring Semester 20____ Academic Year 20____ – 20____

Temple Rome Applicants, check one: Architecture/Landscape Architecture International Business Liberal Arts Visual Arts

Temple Japan Applicants, check here if you are interested in: Art Courses

Please be specific about the dates during which you will be able to receive mail at the following address.

Your current address at college/university: From _____ Until _____
 (month/year) (month/year)

Home Phone _____ Work Phone _____ Cell Phone _____

E-mail Address (required) _____

Permanent mailing address (where mail can always reach you)

Home Phone _____ Work Phone _____ Cell Phone _____

ACADEMIC BACKGROUND

College/University presently attending _____

Current Class Status: Freshman Sophomore Junior Senior Graduate Student

Major (Minor) _____ Cumulative GPA on 4.0 scale _____

Other institutions previously attended at the college level, and dates of attendance _____ Anticipated graduation date _____

Visual Arts students, please indicate your major and number of studio credits:

Graphic Design Painting Photography Printmaking Sculpture Other _____

Number of studio credits completed _____

Architecture students, please indicate number of studio credits completed _____

Name, title, address and phone number of the academic or study abroad advisor with whom you have discussed your plans to study abroad on this program.

Name _____ Title _____

Address _____ E-mail Address _____

Phone Number _____ Fax Number _____

Provide names and titles of two persons who will complete academic recommendations on your behalf. At least one should be from your major department.

1) Name _____ Title _____

2) Name _____ Title _____

*Temple students must enter Temple ID, not their Social Security Number. Non-Temple students must enter their Social Security Number. Temple University requires your Social Security number (SSN) because federal, state and local laws require the university to report name, address and SSN. We will not disclose your SSN without consent unless required to do so by law, or as permitted by the university's Social Security Number Usage Policy.

**Temple University is required by the federal government and asked by accrediting associations to describe the racial/ethnic backgrounds of our students and employees. In order to respond as accurately as possible, we ask you to answer both a and b.

Please list the courses you are currently taking and any additional courses you expect to complete before beginning your semester abroad.

Please list the courses you would like to take while abroad.

Languages: Please list any languages spoken and level of proficiency.

Temple in Spain Applicants Only: Have you successfully completed four semesters of university-level Spanish (including Spanish 1001: Basic I, Spanish 1002: Basic II, Spanish 1003: Intermediate I, and Spanish 2001: Conversational Review at Temple; or the equivalent) for placement in intermediate level courses?

Yes No, but I am currently enrolled in fourth-semester Spanish. No (please explain)

Temple in Spain Applicants Only: Have you successfully completed seven semesters of university-level Spanish (including Spanish 1001: Basic I, Spanish 1002: Basic II, Spanish 1003: Intermediate I, Spanish 2001: Conversational Review, Spanish 2096: Composition, Spanish 3001: Advanced Composition & Conversation, and Spanish 3096: Advanced Analysis and Writing Skills at Temple; or the equivalent) for placement in advanced level courses?

Yes No, but I am currently enrolled in seventh-semester Spanish. No, I intend to enroll in intermediate level courses.

PERSONAL BACKGROUND

Parent, Guardian, or Next of Kin.

Name	E-mail Address
Relationship	Home Phone
Address	Work Phone
	Cell Phone

Are you currently receiving financial aid and, if yes, please describe the nature and amount of the assistance you are receiving.

Work experience:

Previous international travel:

Students who do not have valid passports should apply for or renew their passports as soon as possible. Accepted students will be asked to submit their passport number and expiration date within two weeks of acceptance to the program. Depending on the consulate to which you will apply for your visa, your passport must be valid for a minimum of three months up to a year beyond the end of your stay in the host country. **Do you have a current passport?** Yes No

SHORT ESSAYS

Please answer the following two questions in 250-500 words. We request that you attach your typed essays to the application form.

1. State briefly your specific interest in joining this program and your expectations.
2. In what ways do you feel you are a flexible and adaptable person?

TEMPLE UNIVERSITY EDUCATION ABROAD SCHOLARSHIPS

Applicable to Temple Rome (all applicants); Temple Japan (all applicants); Temple in Spain (Temple student applicants only)

Would you like to be considered for a semester programs scholarship? (*review eligibility requirements at www.temple.edu/studyabroad*) Yes No

If yes, please answer the following questions and submit the required application materials (see below).

1. How many semesters have you studied the language of your destination country? _____

List the language courses you have completed at the university level. _____

2. List any other courses you have taken related to your study abroad destination. _____

3. Have you ever traveled abroad? Yes No If yes, please list where, for what purpose, and for how long. _____

4. Scholarship Essay

All scholarship applicants must attach a 500- to 1000-word typed essay answering the following question by the scholarship application deadline.

Topic: What are your specific goals for studying abroad, and how will you ensure that you achieve these goals? A successful essay will clearly articulate the connection between the study abroad program and location you have chosen and your personal, academic and long-term goals.

Education Abroad will review your financial need based on your most recent FAFSA. Temple students: Temple Student Financial Services will provide our office with an analysis of your financial need. Non-Temple students: You must submit a hard copy of your official university financial aid award letter (see below).

5. If there are any extenuating circumstances affecting your financial need that are not reflected in your most recent FAFSA, please comment.

6. Upon return from abroad, scholarship recipients are asked to contribute to promoting study abroad. Please indicate below how you will be willing to contribute.

Select all that apply.

Options for Temple and Non-Temple students: Blog post Photo Submission Student Profile on Website Student Panel

Options for Temple students only: Education Abroad Event Information Session

7. Financial Aid Award Letter (Non-Temple students only)

As part of the scholarship application, Non-Temple students are required to submit to Education Abroad a hard copy of their official university financial aid award letter by the scholarship application deadline.

Please let us know how you first learned about this program.

Study abroad advisor Academic advisor Faculty Friends Study abroad fair Internet Campus publicity

Publication Other _____

Which of the following web resources did you use when researching study abroad programs?

IIE Passport DiversityAbroad.com Facebook GoAbroad.com StudyAbroad.com YouTube Other _____ None

Parent Information Disclaimer (If you leave this blank, we assume you give consent to send this information to your parents.)

Temple University Education Abroad automatically sends parents an e-mail upon your acceptance to the program, not only informing them of your participation, but also outlining our office's student-centered approach to preparation for study abroad. Do you want your parents to receive this information?

Yes No

Release of Contact Information We will send a participants list via e-mail to all accepted students prior to departure. The list will include names of participants, their home universities, and e-mail addresses so that students may connect with each other prior to departure. I authorize Temple University Education Abroad staff to release my name, home institution and e-mail address to other program participants.

Signature _____ Date _____

Agreements

- I authorize Temple University Education Abroad staff to access my educational records, disciplinary records, and all information contained in those records, maintained by Temple, or any other educational institution that I have attended.
- I certify that the statements I have made on this application form are correct and agree to notify Temple University Education Abroad if I am placed on academic and/or disciplinary warning or probation at my home institution or if there is a change in circumstances which might compromise my success in studying abroad.

Signature _____ Date _____

NON-TEMPLE STUDENTS MUST COMPLETE THE FOLLOWING SECTION:

Statement of Legal Residence (Required for non-Temple students only)

- Country of your citizenship _____ Do you presently reside in Pennsylvania? Yes No
- In what state and county do you claim permanent legal residence? _____

State
County
- If you are a foreign national, what is your visa type? _____ What is your registration number? _____
- If you claim Pennsylvania residence, will you have lived in Pennsylvania for 12 consecutive months preceding your entry into Temple University?
 Yes No
- If currently in military service, are you assigned to active duty at a Pennsylvania military installation? Yes No
- If you are the spouse or dependent of a military person assigned to active duty at a Pennsylvania military installation, please indicate relationship
 SPOUSE DEPENDENT
- I am now, and have been since _____, _____ a legal resident of the state of _____.

Month
Year

Temple University reserves the right to request documentary evidence in support of your claim of legal residence. Under penalty of forfeiting my eligibility to attend Temple University, I certify that the entries made in this Statement of Legal Residence are correct and complete.

Signature of Applicant (required) _____ Date _____

Please submit completed application and supporting documents to:

Education Abroad and Overseas Campuses
 Temple University
 200 Tuttleman Learning Center
 1809 N. 13th Street
 Philadelphia, PA 19122
 Tel: 215-204-0720
 Fax: 215-204-0729

SIGNATURE VERIFICATION FORM for Non-Temple Students

Upon acceptance to a Temple University study abroad program, students will be asked to access Education Abroad's online system. The system allows students to access important pre-departure information, submit pre-departure materials online, and electronically sign required documents. By completing this form, you will be able to use an electronic signature to sign documents during the pre-departure process. In order to verify your identity, we require that you send in a photocopy of your passport, driver's license, or state-issued ID card.

Please print the following signature card, sign it, and submit it, along with a photocopy of your ID, to Education Abroad as part of your application.

Student Name: _____

Gender: _____

Date of Birth: _____

Email: _____

Signature: _____

The proof of identification attached is:

_____ Passport

_____ Driver's license

_____ State-issued ID

HOME COLLEGE/UNIVERSITY APPROVAL FORM for Non-Temple Students

Name of Applicant _____

Study Abroad Program _____

Fall Semester 20____ Spring Semester 20____ Academic Year 20____-20____ Summer 20____

To the Student: Please read and sign sections A and B below.

A) An important element of your application to study abroad is securing the approval of your home institution. This form is designed to facilitate that process. It is intended for your Study Abroad Advisor, Dean, or whichever official on campus is responsible for approving your participation in a study abroad program. Please indicate whether or not you waive your right of access, sign below and give the form to the appropriate official. That person should return the form directly to Education Abroad, Temple University.

I hereby authorize _____ to complete this form and ask that the form be sent directly to Education Abroad, Temple University. I understand that this document will be used to evaluate my qualifications to study abroad on a Temple University international program and will be part of my application file. Under the provision of the Family Educational Rights and Privacy Act of 1974, I waive my right of access to this recommendation. YES NO

Applicant Signature _____

Date _____

B) Authorization to Provide Transcripts

At the conclusion of your program, the Temple University Registrar will provide an official transcript for credit transfer, showing grades and semester hours of credit earned in all courses undertaken. In order to have an official transcript sent to your home college, you must sign the authorization below, and you must be sure that your home college advisor provides an accurate address below indicating where the transcript should be sent. I authorize the Temple University Registrar to forward an official transcript to the appropriate official(s) at my home institution.

Applicant Signature _____

Date _____

To the student's Study Abroad Advisor, Dean, or other official responsible for approving participation in study abroad programs:

This student is applying to study abroad on the program indicated above. We ask that all students be degree-seeking students fully enrolled at a college or university, and that they receive the approval of their home institution. While they are studying abroad on a Temple program, they will be carrying a full course load with the expectation of earning credit toward their undergraduate or graduate degree. Please feel free to add any comments that might assist the admissions committee. Use other side if necessary.

YES NO **Does this student have your approval to study abroad with Temple University on the program indicated above? If no, please explain on back.**

Signature _____

Date _____

Name _____

Title _____

Institution _____

Address _____

Phone _____

Fax _____

E-mail Address _____

After the student completes the study abroad program, the Temple University Registrar will provide an official transcript for credit transfer, showing appropriate grades and semester hours of credit in all courses undertaken. Please indicate below where the student's Temple University transcript should be sent.

Name _____

Title _____

Institution _____

Address _____

Phone _____

Fax _____

E-mail Address _____

Please return this form to: Education Abroad, Temple University, 200 Tuttleman Learning Center (008-00), 1809 North 13th Street, Philadelphia, PA 19122; fax: 215-204-0729. Application Deadlines: All Fall Semester Programs, April 1; Spain Spring Semester Program, September 22; Temple Rome and Temple Japan Spring Semester Programs, October 1; Summer Programs, February 15. Although these are the final deadlines, students are accepted on a rolling-admissions basis.