Minutes of the Graduate Board

Thursday, September 13, 2018

3B Conwell Hall, Main Campus
2:30 – 4:30 p.m.

Members Present:
William Aaronson, Angelika Dimoka, Sherril Dodds, Heather Gardiner, Marcia Hall, Crystal Harold, Jody Hey, Barbara Hoffman, Lynne Innerst, Ceridwyn King, Jagan Krishnan, Gerardo Mendoza, Rashida Ng, Elizabeth Cassidy Parker, Timothy Patterson, Joseph Picone, Sarah Wengryniuk, Kimberly Williams, Ho-Lun Wong

Ex-Officio Member:
Zebulon Kendrick, Vice Provost, Graduate Education

Graduate School Staff:
Tangia Boyd, Assistant Director of Business and Financial Operations
Kathryn Petrich, Director of Graduate Communications
Margaret Pippet, Assistant Dean
Michael Toner, Director of Student Services: Graduate Enrollment and Data Management

Approval of the Minutes:
Marcia Hall motioned to approve the minutes of April 19, 2018. Timothy Patterson seconded the motion. The motion to approve the minutes was unanimously passed.

Business:
The Vice Provost opened the meeting welcoming new members. Introductions were made all around. He then referenced the various membership information that was forwarded via email to all Graduate Board members. Among that information were the committee and subcommittee assignments. Dr. Kendrick advised that, with Blackboard gone, Canvas will be used to distribute the dissertation and MFA project completion grant nominations, which are due October 12. Members are asked to score from 1 for lowest priority to 5 for highest priority.

Categories of Visiting Student Scholars constituted the next item on the agenda. The Vice Provost delineated the various proposed options:

- A Temporary Visiting Research Scholar or Student is not a foreign student. S/he must demonstrate $24,000 of support from the home institution or government, scholarship, or personal funding.
- Visiting Research Scholar in Residence is a new category. This individual is required to have at least $24,000 of direct support from a government or institutional scholarship. The term is for 12 months, with a renewal of 12 months possible. S/he may receive a Postdoctoral Research Associate position with at least two years of experience.
- A Visiting Graduate Student Scholar is a domestic student, although s/he could be an international student matriculated at a U.S. institution. S/he is an individual with a baccalaureate, master’s, or first-professional degree or equivalent who is currently enrolled in a post-baccalaureate program at an institution in the United States other than Temple University. S/he has completed a post-baccalaureate program within six months or is
employed at another academic institution and is participating in a research and/or scholarly training or exchange program under the direction of a faculty mentor. The individual gains laboratory and research experience, learns to use state-of-the-art techniques, and/or shares unique expertise with the Temple community. S/he may receive non-employee funds. The appointment may be for up to two years.

- A J-1 Graduate Student Intern is a foreign student currently enrolled in a graduate degree program at an international institution outside the United States. The J-1 Graduate Student Intern is participating in a research or scholarly training program under the direction of a Temple University faculty mentor. S/he is expected to gain laboratory and research experience, to learn to use state-of-the-art techniques, and/or to share unique expertise with the Temple community. The term is for up to 12 months; it is not renewable and is subject to home rule.

- A student enrolled full-time in an approved dual-degree program between Temple University and another accredited institution attends Temple for advanced coursework and to obtain research skills under the supervision of one or more members of the University faculty. The Office of International Affairs has a list of approved dual-degree agreements with other institutions.

- The International Collaborative Research Program (ICRP) allows PhD students from Temple University partner institutions to assist a Temple faculty mentor with research related to their degree area. The ICRP mentoring experience must fulfill the educational objectives of the student’s current degree program at their home institution. It cannot serve to fill a labor need for Temple University. The mentoring experience must consist of research-based learning, wherein students are exposed to research techniques, methodologies, and technology. The student enrolls in a 9998 dissertation research and writing course through Destiny1 for every semester s/he participates and receives health insurance. S/he may receive non-employee funds. Participants may not hold a first professional or terminal degree. A collaboration agreement with a partner institution is needed, and none exist at present.

The Graduate Board was next asked to consider the revised Graduate Faculty criteria for the College of Public Health. Jody Hey motioned to endorse the criteria document. Barbara Hoffman seconded the motion. The motion passed unanimously.

Graduate program actions were addressed:

- First, a graduate certificate in Cultural Analytics is proposed by Lew Klein College of Media and Communication. Marcia Hall motioned to endorse the establishment of the graduate certificate. Heather Gardiner seconded the motion. The motion passed unanimously.

- Second, the School of Pharmacy proposes to rename the post-master’s graduate certificate in Advanced Quality Assurance and Regulatory Affairs as Advanced Regulatory Affairs and Quality Assurance. Crystal Harold motioned to endorse the renaming of the graduate certificate. Timothy Patterson seconded the motion. The motion passed unanimously.

- Third, changes in array have been proposed for the Biology MS and PhD, with the total number of credits remaining the same. Gerardo Mendoza motioned to endorse the changes in array. Marcia Hall seconded the motion. The motion passed unanimously.

Discussion next focused on permission to take an undergraduate course for graduate credit. Permission must be obtained prior to the start of the semester. The undergraduate student must be
officially enrolled in an accelerated 4+1 program and be in her/his senior year. The course(s) can be taken if beyond what is needed to graduate with the bachelor’s degree.

Several other topics were considered:

- Graduate students who have achieved candidacy and are hired as adjunct faculty should not also be hired as a TA, RA, AI, or GE.
- Advanced Standing credits are those taken on a non-matriculated basis at another institution. These credits are expected to fit into the program at Temple. Transfer credits are those taken on a matriculated basis, with a maximum of 20% of coursework transferred in. In the case of an accelerated program, however, all credits transfer. The minimum grade acceptable for transfer is a “B.”
- After 2019-2020, health insurance will be available only for the student, i.e., a single person.
- Missing grades continue to be problematic at the graduate level.
- Retaking the SPEAK test because the student’s score is less than 50 costs the university $100 per test. An outside expert must be hired to listen to the student speak. The retest fee will now be charged back to the department.

Fall 2018 admissions and enrollment data were presented. At census, applications for master’s programs were down 263 from Fall 2017, but the number who registered was down only 102. A retrospective look at Fall census master’s enrollment shows an overall increase from Fall 2015 to Fall 2018 of 969 students or 26%. For doctoral programs at census, the number of applications from Fall 2017 to Fall 2018 was up 7, but those who registered were up by 31.

No old business was raised. In new business, issues have arisen with tuition scholarships. Some of the concerns deal with the time frame to process either tuition remission associated with TA/RA/AI contracts and academic scholarships for Fellowship students.

**Adjournment:**
The meeting adjourned @ 4:10 p.m.

The next Graduate Board meeting will be held on Main Campus, 3B Conwell Hall, on Wednesday, October 17, 2018, @ 2:30 p.m.