How to Enroll in an EHRS Online Course

1. Go to the EHRS Online training system.

2. Enter your “Username” and “Password”, and hit “Login.” **Please note:** They are the same “Username” and “Password” used to login into your email or TuPortal.
If you are prompted to complete the “Training Registration” form, it means that EHRS does not previously have you in their database. Your “Username” and “Password” allowed you to enter the Learning Management System; but the completion of the Training Registration form will create a profile for you in the database, along with a training history (after completing an online training(s)). **Please provide your TUID number (please enter ONLY your 9 digit TUID number), your first name and last name, e-mail address, phone number, and Worker Type (if you aren't sure, select OTHER from the drop-down menu).**
3. Scroll through the course catalog and “Select” the appropriate training course.

4. You will be directed to the “Welcome message” of the selected course.

5. “Course Navigation Instructions” can be found by clicking on the button.