

Graduate School

Instructions: To request an exception for a prospective student, select the appropriate type of exception in the gray box. Complete Section 1. Next, provide the rationale for the requested exception by completing Section 2, 3, or 4, as appropriate. Provide as much detail as possible in Sections 3 and 4. Obtain the signatures in Section 5 and forward to the Graduate School.

Admission Exception for:
 GPA Below 3.0
 TOEFL/IELTS Waiver
 Waiver of GRE Requirement
 Assistantship/Externship/Internship Exception for GPA Below 3.25

Effective Term:
 Fall _____
 Spring _____
 Summer _____

SECTION 1: APPLICANT OR STUDENT INFORMATION

Name (Last, First and Middle)		TUid	
School or College		Program	Degree
Undergraduate GPA	Undergraduate Major	Undergraduate Institution	Graduate GPA (if applicable)

SECTION 2: RATIONALE FOR LOW GPA EXCEPTION

UGGPA greater than 3.5 in the last two years of undergraduate study
 GGPA greater than 3.25 for a minimum of 9 credits
 Standardized test scores at or above the 65th percentile on the:

Graduate Record Examination (GRE®) — Verbal: _____ Quantitative: _____ Analytical Writing: _____
 Miller Analogies Test (MAT™) — Scaled Score: _____ Intended Major Percentile: _____ Total Group Percentile: _____

SECTION 3: RATIONALE FOR TOEFL/IELTS WAIVER

English Education or Work Experience: _____
 High Verbal GRE Score: _____
 Other: _____

SECTION 4: RATIONALE FOR GRE WAIVER OR AWARD OF ASSISTANTSHIP/EXTERNSHIP/INTERNSHIP

Academic Credentials: _____
 Relevant Experience: _____
 Other: _____

SECTION 5: SCHOOL OR COLLEGE SIGNATURES

Signature of Department Chair	Name of Department Chair	Date
Signature of Dean or Designee	Name of Dean or Designee	Date

SECTION 6: GRADUATE SCHOOL APPROVAL

<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Signature of the Vice Provost	Exception Code	Date
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Return completed form to:
 Maureen De Lio
 Administrative Coordinator
 for Student Services
 Email: maureen.delio@temple.edu