

FREQUENTLY ASKED QUESTIONS

Evaluation of Transfer Credit

- [What transfer credits does Temple University accept?](#)
- [Why didn't all of my courses transfer?](#)
- [What do the letters in the far right hand column of my transfer evaluation mean?](#)
- [I took a course similar to a requirement I need however, the course did not transfer as meeting that requirement. Can my transfer credit be reviewed to see if the course can be used fulfill a specific Temple requirement?](#)
- [Why aren't any of the courses that I took last semester on my transfer evaluation?](#)
- [My transfer evaluation does not indicate my Core-to-Core admissions status. Why not?](#)

Core Curriculum

- [What is the connection between the University Core Curriculum and your liberal education?](#)
- [How do you know which Core Curriculum to follow?](#)
- [What are the Core Curriculum Requirements for a student who transferred in fewer than 45 transfer credits?](#)
- [What are the Core Curriculum Requirements for a student who transferred in 45 or more credits?](#)
- [What are the requirements for Core-to-Core and where can I check if my associate degree is for an approved Core-to-Core program?](#)
- [What five things are the same no matter which Core Curriculum you follow?](#)
- [Can I take Gen Ed Courses to Satisfy Core Curriculum Requirements?](#)
- [Where on Temple's Website can I go to find more information?](#)

DARS (Degree Audit Reporting System)

- [What is DARS?](#)
- [Why is DARS at Temple University?](#)
- [How will I obtain information from DARS?](#)
- [What is a "What-if" DARS?](#)
- [When will I be able to view changes made to my academic record on DARS?](#)
- [How can DARS help me explore other majors and show me how a change might affect my course work?](#)
- [What should I do if there is an error on my DARS report?](#)
- [What should I do if I need changes made to my DARS report?](#)
- [I changed Majors. When will my new major appear on my DARS?](#)
- [Some of my transfer credits are not showing up on my DARS; what should I do?](#)

Policies and Procedures

- [Are there a minimum or maximum number of credits that I should and can take each semester?](#)
- [What is considered an academic overload?](#)
- [What are Temple University's Academic Residency Requirements?](#)
- [What is a matriculated student?](#)
- [Can I take courses at more than one Temple campus?](#)
- [Can I take a course at another institution during the regular academic year or summer sessions \(not as part of a study abroad program\)?](#)
- [What registration options are available to me?](#)
- [What is OWLnet?](#)
- [What if I want to change my schedule after meeting with my advisor?](#)
- [When is my registration finalized? Is it after I schedule classes with my advisor?](#)
- [How do I withdraw from a class?](#)
- [Can I repeat a course?](#)
- [What is an "Incomplete" at Temple?](#)
- [How is my Grade Point Average Calculated?](#)
- [What is Academic Good Standing at Temple? \(See Policies and Procedures for Warning, Probation, Dismissal, and Reinstatement policies at Temple.\)](#)
- [What is Academic Warning at Temple University?](#)
- [What is Academic Probation?](#)
- [How do I remove deficiency points?](#)
- [When could I be dismissed?](#)
- [Are my grades sent to my home address?](#)

EVALUATION OF TRANSFER CREDIT

What transfer credits does Temple University accept?

Temple University accepts all college-level liberal arts courses beyond the development level. These courses must have been completed with a grade of C- or better, and taken at an accredited institution. Whenever possible, credit is allowed for courses completed 10 years before the date of admission.

The number of credits that can be transferred into Temple varies with the date of a student's admission to Temple. For students matriculating at Temple in Fall 1998 or after, the number of credits that students can transfer from another institution (two- and four-year) depends on their declared Temple major.

You should have received your Evaluation of Transfer Credit Statement (ETCS) in the mail. This is the initial evaluation of how your credits transferred from your previous school(s) to your college/major choice at Temple University.

Click here for a sample [ETCS](#).(link to final page of this FAQ pdf)

Review your ETCS carefully. Compare it to your transcript(s). If there are discrepancies, please review the explanations below and bring any other questions/concerns you may have to your advising appointment.

Why didn't all of my courses transfer?

Courses that you completed may not be included on your ETCS for a number of reasons: courses completed with grades of less than a C-, developmental courses, internships, Co-ops, and independent studies will not show up.

Also, most computer courses are not evaluated by the Undergraduate Admissions Office, but are evaluated on an individual basis by the Computer Science department. To add a computer course that you completed at a previous institution to your ETCS, you will need to provide a course description to your advisor, who will process your request. You can bring these course descriptions with you to your initial advising appointment. A syllabus is not required, but helpful. Once the Computer Science department evaluation is complete and if approved, your advisor will notify the Undergraduate Admissions Office to include any additional transfer courses to your transfer credit evaluation. You will receive an updated ETCS in the mail.

Note: Credit will not be granted for duplicate courses

What do the letters in the far right hand column of my transfer evaluation mean?

Each area of the Temple Core Curriculum has a two-letter symbol called the Required Course Indicator (RCI) associated with it. This allows you to know what, if any, part of the Core Curriculum your transfer courses satisfy. For example, a course followed by an AC satisfies American Culture, IA satisfies the first Intellectual Heritage, and SA satisfies a first level science.

If after reviewing the Core requirements you would like a course you have completed to be evaluated to potentially fulfill a core area, provide your advisor with a course description (or better yet, a syllabus) and your advisor will initiate a further evaluation to see if your course can be used to satisfy that part of the Core Curriculum. For example, if you completed a course that covered international topics, but there is no IS (International Studies) RCI that designates it as a Core course, you can request it be evaluated.

I took a course similar to a requirement I need however, the course did not transfer as meeting that requirement. Can my transfer credit be reviewed to see if the course can be used fulfill a specific Temple requirement.

If you have any questions about how courses transferred to Temple or whether or not certain courses can fulfill specific Temple requirements, contact your academic advising office first.

If after reviewing the Core requirements, you would like a course you have completed to be evaluated to potentially fulfill a Core or major area, provide your advisor with the course syllabus or a detailed course description and your advisor will assist with the process.

For example, if you completed a course that covered international topics, but the course was not designated on your Evaluation of Transfer Credit Statement as fulfilling the International Studies requirement, you can request it be evaluated.

Why aren't any of the courses that I took last semester on my transfer evaluation?

The evaluation was based on the original transcript you sent – probably before your last semester was completed. You must request that your college or university send another official transcript with your final grades (if you haven't done so already).

In this situation be sure to bring your final grade report to your advising session so the advisor can use this information to assist you in your course selection – until the final transcript arrives.

My transfer evaluation does not indicate my Core-to-Core admissions status. Why not?

Many colleges and universities take up to six weeks after the final semester to post degrees awarded. The transcript must show that your approved associate degree was awarded. Check with your school. You may have to request another official transcript. Your advisor can revise your admissions status as soon as your final transcript (with your graduation noted) is received.

CORE CURRICULUM

What is the connection between the University Core Curriculum and your liberal education?

A liberal education prepares you to deal with a rapidly changing world. It prepares you for leadership and responsibility in the vocational, social, and personal areas of your life. It enables you to keep on learning throughout your life. It is also bigger than the sum of its parts. General education, major, and elective courses; internship, volunteer, and other learning experiences; the social milieu of the campus -- all come together to give you a fuller, more integrated experience.

The Core Curriculum is one part of this education and is designed to help you meet the Core's learning goals:

- Gain new knowledge
- Understand the nature of scientific inquiry and the impact of technology on society
- Recognize the differences between individual and societal needs

TEMPLE UNIVERSITY'S CORE CURRICULUM

All Temple students, including transfer students, complete some form of the University Core Curriculum. Your Core Curriculum is based on the number of credits you are transferring to Temple University. You can refer to your Transfer Credit Evaluation sent to you by the Admissions Office to determine if your transfer courses satisfy any of the core areas. You will be able to identify courses that satisfy the core areas by the two letter code at the far right column of your Transfer Credit Evaluation.

The Core Curriculum consists of components designed to help students meet the Core's learning goals, explained above. All courses that meet core requirements have a Required Course Indicator (RCI), which is a two character code that can be found in the [Course Descriptions Catalog](#). You will also be able to search for courses that fulfill Core areas on [OWLnet](#), using the "find a course" tab and the [Course Schedule](#) by choosing a Core area.

Temple introduced in Fall 2008 a new version of the required CORE curriculum. The new program is called General Education (Gen Ed). You have the opportunity to take General Education courses to satisfy core requirements. To learn more about visit <http://www.temple.edu/gened/>

Below is the Required Course Indicator for Each Core Area. In some cases one course can satisfy several Core areas.

AC	American Culture
AR	The Arts
IA,IB	Intellectual Heritage
IN	Individual and Society
IS	International Studies
LA,LB,LC	Foreign Language
QA	Quantitative Reasoning 1st Level
QB	Quantitative Reasoning 2nd Level
RC	Race and Composition
RG	Race and International Studies
RN	Race and Individual and Society
RS	Studies in Race
RU	Race and American Culture
SA	Science and Technology 1st Level
SB	Science and Technology 2nd Level
WI*	Writing Intensive
WR	Studies in Race/Writing Intensive
XA	Studies in Race/Writing Intensive/Arts
XC	Studies in Race/Writing Intensive/American Culture
XN	Studies in Race/Writing Intensive/Individual & Society
XS	Studies in Race/Writing Intensive/International Studies

* You will be able to identify writing-intensive courses by their numbers. Courses ending in "96," "97," and "98" are Writing Intensive.

How do you know which Core Curriculum to follow?

- [Click here if you are transferring fewer than 45 transfer credits](#)
- [Click here if you are transferring 45 or more credits](#)
- [Click here If you completed an approved Associates degree at one of Temple University's Core-to-Core partners](#)

If you transferred in fewer than 45 transfer credits

You follow the “Full Core” Curriculum

Summary of Core Requirements		
Students who transfer fewer than 45 credits follow the full Core Curriculum		
Category	# of credits	<i>Required Course Indicator that satisfies requirement*</i>
TILT: Temple Information Literacy Tutorial	0	
Composition	3	CO or GW
Intellectual Heritage	6	IA or GY and IB or GZ
American Culture	3	AC, RU, XC, or GU
The Arts	3	AR, XA, or GA
The Individual and Society	3	IN, RN, XN, or GB
Language/International Studies**	3-6	LA, LB, LC/IS or GG
Quantitative Reasoning	6-8	QA or GQ and QB or GQ
Science/Technology	6-8	SA and SB or GS
Studies in Race	3	RS, RC, RG, RN, RU, or GD
Three Additional Writing Courses	9	WI, XA, XC, XN, XS

*The RCIs that start with the letter “G” are Gen Ed RCIs; however, students under the Core Curriculum can use Gen Ed courses to satisfy the corresponding Core area.

Bachelor of Arts candidates in the College of Liberal Arts, College of Science and Technology and Tyler School of Art, and Communication Science majors within the College of Health Professions are required by their college to complete both a foreign language requirement and an International Studies course requirement. Students in those programs must successfully complete the second semester 1002 of a language and two 3-credit courses from the approved International Studies list **OR successfully complete the third semester of a language (1003 for French, German, Italian, Spanish and Portuguese; or the equivalent intermediate 2001 level of Arabic, Chinese, Classical Greek, Hebrew, Hindi, Japanese, Korean, Latin, Modern Greek, Russian or Vietnamese) and one 3-credit International Studies course from the approved International Studies list. Students whose native language is not English may fulfill this requirement by treating English as a foreign language and completing all Core Composition/Analytical Reading and Writing and writing intensive requirements. Students in this category present the Test of English as a Foreign Language (TOEFL) scores with their admissions applications.

If you transferred in 45 or more transfer credits

You follow the “45+ Core Curriculum”

45 + Core Curriculum

Transfer students admitted to Temple with 45 or more transfer credits (and without an Associate's degree approved for Core-to-Core Transfer) complete the 45+ Transfer Core. All of the requirements in this version of the Core may be met either with equivalent transfer courses or with Core courses taken at Temple -- with the exception of the two Writing-Intensive courses, which must be taken at Temple.

Transfer students should be aware that this policy relates only to University Core requirements. All requirements of Temple's schools and colleges and major programs of study remain in force, even if they include Core courses.

Make sure you consult the appropriate sections of the Bulletin and your academic advisor about school/college and major requirements.

45+ Core Requirements

Category	# of credits	Required Course Indicator that satisfies requirement*
TILT: Temple Information Literacy Tutorial	0	
Analytical Reading & Writing	3	CO or GW
Intellectual Heritage	3	IA, IB, GY, GZ, or equivalent
Select one course from two of the following Core areas: American Culture Arts Individual and Society	6	American Culture - AC, RU, XC, or GU Arts - AR, XA, or GA Individual and Society - IN, RN, XN, or GB
Language/International Studies**	3-4	One Core International Studies course or a language to the second semester (0052 or equivalent) level *** LA, LB, LC/IS or GG
Quantitative Reasoning	3-4	QA, QB, GQ, or equivalent (Must be Math or Statistics)
Science/Technology	3-4	SA with lab
Studies in Race	3	RS, RC, RG, RN, RU, GD
Two Writing Intensive Courses	6	WI, XA, XC, XN, XS (not including Intellectual Heritage)****

*The RCIs that start with the letter “G” are Gen Ed RCIs; however, students under the Core Curriculum can use Gen Ed courses to satisfy the corresponding Core area.

** The International Studies requirement also may be met by placing above the 1002 or

equivalent level of a language through a placement test or by participating in an approved Study Abroad Program.

***Bachelor of Arts candidates in the College of Liberal Arts, College of Science and Technology and Tyler School of Art, and Communication Science majors within the College of Health Professions are required by their college to complete both a foreign language requirement and an International Studies course requirement. Students in those programs must successfully complete the second semester 1002 of a language and two 3-credit courses from the approved International Studies list **OR** successfully complete the third semester of a language (1003 for French, German, Italian, Spanish and Portuguese; or the equivalent intermediate 2001 level of Arabic, Chinese, Classical Greek, Hebrew, Hindi, Japanese, Korean, Latin, Modern Greek, Russian or Vietnamese) and one 3-credit International Studies course from the approved International Studies list. Students whose native language is not English may fulfill this requirement by treating English as a foreign language and completing all Core Composition/Analytical Reading and Writing and writing intensive requirements. Students in this category present the Test of English as a Foreign Language (TOEFL) scores with their admissions applications.

**** An Intellectual Heritage/Mosaic course taken at Temple to satisfy the 45+ Intellectual Heritage requirement cannot be used as one of the two Writing-Intensive courses at Temple. However, a second IH/Mosaic at Temple may be used as one of those WI courses.

If you completed an approved Associates degree at one of Temple University's Core-to-Core partners

Students entering Temple with an approved Core-to-Core degree have met all of the Core requirements except two Writing-Intensive courses to be taken at Temple. One of these courses is normally the advanced writing capstone required for your major. Core-to-Core students are identified upon admission to or enrollment in the University and their fulfillment of the Core by Core-to Core Transfer is noted on pertinent student records.

The below institutions have Core-to-Core agreements with Temple University. Not all Associate degrees from these institutions have been approved for Core-to-Core. To review the agreements click [here](#). You can also consult with your academic advisor to determine if you are a Core-to-Core student.

- Bucks County Community College
- Burlington County College
- Camden County College
- Community College of Philadelphia
- Delaware County Community College
- Gloucester County College
- Harrisburg Area Community College
- Lehigh Carbon Community College
- Mercer County Community College
- Montgomery County Community College
- Northampton Community College

Transfer students should be aware that this policy relates only to University Core requirements. All the requirements of Temple's schools and colleges and major programs of study remain in force and are not affected by this policy, including any that involve Core courses but differ from the University Core Curriculum requirements.

Make sure that your final transcript, indicating receipt of the Associate degree, is available to your Temple advisor, so your advisor can make sure that Core-to-Core status is noted on your student record. Your transcript must note the receipt of your degree for an advisor to update the system.

What five things are the same no matter which Core Curriculum you follow?

- All Core classes must be completed with a C- or higher to satisfy a Core Requirement. You can find a list of Core classes in the Class Schedule published each semester.
- Students may not complete requirements in more than two Core areas with courses in their major field.
- Students who are candidates for a Bachelor of Arts degree in the College of Liberal Arts, the College of Science and Technology, Tyler Art History, or Communication Sciences are required by their college to complete both the foreign language and the International Studies components of the Core.
- In two Core areas, 1) Quantitative Reasoning and 2) Science and Technology, students should not take a second-level (B) course until they have completed an appropriate prerequisite first-level A course with a grade of C- or higher. Check with your advisor for the A-B sequences appropriate for your program of study

Can I take Gen Ed Courses to Satisfy Core Curriculum Requirements?

Core students can use General Education courses to satisfy their Core requirements. Select Gen Ed equivalent courses to satisfy the corresponding Core area.

Core Area	Core RCI	General Education Equivalent*	Gen Ed RCI
College Composition	CO	Analytical Reading & Writing	GW
Intellectual Heritage I	IA	Mosaic I	GY
Intellectual Heritage II	IB	Mosaic II	GZ
Arts	AR	Arts	GA
Individual & Society	IN	Human Behavior	GB
Quantitative Reasoning B	QA or QB**	Quantitative Literacy	GQ
Studies in Race	RS	Race & Diversity	GD
Science B	SB	Science & Technology	GS
American Culture	AC	U.S. Society	GU
International Studies	IS	World Society	GG

Notes:

*All General Education course numbers begin with "08XX"; all General Education Honors courses begin with "09XX."

** GQ courses can be used to satisfy either QA or QB Core requirements; however, students required to complete the Core Curriculum must complete a total of two courses to satisfy the Quantitative Reasoning requirement.

Useful Links

Please take a minute to click on each of the following links and add to your “favorites” so you can refer back to this important information.

Academic Policies

http://www.temple.edu/bulletin/Academic_policies/policies_list/policies_list.shtm

Core List

http://www.temple.edu/vpus/ucc/core_lists.htm

Core Transfer Programs

http://www.temple.edu/bulletin/Academic_programs/core/transfer_programs/core_transfer_programs.shtm

Course Description Catalog

<http://www.temple.edu/bulletin/ugradbulletin/ucd/ucdtoc.html>

Course Schedule

<http://voyager.adminsvc.temple.edu/tucourses/default.asp>

OWLnet

<http://www.owlnet.temple.edu/>

Undergraduate Bulletin

<http://www.temple.edu/bulletin/>

Vice Provost Website

www.temple.edu/vpus/

DARS

DARS Degree Audit Reporting System

What is DARS?

DARS is an automated record of your registration, transfer credits and academic history at Temple University. This information is drawn from the Integrated Student Information System (ISIS). DARS is automatically updated as you make academic progress towards your degree. DARS indicates both the graduation requirements that have been completed and those that remain to be satisfied. You and your advisor will use this report to help plan your next semester's work and for long-range planning as well.

Why is DARS at Temple University?

DARS will give you access to more accurate, more useful information about your progress toward your degree and more flexibility in exploring your academic options. For example, if you are contemplating changing your major, a "What-if" DARS will be able to show you automatically how your completed course work applies to your new major and which completed courses would or would not count toward your new program.

How will I obtain information from DARS?

DARS Web is available to students and Academic Advisors via the DARS link in TUportal at <http://tuportal.temple.edu>

What is a "What-if" DARS?

This special DARS is an audit that answers the question "What-if" I declare an additional major or change my major. It will apply your completed and current course work and show you how your requirements for graduation will change. To obtain a "What-if" DARS you need to make an appointment with your academic advisor.

When will I be able to view changes made to my academic record on DARS?

Changes to your academic record that have been made after the update of DARS will appear the following update. DARS Web is updated every night.

How can DARS help me explore other majors and show me how a change might affect my course work?

The advising centers are able to run a "What if" DARS for undergraduate students.

A "What if" DARS automatically shows what and how completed course work will apply to the new major.

What should I do if there is an error on my DARS report?

You should consult with your advising office or contact the DARS office at dars@temple.edu.

What should I do if I need changes made to my DARS report?

You should consult with your advising office. [Please see a list of Advising contacts.](#)

I changed Majors. When will my new major appear on my DARS?

Your DARS report will automatically show the new major when the web is updated. DARS Web is updated every night.

Some of my transfer credits are not showing up on my DARS; what should I do?

First, make sure that your transcript has been sent from your previous school. Once Temple receives your transcript, and if it is a busy registration period in the advising offices, evaluation of your credits may take a few weeks. Any changes posted to your record in between DARS updates (which is nightly) will appear the next day.

POLICIES AND PROCEDURES

As a transfer student you have familiarity with another higher education institution's policies and rules. Every institution has its own vocabulary, in addition to its own unique academic and financial policies. You can find a complete list of Temple's policies at http://www.temple.edu/bulletin/Academic_policies/policies_list/policies_list.shtm. As a student at Temple, you are responsible for knowing and following these policies and procedures. It is your responsibility to ask questions if you do not understand a policy.

Are there a minimum or maximum number of credits that I should and can take each semester?

The average semester load for full-time students is 15 to 17 semester hours. Students must carry at least 12 semester hours to be classified as full-time.

What is considered an academic overload?

Eighteen or more semester hours for students in College of Liberal Arts and College of Science and Technology; nineteen or more semester hours in all other schools and colleges. To take an overload you need special approval of the Dean or Dean's designee of the School or College in which you are matriculated. Check with your advisor for the proper procedure for approval.

An additional per credit charge is levied for every credit over 17 credits.

What are Temple University's Academic Residency Requirements?

Temple University requires that all undergraduate degree candidates complete 30 semester hours of the last 45 semester hours of the degree or program as matriculated students at Temple University.

Please check with your advisor, as your School or College may have additional requirements.

What is a matriculated student?

Matriculated students are those who have applied, been accepted, and enrolled in a degree program of the University during the semester for which they were admitted. Completion of course credits before becoming a matriculated student does not assure acceptance of those credits into the program of matriculation. If you have any questions regarding your status and usable credits, please talk to your advisor.

Can I take courses at more than one Temple campus?

Students have several campus options at which to take classes. Both the Ambler Campus and the Center City Campus are a short shuttle bus ride away from the Main Campus. In a given semester or summer session students may choose to register for courses offered at any campus. A student choosing to take courses at more than one campus during the same semester or summer session should plan sufficient time for travel between campuses.

Can I take a course at another institution during the regular academic year or summer sessions (not as part of a study abroad program)?

Once you are a matriculated student at Temple you must get permission from your Academic Advising Unit if you are planning on taking classes elsewhere and the equivalents must be determined ahead of time. A compelling academic reason must be provided for taking classes elsewhere; there is an expectation that once matriculated at Temple you take your classes at Temple University.

Advisors will not approve requests from matriculated Temple students to take courses at other institutions within commuting distance (within 50 miles) of Temple unless there is a compelling academic justification.

In order to be approved you must complete the petition to take courses elsewhere form with a copy of the course descriptions attached, and submit to your academic advisor the semester prior to taking the course(s). Courses intended to fulfill requirements in your major must be approved by the departmental coordinating advisor. Written approval must be submitted with this form. Permission is rescinded if your grade point average falls below a 2.0 or if you are placed on academic warning or probation. As with all courses accepted in transfer, only a grade of C- or higher is acceptable. An official transcript from the institution must be forwarded to your advising office as soon as the grade is available. Individual schools and colleges within Temple may not grant credit for courses taken at another institution.

Remember, 30 of your last 45 credits must be taken at Temple.

What registration options are available to me?

After your initial meeting with your advisor and an approval indicator is placed on your record, you will be able to register for classes through OWLnet. Once you are eligible to use OWLnet, you will be able to register and add/drop courses through this online system. You remain eligible for this option, provided that your cumulative and last semester's grade point averages are a 2.00 or higher.

What is OWLnet?

OWLnet is a web-based system that allows access to your academic and financial records. You can log in using your TUID and your Temple personal identification number (PIN) or your AccessNet ID and password.

What if I want to change my schedule after meeting with my advisor?

If you have met with your advisor, you will be able to drop and add classes on your schedule using OWLnet through WEEK ONE of the semester with no restrictions. It is recommended to talk with your advisor about the changes you make to ensure the course selections are appropriate and applicable. Beginning WEEK TWO, a charge will be assessed each day after you drop or add a class. Also, once WEEK TWO begins, you'll need the instructor's signature AND an advisor's signature to ADD a class on a Registration/Schedule Revision form. Return the completed Registration/Schedule Revision form to your advising Office. However, you can still DROP classes through

WEEK 2 using OWLnet – no signatures are required. When you DROP a course, no record of the course appears on your roster or transcript.

See www.temple.edu/registrar/registration_info.html for registration, drop/add deadlines, and withdrawal deadlines for the semester. Make sure that you are looking at the correct semester on the web page.

IMPORTANT NOTE: If you are unable to attend your confirmed classes you must drop them no later than the end of the second week of the spring, fall, or summer sessions to have the associated tuition and fees deleted from your record. If you remain registered beyond these periods, you will be liable for the charges in full.

When is my registration finalized? Is it after I schedule classes with my advisor?

Your registration is finalized when all applicable tuition and fees are processed. Failure to satisfy all financial obligations, when due, will result in cancellation of your current registration, withholding of official transcripts and diplomas, and denial of the right to register for future sessions.

STUDENTS WHO DO NOT DROP BY THE PUBLISHED DEADLINE ARE RESPONSIBLE FOR PAYMENT OF ALL TUITION AND FEE CHARGES.

Please check your schedule of classes on OWLnet to verify that you are registered for the classes that you selected.

How do I withdraw from a class?

http://policies.temple.edu/search_toc.asp?10=expand&Topic02.10=02.10#Topic10

In weeks three through nine of the fall or spring semester, or during weeks three and four of summer sessions, you may withdraw with your advisor's permission. The course will be recorded on the transcript with the instructor's notation of "W", indicating that the student withdrew. After week nine of the fall or spring semester, or week four of summer sessions, students may not withdraw from courses.

No student may withdraw from more than five courses during the duration of his/her studies to earn a bachelor's degree.

Also, you may not withdraw from the same course more than once.

To withdraw from a class from WEEK 3 through WEEK 9, you need an advisor's signature on a Registration/Schedule Revision form. The course will remain on your roster as a "W" and you will be financially responsible for it.

Can I repeat a course?

http://policies.temple.edu/search_toc.asp?10=expand&Topic02.10=02.10#Topic10

A student may wish to repeat a course to earn a higher grade, either to raise their grade point average or to receive a grade in the course required by their major or to meet another requirement, such as achieving the minimum C- required for successful completion of Core Curriculum courses. The decision to repeat a course for a higher

grade should be made in consultation with an advisor. A repeated course must be graded using the same grading system (pass/fail, credit/no credit, or letter grade) as when originally taken. If an undergraduate student takes a course more than once, (a) all occurrences of the course will appear on the student's transcript, but (b) only the lowest grade received will **not** be used in calculating the student's grade point average. The exception to this policy is for courses designed to be taken multiple times, such as independent study, research, or other courses. Credit for a given course will be granted only once. Please Note: No change in a student's undergraduate grade point average is made after the baccalaureate degree is awarded.

What is an "Incomplete" at Temple?

http://policies.temple.edu/search_toc.asp?10=expand&Topic02.10=02.10#Topic10

An instructor will file an "I" only for reasons beyond the student's control. An instructor may file an "I" when a student has not completed the work of a course by the time grades must be submitted, but has completed the majority of the work at a passing level and has a written agreement with the instructor and the department regarding completion of the work, including the nature of the work to be completed, the means by which the final grade will be determined, and the date by which the work must be completed. The completion date may be no later than one year from the end of the semester in which the student took the course. The agreement shall also specify a default grade to be received if the work is not completed by the date indicated. One copy of the agreement shall be retained by the instructor, one shall be given to the student, and one shall be filed with the department office or, in colleges or schools without departments, the Dean's office. Faculty advisors and Professional advisors have the option of not permitting a student to register for an "overload" if the student is carrying one or more active incomplete courses, or for a "full load" if the student is carrying two or more active incompletes.

How is my Grade Point Average Calculated?

- Multiply the value of the grade (see below) by course's number of semester hours to get quality points.
- Add the total quality points.
- Divide total number of quality points by the total number of semester hours completed in courses that yield quality points.

Letter grades and Grade Point Equivalent

- A = 4.0
- A- = 3.67
- B+ = 3.33
- B = 3.0
- B- = 2.67
- C+ = 2.33
- C = 2.0
- C- = 1.67
- D+ = 1.33

- D = 1.0
- D- = 0.67
- F = 0.00

What is Academic Good Standing at Temple? (See Policies and Procedures for Warning, Probation, Dismissal, and Reinstatement policies at Temple.)

http://policies.temple.edu/search_toc.asp?10=expand&Topic02.10=02.10#Topic10

A matriculated undergraduate student in the University is in Academic Good Standing if he/she has not been dismissed.

What is Academic Warning at Temple University?

A student is placed on Academic Warning under the following conditions:

- if the semester grade point average (GPA) is below 2.0, though the cumulative GPA may be at 2.0 or above
- or
- if prior to the accumulation of 30 credits, the cumulative grade point average is below 2.0

A student on Academic Warning cannot register for courses online and must meet with an advisor to register. Advisors will help in planning a schedule of courses selected to assist the students in achieving acceptable, cumulative GPAs.

The University issues academic warning based on academic performance in fall or spring semesters. Academic Warning is not assessed as a result of grades earned during summer sessions.

What is Academic Probation?

A student is placed on Academic Probation when the cumulative grade point average is below 2.0 after having accumulated 30 or more credits. (Your cumulative grade point average includes only grades earned at Temple.)

A student on Academic Probation cannot register for courses online and must meet with an advisor to register. Advisors will help in planning a schedule of courses selected to assist the student in maintaining an acceptable cumulative GPA.

The University issues academic probation based on academic performance in fall or spring semesters. Academic Probation is not assessed as a result of grades earned during summer sessions.

How do I remove deficiency points?

Students can remove deficiency points by achieving “C+” grades or better in subsequent courses. Additional grades below “C” will increase the number of deficiency points. See the Deficiency Points Chart in www.temple.edu/bulletin. Deficiency points accrue only from courses taken at Temple.

When could I be dismissed?

The academic action of Dismissal is assessed when a probationary student's grade point deficiency reaches the University-defined maximum. These grade point deficiency requirements are standard across all schools and colleges.

- Only students on Academic Probation are subject to Dismissal.
- No probationary student will be dismissed who has earned at least a 2.0 semester GPA in the most recent semester.
- A dismissed student is not in Academic Good Standing.

The University dismisses probationary students based on academic performance in fall or spring semesters. Students are not dismissed based on grades earned during summer sessions.

A baccalaureate degree candidate on probation is automatically dismissed from degree candidacy if:

Cumulative Credits are:	Grade Point Deficiency:
31 – 60	15 or more
61 – 90	10 or more
91 – 107	5 or more
108 and above	3 or more

Cumulative credits are determined for the purposes of this policy by counting credits in all course graded "A through "F". Credits transferred to Temple University will be counted at Admission as "cumulative credits" in order to establish the level of progress towards a degree. Additional cumulative credits will accrue from courses subsequently taken at Temple.

Are my grades sent to my home address?

Grades are not sent home unless you have indicated through the OWLnet system that you want a copy sent to you. However, you can view your grades on OWLnet at any time during the semester.

SAMPLE



Undergraduate Admissions

1801 North Broad Street phone 215-204-7200 103
Conwell Hall 041-09 fax 215-204-5694
Philadelphia, Pennsylvania 19122
web www.temple.edu/undergrad

Sarah Sample ID: xxx-xx-xxxx XXXX Drive PAGE: 1 OF 1
5/8/07 10:00 A Philadelphia, PA 55555 COLLEGE: 091 ENGINEERING
CURRICULUM: 09090200
ELECTRICAL ENGINEERING

CODE TRANSFER INSTITUTION 002071 FREDERICK COMMUNITY COLLEGE 01 01
ATTENDANCE: 2005-2007 ACCEPTED 05/08/07 MATRIC: U CREDITS 39.0

=====TRANSFER INSTIT=====	TRAN CRED	===== DEPARTMENT	SUGGESTED CRSE	TEMPLE EQUIVALENT=====	RC
COURSE				TITLE	
S101 INTRO TO COMP & IN	3.0	C+IN SC	L000	ELECTIVE LL	
1011 INTRO SPANISH I	3.0	SPANISH	1001	BASIC I	LA
206 ELEM STATISTICS	4.0	STAT	2101	STAT METHODS & CONCEPTS	QB
101 INTRO MUSIC HIS/AP	3.0	MUS ST	1761	INTRO TO MUSIC	AR
101 GEN CHEM	3.0	CHEM	1031	GENERAL CHEM LAB I	SA
101 GEN CHEM LAB	1.0	CHEM	1033	GENERAL CHEM LAB I	SA
101 ENG COMP	3.0	ENGLISH	1002	COLLEGE COMPOSITION	CO
101 HIST OF WEST CIV	3.0	HISTORY	L000	ELECTIVE LL	
111 ALG AND TRIG	3.0	MATH	L000	ELECTIVE LL	
102 GEN CHEMISTRY	3.0	CHEM	1032	GENERAL CHEM II	SB
102 GEN CHEM LAB	1.0	CHEM	1034	GENERAL CHEM LAB II	SB
201 PRINCIPLES OF ECON-MACR	3.0	ECON	1101	MACROECONOMIC PRINCIPLE	IN
102 ENG COMP & LIT	3.0	ENGLISH	2796	WRITING/RESEARCH ESSAY	WI
101 INTRO TO ANTHRO	3.0	ANTHRO	L000	ELECTIVE LL	

BASED ON A PRELIMINARY EVALUATION OF YOUR TRANSFER CREDITS, YOU ARE EXEMPTED FROM THE ENGLISH, FOREIGN LANGUAGE AND MATHEMATICS PLACEMENT TEST.

THIS EVALUATION WAS BASED ON THE MAJOR INDICATED ON YOUR APPLICATION. THE FINAL DETERMINATION OF CREDITS WHICH ARE APPLICABLE TO A DEGREE IS MADE BY THE TEMPLE SCHOOL/COLLEGE IN WHICH YOU ENROLL.

IF YOU HAVE ANY QUESTIONS CONCERNING YOUR EVALUATION, PLEASE CALL JOE XXXX AT 555-555-5555. ** END DOCUMENT **

SAMPLE