

## Spring 2010: Transfer Students

Transfer students beginning at Temple University in Spring semester 2010 should complete the following steps to ensure a successful transition to the University. The following document provides directions for completing orientation, registering for placement testing, and setting up an advising appointment to register for classes. Please contact the Office of Orientation if you have questions or experience problems with any of the following steps.

**Office of Orientation**  
1755 North 13<sup>th</sup> Street  
Howard Gittis Student Center, Suite 318  
Philadelphia, PA 19122  
Phone: 215-204-8531  
Email: [orientation@temple.edu](mailto:orientation@temple.edu)  
Web: [www.temple.edu/orientation](http://www.temple.edu/orientation)

### Step 1: Pay your University deposit.

- Students must pay their University deposit to complete online orientation, and register for testing and advising appointments.
- For information about paying your University deposit please contact the Bursar's Office at 215-204-7269, [bursar@temple.edu](mailto:bursar@temple.edu), or visit [www.temple.edu/bursar](http://www.temple.edu/bursar).
- Please note: It can take the University up to five business days to process your deposit payment and activate your ability to complete the online orientation and register for an advising appointment.

### Step 2: Complete the required Transfer Online Orientation program.

- Beginning November 23, 2009, transfer students can complete the required online orientation program.
- From the Office of Orientation homepage ([www.temple.edu/orientation](http://www.temple.edu/orientation)), click on 'Transfer Students', then 'Transfer Online Orientation'.
- Log in with your Accessnet name and password.
  - Your Accessnet name and password have been provided to you in your Admissions materials. The Office of Orientation cannot provide you with your Accessnet name and password. If you do not know your Accessnet name and/or password please contact Computer Services at 215-204-8000 or <https://tuhelp.temple.edu/applicants/>.
- Click on the academic school or college you have been admitted into.
- Read each slide and correctly answer the question at the bottom of the page to proceed to the next page. Pages without questions, click the 'continue' button to proceed to the next page.
- On the last page, click 'Finish Orientation'.
- 24-48 hours after completion of the online orientation an email will be sent to your TUMail Account with instructions on how to register for a Transfer advising appointment.
  - If you do not receive the email 48 hours/2 business days after completion of the online orientation, please contact the Office of Orientation at 215-204-8531 or [orientation@temple.edu](mailto:orientation@temple.edu).

### Step 3: Register for a Transfer advising appointment (and placement testing, if needed).

- Register for your transfer advising appointment and placement testing through OwlNet at <http://owl.net.temple.edu>. Click 'Go'. Enter your Username (Accessnet name) and password. Click 'Go'.
- In OwlNet click on the tab at the top for 'Undergraduate Applicants'. Follow instructions.

**Step 3: Register for a Transfer advising appointment (and placement testing, if needed). (con'd)**

- You will be given the first available transfer advising dates and times for the academic school/college you have been admitted into:
  - If you cannot attend any of the dates and times listed, do not register for one. Wait a few days or weeks and log in to OwlNet again and you may see additional dates and times. As earlier advising dates fill up, additional and later dates will be made available to students. Advising appointments are not offered on Saturday or Sunday.
  - If you register for an advising date and time, then miss the appointment, or need to reschedule or change the appointment, you must call the Office of Orientation at 215-204-8531 to do so. Once you register for an advising appointment and/or placement testing date through OwlNet, you cannot change it through OwlNet.
- Once you have selected an advising date, if you are required to take a placement test(s), you will be prompted to register for a placement testing date. Placement tests must be taken at least 3 days prior to your advising appointment date.
  - If you register for a placement testing date, then miss the test, or need to reschedule or change the test date, you must call the Office of Orientation at 215-204-8531 to do so. Once you register for a testing date through OwlNet, you cannot change it through OwlNet. Placement Testing is not offered on Saturday or Sunday.
- Locations for advising appointments and placement testing are listed on the Office of Orientation website: [www.temple.edu/orientation](http://www.temple.edu/orientation).

**Step 4: Attend your Placement Testing appointment (if needed).**

- Times and locations for placement testing are listed on the Office of Orientation website: [www.temple.edu/orientation](http://www.temple.edu/orientation).
- Visit [www.temple.edu/marc/placements](http://www.temple.edu/marc/placements) for additional placement testing information, including practice/sample tests, length of tests, what to bring, and specific testing requirements for your academic school or college and major.
- Placement testing scores will be available when you attend your advising appointment. Ask your advisor.

**Step 5: Attend your Transfer advising appointment.**

- Plan to spend 3-4 hours on-campus for your advising appointment. At your advising appointment you will meet with academic advisor(s) in your school or college and they will assist you in registering for Spring 2010 semester classes.
- Building and room locations for transfer advising appointments are listed on the Office of Orientation website: [www.temple.edu/orientation](http://www.temple.edu/orientation).
  - Advising appointments are not held in the Office of Orientation, Howard Gittis Student Center, Suite 318. Please check the location of your appointment before you arrive on-campus.
- Please bring your Evaluation of Transfer Credit Statement provided to you through admissions to your advising appointment (and any other information you believe will assist you and the advisor in selecting your classes).
- Transfer students should review the FAQ's document for Transfer students academic questions available here: [http://www.temple.edu/vpus/advising/documents/FAQ\\_online\\_orientation\\_2009\\_000.pdf](http://www.temple.edu/vpus/advising/documents/FAQ_online_orientation_2009_000.pdf)

**Register and attend Transfer On-Campus Orientation (January 13, 2010):**

- It is strongly recommended Transfer students attend Transfer On-Campus Orientation, in addition to completing the online orientation and attending their academic advising appointment. On-Campus Orientation provides transfer students with a half day program introducing the many campus services, programs, and opportunities available at Temple University.
- Register to attend Transfer On-Campus Orientation at [www.temple.edu/orientation](http://www.temple.edu/orientation). Click on 'Transfer Students', then 'Register for Transfer On-Campus Orientation'.

**Additional Information:**

- Spring semester classes begin on Tuesday, January 19, 2010. View the University's academic calendar: [http://www.temple.edu/registrar/acad\\_calendars.html](http://www.temple.edu/registrar/acad_calendars.html)
- Students needing additional or special accommodations during orientation, testing, or advising should go to [www.temple.edu/orientation](http://www.temple.edu/orientation) and click on 'Disability Resources and Services'.
- PARKING:** The Office of Orientation does not pay for, reimburse, or provide parking vouchers for students attending placement testing and/or academic advising appointments. For information on University parking, costs, and commuter parking please visit [www.temple.edu/parking](http://www.temple.edu/parking).
- TUIDs:** Students can obtain their Temple University Student ID Card (TUID) any time they are on campus for placement testing, advising appointments, or on-campus orientation. To obtain your TUID visit the Diamond Dollars Office located at 1910 Liacouras Walk, Suite 202, during normal business hours (Monday through Friday 8:30am-5:00pm).
- TEXTBOOKS:** Please visit the University Bookstore website for textbook information: [www.temple.edu/bookstore](http://www.temple.edu/bookstore)

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