



Homeland
Security

Office of Public Affairs Internship Opportunities



Preserving our freedoms,
protecting America...
We secure our homeland.

The U.S. Department of Homeland Security (DHS) leads the U.S. Government in the unified effort to secure America. DHS prevents and deters terrorist attacks and protects against, and responds to, threats and hazards to the nation. DHS ensures safe and secure borders, welcomes lawful immigrants and visitors, and promotes the free flow of commerce.

The DHS Office of Public Affairs (OPA) is responsible for managing external and internal communications. OPA responds to national media inquiries, maintains and updates the department's Web site, writes speeches for principals and coordinates speaking events for department officials. We foster strategic communication throughout the department and with external stakeholders. We manage the department's organizational identity program, which includes use of the DHS seal and related guidelines. OPA oversees the department's employee communication activities, which includes town hall meetings between management and employees, and an intranet site. Our incident communications program guides overall federal incident communication activity and coordinates with state, local, and international partners to ensure accurate and timely distribution of information to the public during a crisis.

All candidates must be U.S. citizens. In addition, they must also be enrolled and in good standing in a College or University during the term for which they are applying. Both full-time and part-time positions are available.

Candidates should also possess excellent written and verbal communication skills, and basic computer proficiency. OPA is a fast paced office and interns are expected to be flexible and efficient.

Internships are unpaid and will require a security clearance. In order to obtain a security clearance, all candidates must pass a background check. Failure to obtain a security clearance will preclude candidates from obtaining an internship.

Contact: If interested, please submit a cover letter, resume, unofficial transcript and application before the deadline indicated to the Internship Coordinator via email at OPA.Internships@dhs.gov (ONLY email applications will be considered. Please do not fax or mail). The application can be found on our website at http://www.dhs.gov/xabout/careers/gc_1307112529110.shtm.

Applicants should also specify the dates they are available to work in their cover letter. Due to the large number of applications received, we are unable to respond to all of the applicants individually. Only those candidates under consideration will be contacted. **Please submit the following application, your resume and cover letter no later than February 17th.**