

Faculty Senate Steering Committee  
Tuesday, November 18, 2014  
Meeting Minutes

**Present:** Tricia Jones (Pres.), Deborah Howe (Vice Pres.), Adam Davey (Secy.), Mark Rahdert (Past-Pres.), Li Bai (Engr), Cheri Carter (SSW), Teresa Gill Cirillo (FSBM) Michael W. Jackson (STHM), Jim Korsh (CST), Paul LaFollette (Fac. Herald), Michael Sachs (CHP), Catherine Schifter (Educ), Joseph Schwartz (CLA), Karen M. Turner (SMC), Cheryl Mack (Coord.)

**Absent:** Raghbir Athwal (TUSM), Kenneth Boberick (DENT), Michael Jacobs (Pharm), Stephanie Knopp (Tyl), Matthew Miller (TFMA), James Shellenberger (LAW), Jeffrey Solow (BCMD)

**1. Call to Order:**

President Jones called the meeting to order at 1:03 p.m.

**2. Approval of Minutes:**

The minutes from October 21, 2014 were approved as amended. The minutes from November 11, 2014 were approved.

**3. President's Report:**

a. COD/FSSC retreat plans (updates)

Addition of an external facilitator for the retreat was suggested to the Deputy Provost. A report on the Diversity Symposium will be presented with some specific action items. An update on the status of various Colleges with regard to RCM process, best practices, and establishment of faculty involvement in College committees was recommended. Temple has undergone a number of important structural changes in recent years. It was suggested that some process of evaluating these changes is recommended. Susan Smith, to discuss College By-laws is important with regard to governance structures and inter-dependent nested structures (e.g., Schools and Centers).

b. December 2nd FSSC meeting

This will be the last FSSC meeting of the semester, and no guest has been scheduled. Please send President Jones suggestions for agenda items.

c. Dec 4th Senate meeting

Critical Paths information is timely and of critical importance. President Jones will invite Peter Jones to present on this topic. It was noted that Provost Dai has not spoken with the Faculty Senate in some time. Please send President Jones additional suggestions for agenda items.

**4. Vice President's Report**

There was no Vice President's report.

**5. Guests:**

- a. Peter Jones and Michelle O'Connor, Senior Vice Provost for Undergraduate Studies and Associate Vice Provost for Undergraduate Studies

Reported on construction of 8-semester grids for all majors for inclusion in degree audit reports.

Critical Paths project identifies students who are falling behind in their major so that advising staff can reach out to them. Each program has its own markers, or variations in expected/required credit accumulation.

Career Center was in Student Affairs until two years ago when it was moved under Jones's office. Average number of student visits per week was 40. Some schools, like Fox, have their own centers with more comprehensive services than those available in the University. Each of these centers has their own relationships with industries. In response, the University has hired a director of career services, and is in the process of revamping services and a new set of external relationships and web presence. Hiring is actively underway to staff these offices.

**6. Old Business:**

There was no old business.

**7. New Business:**

There was no new business.

**8. Adjournment:**

The meeting was adjourned at 3:03 p.m.

**Next Meeting: Tuesday, December 2, 1:00-3:00 pm**

Adam Davey  
Secretary