Memorandum

To: All Full-Time Temple University Faculty and Staff
From: Human Resources Learning and Development Staff
Date: September 4, 2014
Subject: REMINDER - Human Resources is Accepting Nominations for 2014-15 Leadership Academy (LA9) and 2014-15 Management Academy (MA7)

The Leadership Academy (LA), a 6 ½ session professional development program which meets once a month from October 2014 to April 2015, is offered exclusively to eligible full-time faculty and senior-level administrators recognized as rising Temple University leaders. Beginning its 9th year, the Leadership Academy continues to demonstrate the University’s commitment to building and sustaining the institution’s leadership capacity by preparing high-potential organizational leaders for new or increasingly complex leadership roles.

Eligibility Requirements:
- Full time faculty or administrators at the T-27 level or higher
- Nomination must be approved by a Dean, Vice President or Budget Unit Head
- Complete an application and obtain a letter of recommendation

Session Dates and Topics*
- 10/17/14 Exploring Leadership at Temple University
- 11/21/14 Assessing Organizational Culture
- 12/12/14 Thinking Strategically
- 01/16/15 Leveraging Emotional Intelligence Part 1 Intrapersonal Skills
- 02/20/15 Leveraging Emotional Intelligence Part 2 Interpersonal Skills
- 03/20/15 Project Presentations
- 04/17/15 Actualizing Leadership Academy (1/2 day)

*Order of topics subject to change, depending on availability of guest presenters/speakers

Attendance at all sessions is required.

Program Cost: $650.00 paid by the participants’ schools, colleges or departments

Click here for Application and Recommendation Forms on-line.

School of Medicine Faculty: please send your application to Helen Pearson first at hpearson@temple.edu.

Please submit both forms electronically via email to: Kimberly Sakil, Training Coordinator, HR Learning and Development
Leadership Academy Application deadline: September 19, 2014. Selected participants will be notified by September 26, 2014.

For additional information about Leadership Academy 9, please contact Eric Brunner @ 7-2215 or eric.brunner@temple.edu.

The Management Academy (MA) is a 5 ½ session certificate program created for High Performance - High Potential employees at the T-24 Level and above.

The MA is designed to:

- define professional development, career development, leadership and organizational opportunities and realities
- provide an overview of Temple University, its culture and structure, the University’s strategic initiatives, and how finances impact institutional planning
- expose participants to more senior level organizational leaders for mentoring and networking opportunities
- identify key administrative and interpersonal skills needed to progress at Temple University

Eligibility Requirements:

- Full time administrators at the T-24 level or higher
- Nomination must be approved by a Dean, Vice President or Budget Unit Head

Nominees must:

- Complete an application and obtain a letter of recommendation
- Have distinguished themselves over time as reflected by their PDP scores (Exceeds Expectations and above)
- Have taken on additional work assignments and responsibility and excelled
- Have been recognized as individuals who could be developed for higher level management and leadership positions.

Session Dates and Proposed Topics

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<thead>
<tr>
<th>Date</th>
<th>Topic</th>
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<tbody>
<tr>
<td>11/12/14</td>
<td>TU &amp; You: Opportunities, Realities, Challenges and Rewards</td>
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<tr>
<td>12/12/14</td>
<td>Surveying Temple</td>
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<tr>
<td>01/14/15</td>
<td>Understanding Self and Others</td>
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<td>02/11/15</td>
<td>Communicating With Finesse-Horizontally, Vertically and Diagonally</td>
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<tr>
<td>03/11/15</td>
<td>Success Tools and Topics: Team Presentations</td>
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<tr>
<td>04/15/15</td>
<td>Planning Your Future Leadership Success (1/2 day)</td>
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Attendance at all sessions is required.

Program Cost: $450.00 paid by the participants’ schools, colleges or departments

Please note: Due to the overwhelming response from last year’s program, 12 people have been “grandfathered” into this year’s program. Only 32 applicants will be accepted into this year’s program.
Click here for Application and Recommendation Forms on-line.

Please submit both forms electronically via email to:
Kimberly Sakil, Training Coordinator, HR Learning and Development
kimberly.sakil@temple.edu

Selected participants will be notified by October 17, 2014.

For additional information about Management Academy 7, please contact
Eric Brunner @ 7-2215 or eric.brunner@temple.edu.