

GENERAL ELIGIBILITY REQUIREMENTS AND APPLICATION PROCEDURES FOR ALL EXCHANGE PROGRAMS

Eligibility: Eligibility is limited to those Temple University students who:

1. Will be at least 19 years old by the starting date of study at their exchange university.
2. Are currently matriculated at Temple as full-time students and will have completed at least two years of college-level study with a satisfactory scholastic average (at least 3.0 on a 4.0 scale).
3. Intend a full-time program of study.
4. Are in good academic and disciplinary standing; students on academic and/or disciplinary probation or warning may not participate.

Special Admission Requirements for the University of Hamburg and University of Tübingen Exchanges:

Students will be expected to have completed at least four semesters of the university level German language courses, and sufficient proficiency to enroll in university courses that are taught in German.

Special Admission Requirements for the University of Puerto Rico Exchange:

Students will be expected to have completed at least four semesters of the university level Spanish language courses, and sufficient proficiency to enroll in university courses that are taught in Spanish.

Application Procedures: In addition to the application form, students must submit:

1. Official transcripts from all college/universities attended, including Temple transcript
2. Two academic references, on the reference forms supplied. At least one of the references should be from a professor in the student's major.
3. In addition, for the exchanges in Germany at Hamburg and Tübingen, and for the University of Puerto Rico, students must submit a completed language evaluation for the relevant language.

Note: Transcripts, references, and the language evaluation (for Hamburg, Tübingen, and Puerto Rico), must be received by the deadline but may be sent under separate cover. Applications are not reviewed until all supporting documents have been received.

Application Deadlines: The application deadline for all exchanges for academic year, fall or spring study is **March 1**.

Applications should be sent to:

**Temple University
International Programs (008-00)
200 Tuttleman
1809 N. 13th Street
Philadelphia PA 19122**

Temple University is committed to a policy of equal opportunity for all in every aspect of its operations. The University has pledged not to discriminate on the basis of race, color, sex, age, religion, national origin, sexual orientation, marital status, or disability. This policy extends to all educational, service, and employment programs of the University.

Affirmative action at Temple has these inclusive objectives: to support the admission and successful participation of disadvantaged students, students with disabilities, and those for whom English is a second language. It is also committed to employ and advance in employment qualified women, minorities, individuals with disabilities, disabled veterans and veterans of the Vietnam era.

Temple University's equal opportunity/affirmative action program complies with federal regulations. For more information or to review Temple University's Affirmative Action Plan, contact the Assistant Vice President for Affirmative Action, Room 109, University Services Building, 215-204-7303.

Courses, costs, polices, and programs are subject to change.

TEMPLE UNIVERSITY EXCHANGES APPLICATION

(Please print or type)

Name: _____ Email: _____

Date of Birth: _____ TUID: _____ Citizenship: _____ Gender: _____

Home/Permanent Address: _____

Phone: _____ Cell: _____

Campus/Temporary Address: _____

Phone: _____

Please circle the exchange you are applying for: East Anglia Hamburg Tübingen Puerto Rico

I am applying for: Fall Semester 20 _____ Spring Semester 20 _____ Academic Year 20 _____ - _____

Major: _____ Minor: _____

Cumulative GPA: _____ GPA in major: _____ Please circle your class status: Sophomore Junior Senior Graduate

Foreign Languages spoken and level of proficiency: _____

Please describe any previous international experiences including places and length of stay:

Scholarships or other financial aid currently received (Please provide source and amount)

References: List the two faculty members to whom you have given the Letter of Reference form:

a) _____

b) _____

Official transcript(s) of all previously completed college-level work, including work completed at Temple, must be submitted in support of this application to: International Programs, 200 Tuttleman, 1809 N. 13th Street, Temple University, Philadelphia, PA 19122

Please use this space to include a statement describing yourself as an individual (your personal and intellectual history, special interests and abilities, future plans, etc.) and a concise but comprehensive summary of the program you would pursue abroad, and how this fits into your program at Temple. Students applying to Hamburg or Tübingen must write their essay in German. Students applying to the exchange with the University of Puerto Rico must write their essay in Spanish.

How did you learn about Temple's Exchange Programs: Study Abroad Adviser _____ Academic Adviser _____ Faculty _____

Friends _____ Campus Publicity _____ Internet _____ Publication _____

Title _____

Other _____

AGREEMENTS

I authorize Temple University International Programs staff to have access to my educational records, disciplinary records, and all information contained in those records, maintained by Temple, or any other educational institution that I have attended.

I certify that the statements I have made on this Application Form are correct and agree to notify Temple University if I should fail to remain in good academic and/or disciplinary standing at Temple or if there is a change in circumstances which might compromise my success in studying abroad.

Applicant Signature: _____ **Date:** _____

TEMPLE UNIVERSITY EXCHANGES LETTER OF REFERENCE

Name of Applicant: _____

Major: _____

Minor: _____

Reference Requested from: _____
Name Title Department

Please circle the exchange you are applying for: East Anglia Hamburg Tübingen Puerto Rico

I hereby authorize _____ to complete this form and ask that the form be sent directly to International Programs, Temple University. I understand that this document will be used to evaluate my qualifications for the exchange program I have chosen and will be part of my application file. Under the provision of the Family Educational Rights and Privacy Act of 1974, I waive my right of access to this recommendation. [] Yes [] No

=====

To be completed by referee

1) How long have you known the applicant and in what capacity?

2) In evaluating the applicant, please give your opinion of his/her personal or professional qualifications for study abroad and promise of future growth. Please comment specifically on his/her academic preparation for the study he/she proposes to undertake and give your estimate of his/her ability to adjust to new and perhaps difficult living situations.

Signed: _____

Date: _____

Title: _____

Department: _____

RETURN TO: International Programs (008-00), 200 Tuttleman, 1809 N. 13th Street, Temple University, Philadelphia PA 19122

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Signed: _____

Date: _____

Title: _____

Department: _____

RETURN TO: International Programs (008-00), 200 Tuttleman, 1809 N. 13th Street, Temple University, Philadelphia PA 19122

TEMPLE UNIVERSITY EXCHANGE LANGUAGE EVALUATION FORM

TO BE COMPLETED BY APPLICANT

Name of Applicant: _____

Major: _____

Minor: _____

Please circle the exchange you are applying for: Hamburg Tübingen Puerto Rico

How many years did you study German or Spanish in high school _____. Please provide titles and grades for all German or Spanish language courses taken at **university** level:

_____	_____
_____	_____
_____	_____

Language Evaluation Requested from: _____

Name	Title	Department
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TO BE COMPLETED BY LANGUAGE EVALUATOR

Please take into consideration that the applicant will be taking all courses in the language of the exchange university.

1. Please comment on the applicant's present language ability

Aural Comprehension:

- None
- Limited to slow, uncomplicated sentences
- Understands simple conversation
- Understands conversation on simple academic topics
- Understands sophisticated discussion of academic topics

Speaking Ability:

- None
- Can only frame structurally simple, short phrases
- Uses basic grammatical structure, speaking with limited vocabulary
- Uses structural patterns, but not with consistent accuracy; can handle conversational subjects
- Has control over structural patterns; can handle a wide range of conversational situations

Reading Ability:

- None
- Limited to simple vocabulary and sentence structure
- Understands conventional topics and non-technical subjects
- Understands materials whose content contains idioms and specialized terminology
- Understands sophisticated materials

Writing Ability:

- None
- Writes simple sentences on conventional topics, with some errors in spelling and structure
- Writes on academic topics with few errors in structure and spelling
- Writes with idiomatic ease of expression and feeling for the style of the language

2. Indicate your opinion of the applicant's ability to complete university-level work in the language of the exchange university:

- Should have no difficulty
- Should be able to manage adequately after a short period of adjustment abroad
- Should be able to manage adequately after some additional formal language training
- Will require considerable training before necessary competence can be attained

3. Please feel free to add any additional comments:

Signed: _____

Date: _____

Title: _____

Department: _____

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