

## **Employment with Certain International Organizations**

### **This employment:**

- \* May be authorized by the US Citizenship and Immigration Service (USCIS) and could take between 1 and 3 months
- \* Requires that student is maintaining valid full time F1 student status
- \* Automatically ceases if student fails to maintain valid F1 status
- \* May begin at any time – there is no one academic year requirement
- \* Requires a written offer letter from a qualified international organization
- \* May not be granted for more than 12 months per application and no longer than expected date of program completion
- May not be begin until student has received Employment Authorization Document (EAD card) and until it is the start date listed on the EAD
- \* Can be approved Full Time or Part Time
- \* Does not need to be in student's field of study
- \* Does not affect eligibility for practical training or on-campus employment

**Mail complete application to USCIS**  
75 Lower Welden Street  
St. Albans, VT 05479

**You need an appointment with one of the OIS advisors to apply for this employment. Call the office at 215.204.7708 to schedule an appointment. Bring everything listed below to the appointment. When you leave the appointment you send the following materials to USCIS. If you do not have all required documentation, you must reschedule the appointment.**

### **List of Items You Should Bring To Your Appointment:**

- Completed Form I-765 (attached or available at <http://uscis.gov/graphics/formsfee/forms/i-765.htm> Fill in items 1-16 and sign at the bottom IN BLUE INK.
- Academic Advisor's Form (attached)
- OwlNET printouts of academic history at Temple
- OwlNet printouts of current registration
- Transcripts from any other U.S. school that you have attended
- Originals or copies of all Forms I-20 you have received while studying in the United States
- Any Arrival/Departure Records (I-94 card; white card, usually stapled in your passport)
- Passport(s)
- 2 photocopies front and back of any previously issued Employment Authorization Documents
- 2 identical color passport-style photographs - Visit USCIS' website at [http://uscis.gov/graphics/publicaffairs/newsrels/04\\_08\\_02Photo\\_flyer.pdf](http://uscis.gov/graphics/publicaffairs/newsrels/04_08_02Photo_flyer.pdf) for specifications. Our office recommends that you purchase your photos from Rosa Photos located at 1600 Callowhill Street (directly in front of USCIS Office) 215-735-5437. Rosa Photo is open from 7:00 AM - 4:30 PM Monday through Friday.
- Personal check or money order for \$180 made payable to USCIS. A personal check is preferable because, if necessary, you will be able to determine if it has been cashed.

## **Working with International Organizations**

International Organizations hiring individuals in Nonimmigrant Student (F-1) status may suggest or require that students change their nonimmigrant status to G status, the nonimmigrant category reserved for employees of International Organizations. Please be aware of the practical effects of such a change of status, including:

- since you will not be in F status after the change, you are not eligible for F-1 benefits such as on-campus employment while in G status;
- the change to G status may be viewed by USCIS as an interruption in F-1 status for purposes of qualifying for economic hardship or practical training employment;
- any accompanying F-2 family members would also have to change their status to G; and
- the process of changing back to F-1 status can take several months at some of the USCIS Service Centers.

Some International Organizations, especially large organizations such as the World Bank Group, may have internal guidelines for hiring individuals in Nonimmigrant Student (F-1) status. Students should check with the international organization before beginning the application process.

## **International Organizations**

The following is an alphabetical listing of the international organizations of which the United States is a member and which have been designated by Executive Order pursuant to various treaties or under the International Organizations Immunities Act of December 29, 1945.

African Development Bank	African Development Fund
Asian Development Bank	Border Environmental Cooperation Commission
Caribbean Organization	Commission for Environmental Cooperation
Commission for Labor Cooperation	Commission for the Study of Alternatives to the Panama Canal
Customs Cooperation Council	European Bank for Reconstruction and Development
European Space Agency	Food and Agriculture Organization
Great Lakes Fishery Commission	Hong Kong Economic and Trade Offices
Inter-American Defense Board	Inter-American Development Bank
Inter-American Institute for Cooperation for Agriculture	Inter-American Investment Corporation
Inter-American Statistical Institute	Inter-American Tropical Tuna Commission
International Atomic Energy Agency	International Bank for Reconstruction and Development
International Boundary and Water Commission - the United States and Mexico	International Centre for Settlement of Investment Disputes
International Civil Aviation Organization	International Coffee Organization
International Committee of the Red Cross	International Cotton Advisory Committee
International Cotton Institute	International Criminal Police Organization (INTERPOL) (Limited Privileges)
International Development Association	International Development Law Institute
International Fertilizer Development Center	International Finance Corporation
International Food Policy Research Institute (Limited Privileges)	International Fund for Agricultural Development

International Hydrographic Bureau	International Joint Commission - the United States and Canada
International Labor Organization	International Maritime Organization
International Organization for Migration	International Pacific Halibut Commission
International Secretariat for Volunteer Service	International Telecommunications Satellite Organization (INTELSAT)
International Telecommunication Union	International Union for Conservation of Nature and Natural Resources (Limited Privileges)
International Wheat Advisory Committee (International Wheat Council)	Interparliamentary Union
Israel-United States Binational Industrial Research and Development Foundation	Korean Peninsula Energy Development Research Organization
Multilateral Investment Guarantee Agency	Multinational Force and Observers
North American Development Bank	North Pacific Anadromous Fish Commission
North Pacific Marine Science Organization	Organization for African Unity (OAU)
Organization for American States (including Pan American Union)	Organization for Eastern Caribbean States
Organization for Economic Cooperation and Development	Organization for the Prohibition of Chemical Weapons
Pacific Salmon Commission	Pan American Health Organization (including Pan American Sanitary Bureau)
South Pacific Commission	United International Bureau for the Protection of Intellectual Property (BIPRI)
United Nations	United Nations Educational, Scientific, and Cultural Organization
United Nations Industrial Development Organization	Universal Postal Union
World Health Organization	World Intellectual Property Organization
World Meteorological Organization	World Tourism Organization
World Trade Organization	

"World Bank Group" consists of five associated institutions listed above:

1. IBRD: The International Bank for Reconstruction & Development
2. IDA: The International Development Association
3. IFC: The International Finance Corporation
4. MIGA: The Multilateral Investment Guarantee Agency
5. ICSID: The International Centre for Settlement of Investment Disputes

**ACADEMIC ADVISOR RECOMMENDATION**

**STEP 1. Submit this form to your academic advisor and bring it with you to your appointment. Do not have the form faxed as it may not reach us in time for your appointment.**

**1. Student's name**

**2. TU ID#**

**3. Field of Study**

**4. Undergrad                      Master's                      PhD                      Other**

**5. Has this student continuously completed a full course of study?                      Yes                      No**  
**If not, please explain why student has fallen below full-time status.** Graduate students must complete 9 credits hours per Spring and Fall semesters – Graduate Students with a Teaching / Research Assistantship may register for and complete a minimum of six (6) credits. Undergraduate students must complete a minimum of 12 credit hours.

**6. SPECIFIC DATE of Degree Completion (mm/dd/yyyy)** by student will meet program requirements (i.e. date of last class, defends dissertation, submits thesis, completes last exam for degree) [Must Be Completed]

**7. Date of Student's Graduation Ceremony**

**8. Advisor's Name**

**9. Advisor's Email Address**

**10. Phone #**

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**STEP 2. TO THE STUDENT: AFTER you meet with your Academic Advisor you must select the date you want the employment to begin and end.** You may only apply for a total of 12 months. You can go to the following website to calculate your dates <http://calendarhome.com/date.shtml>

**DATE YOU WANT EMPLOYMENT TO BEGIN**

**DATE YOU WANT EMPLOYMENT TO END**

**YOU MUST SCHEDULE AN APPOINTMENT WITH OIS**