

TEMPLE JAPAN FEE PAYMENT AND REFUND POLICIES

All students must pay tuition costs at the applicable rate and a one-time program deposit. Students using Temple-arranged housing must pay the housing charges and housing deposit.

PAYMENT IS DUE AS FOLLOWS:

Program Deposit: A deposit of \$200 is payable upon acceptance. A due date for the deposit will appear on the student's acceptance letter. The \$200 program deposit is credited to the student's account, and will appear on the student's bill as a credit. Please note that this deposit is non-refundable if a student withdraws from the program.

Housing Deposit: A deposit of \$200 is payable if a student chooses Temple-arranged housing. A due date for the deposit will appear in the student's pre-departure mailings. The \$200 housing deposit is credited to the student's account, and will appear on the student's bill as a credit. Please note that this deposit is non-refundable if a student withdraws from the program.

Tuition, Housing and other Fees: Tuition and all other fees are payable when billed according to Temple's standard billing practice. Typically, initial bills for the fall semester are issued in late July with due dates in mid-August. Initial bills for the spring semester are typically issued in December with due dates in January. More details about billing, due dates, payment methods, and the Temple Easy Payment Plan are included in the next posting.

At the time the program deposit is paid, students should notify Temple if any part of their fees will be paid by another institution or agency in the form of a grant, scholarship, loan, or other type of financial aid. Anticipated restrictions on the applicability of these funds should also be noted (e.g., funds which may be used toward tuition only). Students must supply the name and address of each financial source, the amount available and the date the money will be available. In the event that anticipated funds are not remitted, students will be responsible for the full financial commitment outlined above.

REFUND POLICIES ARE AS FOLLOWS:

In order to determine a student's eligibility for refunds of any fees, International Programs must first receive written notice of withdrawal from the student either by a signed letter or email. International Programs can not accept notice of withdrawal by any other means, including phone calls or letters from parents. The only exception to this would be if a student were incapacitated. In this case the student's parents or guardians should contact International Programs.

Program Deposit: The \$200 program deposit is non-refundable should a student withdraw from the program.

Housing Fees: Please note that Temple makes a commitment to Temple Japan on behalf of students immediately after the due date of students' housing forms. If a student withdraws before the start of the program, Temple will attempt to obtain a refund of the housing costs, but students need to know that a refund may not be possible and students may be liable for the full costs of housing and will be billed accordingly. By the time students arrive in Tokyo, Temple has made irrevocable commitments on their behalf. Students leaving their Temple-arranged housing before the end of the semester will receive no refund.

Housing Deposit: The \$200 housing deposit is non-refundable should a student withdraw from the program. If a student is responsible for damages or missing items exceeding the balance of his/her deposit money, Temple University's Financial Services will send the student an invoice for the outstanding amount.

Tuition: Students may receive a full refund of tuition up to the end of the second week of classes provided the proper drop/add form and written notice of withdrawal are completed and submitted in time. After this time, refunds are not possible, though there is provision in some cases for petitioning for a refund of tuition after the end of the second week of classes if there are extenuating circumstances. For Temple's full refund policy concerning tuition please check the following web site: www.temple.edu/bulletin/Enrolling/financial_information/tuition_fees/fininfo_tuition_fees.shtml
Temple reserves the right to amend prices to reflect changes in economic conditions.