

Confirmation of Full Time Equivalency

PLEASE SUBMIT THIS FORM VIA E-MAIL TO OIS@TEMPLE.EDU OUR OFFICE IS TRYING TO IMPLEMENT A PAPERLESS SYSTEM AND YOUR COOPERATION IS MOST APPRECIATED

Graduate students must be in compliance with the Temple University's full-time registration requirements. A graduate student enrolled for one of the following courses will be automatically considered full-time:

- 9184
- 9284
- 9994
- 9995
- 9996
- 9998
- 9999

Grad students at the thesis or dissertation stage may enroll for only 1 credit hour per semester, depending on Graduate School and department requirements. Again, to be automatically considered full-time and in compliance with graduate school policy, you must be registered for one of the above referenced courses.

Grad students with a Full Time TA, RA or Grad Externship may be considered full-time with 6 semester hours AND departmental approval. Please provide a copy of the first page of your award letter.

If OIS does not find any problem with this request, your OwlNet "International Student" screen will indicate full-time enrollment and you will NOT receive an e-mail confirmation from this office.

The form must be printed, completed, signed by the academic advisor and then faxed to 215 204 6166 OR emailed directly from the academic advisor's account.

Student's Name:	
TU ID#:	
Student's Email:	
Field of Study:	
Total # of Credits Needed to Receive Degree:	
Total # of Credits Accumulated to Date:	
Semester for reduced course load:	
Please choose which situation below applies to the student:	
<input type="checkbox"/> Undergrad or Grad student enrolled part-time during final semester of degree program	
<input type="checkbox"/> Student holds full time Assistantship/Externship [PROVIDE A COPY OF AWARD LETTER] – Student must be registered for a MINIMUM of 6 credits	
<input type="checkbox"/> Grad Student is in final semester of coursework and will advance to thesis/project/research stage next semester. Any subsequent registration for required coursework will place the student in violation of her/his F-1/ J-1 student status	
<input type="checkbox"/> Student is at the <input type="checkbox"/> thesis/ project or <input type="checkbox"/> dissertation research/writing stage - student has already completed all coursework needed for degree and is registered for a minimum of 1 credit	
<input type="checkbox"/> Grad Student has completed all coursework and is preparing for comps/prelims which student MUST pass before moving forward in degree program - Date of Prelim Exams	
Advisor's Name:	
Advisor's Signature:	
Advisor's Email:	
Date:	