

**Graduate School**

The credit level for any course may be changed **ONLY** through the last day to drop a course.  
 See the academic calendar for the specific date for the current term.

**Instructions: Complete Sections 1 and 2 of this form and obtain the appropriate signatures in Sections 3 and 4. Then take this form to your advising unit's registration terminal for processing. Please note that you will be charged graduate tuition for the course.**

**SECTION 1: STUDENT INFORMATION**

Name (Last, First and Middle)		TUid	
Current Mailing Address (including City, State and Zip Code)			
Telephone (beginning with Area Code)		Temple Email	
School or College		Program	Degree

**SECTION 2: IDENTIFICATION OF THE UNDERGRADUATE COURSE**

Term and Year	CRN	Department	Course Number	Section Number
Course Title			Instructor	Number of Credits

**SECTION 3: PERMISSION OF THE INSTRUCTOR**

Is this an upper-level undergraduate course (i.e., 3000-level or above)?		<input type="checkbox"/> Yes	<input type="checkbox"/> No*
What advanced work and standards will the graduate student satisfy beyond the requirements for undergraduates?			
<b>I hereby give my permission for the student to take this course for graduate credit.</b>	Signature of Instructor of Record	Name of Instructor of Record	Date

\* If "no," then this course **cannot** be taken for graduate credit.

**SECTION 4: SCHOOL OR COLLEGE APPROVAL**

Why is it appropriate for the student to take the undergraduate course for graduate credit instead of taking a graduate course?			
<b>I hereby give my permission for the student to take this course for graduate credit.</b>	Signature of Department or Graduate Chair	Name of Department or Graduate Chair	Date