

Minutes
Faculty Senate Steering Committee
November 6, 2018
3B Conwell Hall

Attendance:

Present: Rafael Porrata-Doria (Vice-Pres., Law) Kimmika Williams-Witherspoon (Secy., TFMA), Michael Sachs, (Past-Pres., CPH), Quaiser Abdullah (COE), Betsy Barber (STHM), Teresa Gill Cirillo (FSB), Sue Dickey (CPH), Lisa Ferretti (SSW), Austin Leong (KSoD), Sharyn O'Mara (ART), Vallorie Peridier (CST), Melissa Potts (Pharm), Mark Rahdert (Law), Cheryl Mack (Coord.)

Absent: Cornelius Pratt (Pres., KMC), Shohreh Amini (CST), Paul LaFollette (Fac. Herald, CST), Carmen Sapienza (LKSM), Jeffrey Solow (BCMD), Kimberly Williams (CLA)

1. Call to Order

The meeting was called to order at 1:11 p.m. Rafael Porrata-Doria presiding.

2. Approval of minutes

No minutes were available at this time.

3. President's Report:

Cornelius Pratt is at the conference/and business trip to Africa so the vice president be standing in for him today.

Rafael Porrata-Doria:

Two Items:

CP and RPD went to Texas for the organizing meeting of what they were hoping would become the National Association of Faculty Senates. Some 50 colleges were represented, with 30 members present. "CP and I are working with the organizing committee to put this organization on as a national agenda. We were thinking of networking and borrowing ideas and "best practices" so we can talk to trustees and administrators in a positive fashion [with representation behind us.]"

How are we different from AAUP? "It is a totally different organization. We are a non-partisan collection of faculty and schools and colleges and we will come back to you about our faculty senate here at Temple officially joining the organization."

Betsy Barber (STHM): Whose agenda is running this?

Rafael Porrata-Doria (Vice-Pres., Law): Texas has a very effective system and the thought was that there might be some interest to bring faculty senates together on a national agenda. The initiative came from the Texas folks. There was an organization of sorts that stopped existing about 15 years ago. They went through a list of schools and colleges with working Faculty Senates and sent queries of interest through the listings and sent out an invitation-- including to our Faculty Senate [and Cornelius brought it to us during the summer and to the Provost.]

Mark Rahdert (Law): Is the thought that it would be limited to public universities?

RPD: No. There was a guy from Haverford, which is a private institution. What we all know is that we are nationally facing budget issues. Perhaps we can all work together.

With regards to the recent survey:

There seems to be a substantial amount of agitation. There had been some talk about the University trying to stop us from releasing the results of the survey. That's not going to happen. The Provost's office was particularly concerned with the cover letter which was drafted by TAUP and seemed to have an agenda. I looked at it and it was slightly inflammatory.

We are going to release the results of the survey and they are also going to do another survey [of their own] ---if we wish to do a survey, moving forward, we have to submit the survey to the IRB. RPPC-Research Programs and Policies Committee.

They *are* doing another survey.

Betsy Barber (STHM): I read through some of the responses and some of the responses mention various Deans.

RPD: There is concern about the issue of confidentiality so these are lessons to be learned.

Rahdert: I am very concerned about mechanics and content. Submitting a survey for approval. We need to be very careful with that because if you do that you are really interfering with our role.

4. Vice President's Report

Gary Blau, FSB—Assessment of Instruction committee

Approved.

One other item as a follow up from, Assessment of Instruction. They will be joining us at a later date

5. Guest - Sharon Boyle, Associate Vice President of HR Operations:

I was happy to come for a Chat. When asked would you like to do a presentation or a chat, I thought I would just come to chat with you. So Cornelius asked if I would like to talk about some updates. Some of the things that faculty should be aware of:

Open enrollment for voluntary benefits

Corestream. An online platform...it is a new program that we are now using. You can now elect to have:

- Accident Insurance
- Critical illness care
- Vision care that goes beyond the Temple plan

Shopping perks

These are another big item that we are now offering with shopping discounts

When you go in there (to the site) it is only one quick login

Payment options for Big-ticket items (computers, equipment, that kind of thing.)

There is an Auto-insurance comparison tool available on the site with quotes from each of the companies.

Mobile apps.

All of these new benefits and services are available on Corestream (Temple branded) go through the HR website.

You don't have to buy a plan to get the shopping perks.

Quaiser (via WebEx), suggested that the site seems to be fairly easy to navigate.

Go to Temple website

On the Left click benefits

Enter your TUID

And that gets you inside

There is 24- hour help and support service, 7 days a week

The vendors pay Corestream to do this.

They offer more w/o Temple having to have a unique agreement with several different vendors.

Because of the group and sheer numbers Temple is able to offer more for a better price. This is not replacing Wage Works.

Dell discount program for computers.

Michael Sachs (Past-Pres., CPH): You used to go through computer services. Now you don't have to?

Barber: In your communication plan will you be coming to assemblies?

Deidre Walton (TASB) and I met with the Disability Resources to provide materials for collegial assemblies.

There is a Disability sub-committee

One suggestion was to give them information to distribute to collegial assemblies for accommodation needs but I imagine we could provide materials for others. The official organization should go through HR. We would love to make sure that people get what they need but we can't force people to come to us and disclose. It just doesn't reside in the schools and colleges. Deidre Walton is the person one should reach out for any disability concerns or needs.

Central Site location online

Parking services can provide handicapped parking. We can meet you where you are. Still a year or two out before HR moves back to main campus.

Affinity group—Andreas Cease, for employees who have disabilities and would/could benefit from networking opportunities.

We encourage faculty to enroll in direct deposit. We still Issue some pay cards. Now they can be loaded either every month. We have expanded to US Bank for bank card and you can load it every month and use as gifts or other ways.

Cheryl Mack (Coord.): Are the same type of protections on these cards that are on debit cards?

Sharon Boyle (Guest, Assc. VP of HR Operations): Yes.

Learning management system—Bridge which is a part of Canvas. We Comply is not good for reporting and online training. Bridge will serve as a registration tool for things like *Compliance*, We/it will make sure that managers and supervisors can better manage online training and ensure that individuals who need to do training will not have a personal backlog without their knowledge and notification.

Notifications of training requirements will come up on faculty portals.

Austin Leong (KSoD): Do you have any document for onboarding new faculty?

SB: Broad strokes? Or Compliance?

AL: Both

SB: Yes. I will try to get that to you.

The contract is up October 15th next year. It expires. It will be an interesting one. Because it will be the full faculty and adjuncts.

6500 Full time Faculty and Staff
10,000 when you add part-time
The central health system administrative system is at TASB

Old Business

Cornelius was supposed to meet with the Provost about faculty governance. The ad hoc committee was supposed to come up with something in writing for us so that I understand it is under works.

Sue Dickey (Secy., CPH): That's good to know because our Dean is up for review in the fall and I haven't heard anything about that process.

RPD: What I heard from Ken is that they are working on that.

Kimmika Williams-Witherspoon (Secy., TFMA): Do we know if the Provost is scheduled to meet with this group?

RPD: I do not know.

Cheryl reported that there are 88 people who are scheduled to attend the Outstanding Faculty awards banquet.

Guests: Joe Lucia, Dean of Libraries

The Faculty senate steering committee welcomed and introduced themselves to Dean Joe Lucia.

RPD: How's the building coming along?

Joe Lucia: Things look pretty good with the work. We are on schedule. And we are moving forward with the milestones coming along. We will take occupancy at the beginning of May, 2019 and we will have from that moment to complete the move-in by August 1. There is always the possibility of some slippage depending upon what happens with moving.

The opening is targeted for Fall semester, 2019. To the best of my knowledge, we are still managing budget items but I think things are looking pretty good there. We are in the final stage of ITS working on instructional items. That all is moving fairly well. In a situation like this, there is a lot of anxiousness among the staff. The biggest unknowns are around the remaining scope of work—some of the intersystem communications.

Access storage in the new robotics system is an issue that staff members and others are feeling anxious about. This work is not without precedent.

I fully expect that everything will be ironed out in time before the end of the semester.

The other thing that we are trying to figure out is the actual piece-by-piece load time on a day-by-day basis to get the 1.5 million items in our library collection in there by the end of July. If we can load 10,000 items a day but we are working through all that might entail. The problem for us is that we are not just moving shelves. But some books will be going into the storage so they have to be presorted and scanned for the inventory in the storage area. We are looking at time and motion studies. How long does it take to get one of those bins loaded and how many bins can you load a day? How long do you work them before you swap them out for another team? About 10 percent of the books with scanners will be on these browsing shelves and the rest will be in the high density storage areas so we've got folks working on how to develop a browsing look page. Thinking for ways that people are browsing.

Vallorie Peridier (CST): How do you account for books that faculty may need?

Lucia: Currency. Circulation activity, what are the busiest parts of the collection?

What do we know about the handling of these materials—(Tyler and Boyer) require Physical browsing.

A 4th parameter would be the disciplines where resources are still physical books.

We have to perform Data mining and see what comes up. All of those items will be stickered in some way.

I would argue that in a world with massive amounts of online materials are readily available, those days of browsing “serendipity”...we will probably index them or a lot can be [indexed to promote serendipity] because we have better indexing tools now. We can do semantic—waiting. You can search a work in the Table of Content and take the search experience and map it on to the why we see what we see. So we are thinking about some of these things.

What do we have to do to accomplish the move? This may or may not impact you but we've reached the decision that by the second week in May we will have to close down the library. We might have you take all the books that you want and then bring them back in the fall.

Closing down the collection for a time and the challenge around the building, there are risk management concerns. Where will students who are here for summer go? Where will they study and need study space? Building usage is down to a couple of hundreds in the summer compared to thousands per day during the semester.

Possibility?

Shuttle to health science library; it's a beautiful space.

It seems that the summer on campus population has been rather small during over the last several summers.

International students

Students from other countries tend to still be here (perhaps because of visa concerns.)

Student/faculty emails and online classes

Sachs: If you want to get messages to the faculty, if you get to Deans and chairs, Deans and Associate Deans, might be the way to communicate. Not everyone comes to collegial assemblies.

Teresa Gill Cirillo (FSB): What kind of collaboration spaces will the new building have that you can talk about.

Lucia: 4th floor is a large area for graduate student space.

Faculty space: There was a strong argument for faculty spaces. Some were moved into the space. Writing Center and Success Center.

The plans exist in many different drawing forms. They exist in many views, so I might be able to find one that is easy to view.

There are views that might be used as collaborative meeting rooms that might be scheduled. But some of the questions would be how long can faculty hold a room?

Use cases: One of the things that we have to do for a scheduling utility that would come out by July. I would like to do at least that if not more.

A lot of people used to have to go to a central building to access materials. In a digital age you don't have to do that any more. Libraries in community settings also have to deal with community engagement. What kinds of things can we sponsor in the library how can we get faculty concerns? One way is to have collaboration space. But there are others. Talking to someone for CLA to move Informal science space.

KWW: Community Engagement?

We have other spaces—seminars, classrooms, study spaces that can be purposed for faculty. We have to come up with a matter of policy and demand management. Screen casting tools. It's really the community will have access to the library and we will have computers. Will the community feel welcome into it? How do we create a climate that they can feel welcome to come into? I don't think that Temple gets enough credit for what we do to promote community use of our computers. Residents come to work on resumes and fill out applications and we will continue to provide that service.

New business

Tapes in the closet of old senate minutes.

RPD: Let's find out what's on them. Let's find out what the dates are. Let's just make sure we have some paper minutes from that time.

Barber: I make a motion to seek funding for new chairs.

CM: This room is going under renovation [December 2018].

MS: Where are we supposed to meet?

CM: I'm looking for a room now.

TGC: I can reserve the room for Room 505 in Alter Hall.

There will be further discussion.

Adjournment:

The meeting was adjourned

Next Meeting

Faculty Senate Awards Tuesday, February 13, 2018

Representative Senate Meeting, Senate meeting Wednesday, November 14, 2018 1:45-3:45

*Union contract has a clause that precludes the comment that this SFF's can not be required to use the SFF's of faculty who teach a course for the first time.

Submitted by

Kimmika Williams-Witherspoon
Senate Secretary