

Graduate School**Q. How do Fellows register for classes?**

- A. Contact your academic program directly to arrange a meeting with an advisor and/or to ascertain the registration schedule for your specific program.

Q. How do Fellows get a tuition bill paid?

- A. When you have completed your registration, notify your Graduate Program Advisor in your school/college and the Graduate School. A tuition scholarship will be submitted to Student Financial Services for processing on your behalf. The tuition credit(s) will reflect on your TUPay account. Please note that payments may be delayed during peak processing periods.

This process must be repeated every semester of registration. It is NOT an automatic process.

Q. Who should Fellows contact when completing drop/add?

- A. If you drop or add a course(s), contact your Graduate Program Advisor in your school/college and the Graduate School as soon as possible to have your tuition scholarship adjusted.

Q. What paperwork is required for Fellows to get paid?

- A. If you are receiving payment from Temple for the first time, or if you have not received a payment within two years, you will receive notification from Verifications, Inc. (VIAM) electronically. The VIAM process must be completed online and then finalized at the Human Resources office on Main Campus.

Q. Can Fellows sign up to receive their stipend payments via direct deposit?

- A. Yes. In fact, direct deposit is the preferred method for receiving payment. To enroll, log in to TUportal at <http://tuportal.temple.edu> and click on "Staff Tools." Direct Deposit can be found under the "Pay and Tax Information" channel.

Q. Are Fellows eligible for other financial aid?

- A. If you have additional questions about financial aid eligibility, please view the Student Financial Services website at www.temple.edu/sfs/. The Office of Student Financial Services is located at 1801 North Broad Street on the ground level of Conwell Hall.

Q. How can Fellows find out about housing?

- A. To obtain information about on- and off-campus housing, please view the Office of University Housing and Residential Life website at <https://housing.temple.edu/>. The housing office is located in 1910 Liacouras Walk, Suites 201 and 301.

Q. Are student/university fees covered by a fellowship?

- A. No, fellowships do not cover these costs. The Fellow is responsible for payment.

Q. How do Fellows sign up for health insurance, if eligible?

- A. Learn about health insurance options available to graduate students by visiting the Human Resources website at www.temple.edu/hr/students/. ***You will need a copy of your fellowship award letter to enroll in a health insurance plan.***