

## EPPC Minutes for April 23, 2012

Present: Catherine Schifter, Bruce Conrad, Alessa Abruzzi, Chris Dennis, Michele O'Connor, Anar Khandvala, Peter Jones, Wendy Kutchner, Karen Turner, Suman Batish, Teresa Souffas, Nilgun A-Okur, Rob Drennan, Judith Flaxman, Zach Ceitlin. Shannon O'Brien was a guest.

1. Minutes for March 26<sup>th</sup> were reviewed. They were accepted with the following changes:
  - a. End of line 3 to read "in line 5" adding a space between line and 5.
  - b. Under item 3, CLEP to be capitalized in all instances, and the last sentence to read, "What price should be charged?"
  - c. Under item 4, the "G" in Gen Ed to be capitalized.
2. Peter explained the current summer course transfer process where there are exceptions made for students in study abroad. There are special rules for study abroad and taking courses during summer. Currently, if a student wants to go home for the summer and they want to take courses during summer, they should get permission and provide a compelling academic reason to take course **not** at Temple. Then, there is the "50 mile rule," that says: if the student lives more than 50 miles from a Temple campus, they can take the course elsewhere and transfer it back to Temple. If not, they must take the summer at Temple. One problem is that the only rationale is the distance, not any academic rationale. Thus in trying to make summer more viable, along with offering online courses in the summer, Peter looked at other institutions for guidance. Some say students can only take courses at their institution, or they have a credit limit for transfer. He submitted a draft proposal that has also been reviewed by the advisors, associate deans. The "Transfer Credit Policy for Undergraduate Matriculated Students provides guidelines for changes in this process. However, it is important to note that this policy would stipulate that a **maximum of 8 credits** could be transferred from another **accredited four (4)** year college or university, with courses from a 2-year institution not being accepted. Here are the stipulations:
  - a. Only students with a cumulative GPA of 2.0 or above would be able to apply to take courses elsewhere during summer, begun their program of study at Temple, or have transferred from another institution with fewer than 60 credits.
  - b. Eligibility criteria for courses would be:
    - i. Cannot be taken elsewhere if available through Temple's distance-learning program,
    - ii. May not repeat any course previously taken at Temple (passed or failed),
    - iii. All Gen Ed courses must be taken at Temple, exceptions to be the responsibility of the director of the Gen Ed program,
    - iv. Normally, permission is not granted for internships, practica, field studies, or independent studies not supervised by Temple University faculty,
    - v. Normally, permission is not granted for courses for which the pre-requisites have not been met – either at Temple or elsewhere,
    - vi. Courses taken as a 1<sup>st</sup> attempt off campus after matriculation are counted in Temple's repeat policy,

- vii. A grade of 'C-' or better is required for transfer, and
  - viii. Some Temple schools/colleges have additional limitations on the kind or number of transfer credits accepted.
- c. Another change, if they are transferring a course into Temple, there will be administrative costs associated, thus a \$75/course fee is recommended. We do not want students to take courses elsewhere for ease or reduced cost.

Michele asked about the core-to-core transfer, for core-like courses could be used to satisfy Gen Ed requirements. Does the policy need to address this issue?

Bruce said he was glad about the statement re: repeating failed courses at other schools. He further noted that the Geology Dept. requires students to take a field course that is offered through a consortium of schools and must be in another state. Chris noted that this would be taken into consideration.

Anar noted that Banner will not know the student took it outside Temple, but Wendy noted there are ways. There will need to be follow-up by the advisor who gave the permission in the first place.

Karen asked why \$75, and Peter said he brought it to Associate Deans and they said \$50 was too low. Initially he looked at what other institutions are doing. Temple's system is all manual. After further discussion, Peter said he would take the \$50 fee back into consideration given Temple students and financing. Michele noted asking about cost for CLEP credits, and was told to make a proposal.

Suman asked when the course transfer-match happens if this is a service. Peter noted that the advisor needs to find a faculty member to review the syllabus, to determine if the course is equivalent.

Michele asked about foreign language courses, which are not major's course.

Wendy asked about transfers and graduation. One problem is the policy that the last 30 out of 45 credits must be taken at temple. A further problem is often that students have not submitted transcripts from other schools in time to be cleared for graduation. Michele said they are working on this with Jodi through Banner. Michele asked about the payment for last credits for graduation. EPPC noted this is a billing issue, not academic issue.

Peter will revisit the fee amount. Summer committee already reviewed. EPPC is the 5th group to review this draft proposal. It will go back to the summer committee and would go into effect summer 2013.

Alessa asked how this will be conveyed to students. Peter said all students would find out in fall 2012.

3. Chris brought up the "compulsory change of major," which comes out of being dismissed from a major due to failing major courses more than 3 times. Shannon O'Brian walked the group through a handout with several scenarios which might apply. The problem students are the ones with a GPA below 2.0. Right now, if they stay where they are, but will not get advising toward a new major. For students with more than 60 credits, this new process would stress exploration of majors. The proposal would allow students with a GPA of <2.0, who must change their major due to failing major courses to come under the umbrella of the Division of University Studies.

Previously, DUS only advised undeclared majors, while those who have declared a major are the responsibility of the school or college housing the major. DUS has processes for helping students make decisions, along with a new Academic Improvement Plan. This AIP process would have the student complete a survey and meet with an advisor prior to declaring a new major. The approach would be to get them situated in a new school or college as soon as possible, not to retain them in DUS.

Nilgun asked about students who may have a need for disability services but do not want to disclose or admit to a disability. Chris and Peter suggested the resources on the Tuttleman Counseling Center on the website. Alessa asked about students who want to change majors due to changes in the major. Zachary noted students do not know they can do this. These opportunities to be available and advertised widely.

EPPC endorsed the proposal as presented.

4. Catherine brought up the fact that she is not eligible to be chair of EPPC for 2012-2013, and someone from the current committee needs to step forward to be chair. This discussion was tabled to the next meeting. To that meeting, newly elected members will be asked to attend.

Meeting adjourned at 3:45pm