

SBA FORM 106

STUDENT BAR ASSOCIATION *REQUEST FOR ALLOCATION*

Directions: Print the completed form and return it to the SBA Office located in Barrack Hall, or save the completed form and email it to the Treasurer of the SBA, Mary Cate Gordon, at gmarycat@temple.edu.

Organization:

Title of Event:

Date of Event

Time of Event:

Location of Event:

Number of Organization Members: _____

Total Amount Requested: _____

Below, please explain the purpose of the event, and how the event will benefit the student body and law school community (explanation should focus on both day and evening students):

Itemization: Please: 1) list all items/services to be purchased under the Activity Fee Act; 2) list the prices of each item requested AND the purpose for the item/service in relation to sponsoring the event. Note: documentation supporting the prices listed for each item/service may be submitted for requests under §106(1) and must be attached to this application under §106(2) if the request is greater than \$250.00. Such documentation includes, but is not limited to, written estimation, retailer or service provider assessment, or prior year's receipts for the same event/item/service.

Item/ Service: _____ Cost: _____

Purpose of Item/Service in Relation to Event:

Item/ Service: _____ Cost: _____

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Item/ Service: _____ Cost: _____

Purpose of Item/Service in Relation to Event:

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