

Instructions for Diamond Screen Submissions:

- 1.** Export a Full-Quality Quicktime file of your movie (in FCP: File-Export-Using Quicktime Conversion). Name your file like this: TITLE OF YOUR WORK_YOUR NAME. Save it to your personal hard drive or flash drive.
- 2.** Drag your File onto the icon on the desktop labeled "Drop Diamond Screen Submissions Here" This will add a list of annotations to your file to enable easy sorting. Re-save the file to your hard drive or flash drive.
- 3.** Open your Quicktime File and click on the "Window" menu and select "Show Movie Properties." This will open a window with information about your movie.
- 4.** At the bottom of the window is a list of Annotations. This is information that will be stored along with your movie in the Quicktime file. Double-click in the "Value" field next to each annotation and enter your information. See below for further information on the **copyright** field.
- 5.** Get the Diamond Screen Hard Drive from the Post Production attendant and copy your Quicktime file to the "Diamond Screen Submissions" folder.

You're done! Thank you for submitting to the Diamond Screen Festival!

Copyright options:

All Rights Reserved: By submitting your work to the Diamond Screen Festival, you are only giving us the right to show it as part of the Diamond Screen Festival.

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