



Program Information Sheet

Section I: General Information

Unit:

Academic Year: 2006-07

Department Chair: _____

Dean: _____

Email:

Email:

Phone:

Phone:

Campus Address:

Campus Address:

1. Are there any *planned changes* in department leadership from the pre-review period through the end of the upcoming academic year during which the site visit will take place?

___YES

___No

If yes, indicate replacement contact information: _____

2. Are there any *accreditation activities or visitors* already scheduled for the current or upcoming academic year? (Indicate nature of event and approximate dates when it will take place.)

3. Are there any **institutes or centers** affiliated with your program (in addition to your department/unit) for which the Research Office should compile external funding data? If yes, please list: _____

4. Do graduates of your program(s) typically sit for any licensing or professional exams (GRE, MCAT, Praxis, etc...)? If yes, please list the full name of the exam(s) and the office that receives the official report of results.

Exam

Office receiving results

Exam

Office receiving results

Section II: Self-Study and External Review

1. Who will have primary responsibility for the self-study? If a committee, indicate all members and their affiliation with the department (faculty, staff, Dean's office representative)?

2. Please indicate the department's (yourself or anyone in the department available to assist you with the self-study) familiarity and use with the following systems or data management tools.

Running reports through WebFocus	1 Regular Use	2 Occasional Use	3 No experience
Requesting adhoc reports based on ISIS data	1 Regular Use	2 Occasional Use	3 No experience
Preparing reports with Excel (or other spreadsheet software)	1 Regular Use	2 Occasional Use	3 No experience
Preparing reports with Access (or other database software)	1 Regular Use	2 Occasional Use	3 No experience

3. Please list accrediting bodies, professional associations, and scholarly journals associated with your discipline, profession, or school/college.

Accrediting bodies (indicate if the accreditation is for all or specific elements of a program, i.e.: undergraduate major only)

Professional associations:

Scholarly journals:

