

**Graduate School**

**Instructions:** Complete this form and submit it to the Graduate School, along with a plan for completion of the doctoral degree that includes a timeline. Please note that schools and colleges do NOT have authority to grant an extension of time for a doctoral degree. All such requests must be approved by the Graduate School and/or the Graduate Board Student Appeals Committee.

**SECTION 1: STUDENT INFORMATION**

Name (Last, First and Middle)		TUID	
Current Mailing Address (including City, State and Zip Code)			
Telephone (beginning with Area Code)		Temple Email	
School or College	Program	Degree	Term and Year of Admission

**SECTION 2: STUDENT STATUS**

Question	Student Response	
	If "yes," indicate month and year.	If "no," indicate anticipated month and year.
Is your coursework completed?		
Have you completed your preliminary exams?		
Has your proposal been approved?		
When do you anticipate making your final defense and completing your final oral exam?		

**SECTION 3: STATEMENT OF EXTENSION**

I am requesting an extension through  Fall \_\_\_\_\_  Spring \_\_\_\_\_  Summer \_\_\_\_\_ .

My rationale is:

**SECTION 4: APPROVAL SIGNATURES**

Student			Date
Advisor	Telephone	Temple Email	Date
Department or Graduate Chair	Telephone	Temple Email	Date
College Associate or Assistant Dean	Telephone	Temple Email	Date

**SECTION 5: GRADUATE SCHOOL APPROVAL**

<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Signature of the Vice Provost	Date
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**Approval cannot be assumed. You will be notified of the decision.**