Memorandum

To: Full-Time Temple University Faculty and Staff

From: Human Resources Learning and Development Staff

Date: August 25, 2016

Subject: Human Resources is Accepting Nominations for 2016-17 Leadership Academy (LA11) and 2016-17 Management Academy (MA9)

The Leadership Academy (LA), a 6 ½ session professional development program which meets once a month from October 2016 to April 2017, is offered exclusively to eligible full-time faculty and senior-level administrators recognized as rising Temple University leaders. The Leadership Academy continues to demonstrate the University’s commitment to building and sustaining the institution’s leadership capacity by preparing high-potential organizational leaders for new or increasingly complex leadership roles.

Eligibility Requirements:

- Full time faculty or administrators at the T-27 level or higher
- Nomination must be approved by a Dean, Vice President or Budget Unit Head
- Complete an application and obtain a letter of recommendation

2016-17 Session Dates and Topics*

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<th>Date</th>
<th>Topic</th>
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<tr>
<td>10/21/16</td>
<td>Exploring Leadership at Temple University</td>
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<td>11/18/16</td>
<td>Assessing Organizational Culture</td>
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<td>12/16/16</td>
<td>Thinking Strategically</td>
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<td>01/20/17</td>
<td>Leveraging Emotional Intelligence Part 1 Intrapersonal Skills</td>
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<td>03/10/17</td>
<td>Project Presentations</td>
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<td>04/07/17</td>
<td>Actualizing Leadership Academy (1/2 day)</td>
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*Order of topics subject to change, depending on availability of guest presenters/speakers

Attendance at all sessions is required.

Program Cost: $700.00 paid by the participants’ schools, colleges or departments

Click here for Application and Recommendation Forms on-line.
School of Medicine Faculty: please send your application to Helen Pearson first at hpearson@temple.edu.

Please submit both forms electronically via email to:
Kimberly Sakil, Training Coordinator, HR Learning and Development
kimberly.sakil@temple.edu.

Leadership Academy Application deadline: September 16, 2016.
Selected participants will be notified by September 21, 2016.

For additional information about Leadership Academy 11, please contact Eric Brunner @ 7-2215 or eric.brunner@temple.edu.

The Management Academy (MA) is a 5 ½ session certificate program created for High Performance - High Potential employees at the T-24 Level and above.

The MA is designed to:

• define professional development, career development, leadership and organizational opportunities and realities
• provide an overview of Temple University, its culture and structure, the University’s strategic initiatives, and how finances impact institutional planning
• expose participants to more senior level organizational leaders for mentoring and networking opportunities
• identify key administrative and interpersonal skills needed to progress at Temple University

Eligibility Requirements:

• Full time administrators at the T-24 level or higher
• Nomination must be approved by a Dean, Vice President or Budget Unit Head

Nominees must:
• Complete an application and obtain a letter of recommendation
• Have distinguished themselves over time as reflected by their PDP scores (Exceeds Expectations and above)
• Have taken on additional work assignments and responsibility and excelled
• Have been recognized as individuals who could be developed for higher level management and leadership positions.

2016-17 Session Dates and Proposed Topics

11/09/16  TU & You: Opportunities, Realities, Challenges and Rewards
12/14/16  Surveying Temple
01/11/17  Understanding Self and Others
02/08/17  Communicating With Finesse-Horizontally, Vertically and Diagonally
03/08/17  Success Tools and Topics: Team Presentations
04/12/17  Planning Your Future Leadership Success (1/2 day)

Attendance at all sessions is required.

**Program Cost:** $500.00 paid by the participants' schools, colleges or departments

[Click here](#) for Application and Recommendation Forms on-line.

Please submit both forms electronically via email to:
Kimberly Sakil, Training Coordinator, HR Learning and Development
[kimberly.sakil@temple.edu](mailto:kimberly.sakil@temple.edu)

Management Academy Application Deadline: September 26, 2016.
Selected participants will be notified by October 7, 2016.

For additional information about Management Academy 9, please contact Eric Brunner @ 7-2215 or [eric.brunner@temple.edu](mailto:eric.brunner@temple.edu).