

$E = MC^2$ APPLICATION PROCESS

□STEP 1

(a) **On-line Application Form:** Fill out an official application to the program, located on the $E = mc^2$ website at <http://www.temple.edu/education/emc2/Emc2DynamicApplication.pdf>. You may download and send this completed application by mail, or submit it directly by E-mail.

(b) **Supply a Complete Résumé:** In addition to the three science and/or mathematics related jobs you describe in your on-line application, please send by mail, E-mail, or E-mail attachment a complete work history or résumé, accounting for gaps in employment, to:

Rosemary Jackson, $E = mc^2$ Coordinator
1301 Cecil B. Moore Ave.
Temple University
Ritter Annex, Rm 425
Philadelphia, PA 19122
E-mail address: rosemary.jackson@temple.edu

(c) **Two Letters of Recommendation:** Have two people, especially people who can assess your mathematics and scientific skills and/or your interest in teaching science or mathematics, each write a 1-page letter of recommendation. A cover form—providing information about the person writing the recommendation and instructions for submitting it to the program—is on the $E = mc^2$ website, <http://www.temple.edu/education/emc2/LetterOfRecommendation.pdf>

(d) **Transcripts:** Arrange to have transcripts of all your undergraduate and graduate work sent from the colleges or universities you attended. These should be sent to:

Rosemary Jackson, $E = mc^2$ Coordinator
1301 Cecil B. Moore Ave.
Temple University
Ritter Annex, Rm 425
Philadelphia, PA 19122

(a) Pennsylvania requires the **PRAXIS I** assessments of general competence in reading, writing, and mathematics. The tests may be taken individually or as a single, combined test, either computer- or paper-based. In either case, administration of the PRAXIS I is **by appointment** at local sites, so you should schedule your testing date well in advance to secure the time and place you want.

NOTE WELL: APPLICANTS MUST SUPPLY TWO VERSIONS OF THE SCORE REPORTS.

(1) During the registration process for your various PRAXIS tests (see also **PRAXIS II** below, Step 4b), applicants may select up to three institutions/agencies to which scores may be sent by ETS, the company that makes and scores the tests. $E = mc^2$ applicants should select Temple as an institution to receive scores. (2) In addition, applicants should also supply one paper copy of their scores for each of the PRAXIS tests. You may download and print these official score reports by accessing your online ETS account via [My PRAXIS Account](#) on the score release date. Online scores are downloadable for 45 calendar days. After 45 days, they will no longer be freely available, and you will need to request additional score reports for a \$40 fee (per request). We recommend saving copies of all of your score reports for future reference.

☐STEP 2

(a) **Haberman Assessment of Teaching Potential:** You will be sent, by e-mail, instructions for taking the free, on-line Haberman assessment of teaching potential, the results of which will be considered along with your other application materials.

(b) **Interview:** Schedule an interview with $E = mc^2$ program supervisors by contacting Dr. John L. Pecore at jpecore@temple.edu

☐STEP 3

(a) **Orientation:** Your attendance at orientation is mandatory. The date will be announced in spring, so you will have plenty of time to reserve the day.

(b) **Financial Support:** Apply for scholarships after you have been accepted into the program. $E = mc^2$ staff will provide forms for this process.

☐STEP 4

(a) **Official Clearances:** Individuals working with children in the Commonwealth of Pennsylvania must have official clearances, and having these complete before your program begins is required for classroom fieldwork. See the appropriate website for instructions and forms. *Successful candidates admitted into the $E = mc^2$ program will be reimbursed for costs of these clearances upon submission of receipts and reimbursement forms.*

1. The Pennsylvania State Police Request for Criminal Records: \$10.00

<http://www.portal.state.pa.us/portal/server.pt?open=512&objID=4451&&PageID=458621&level=2&css=L2&mode=2>

2. Child Abuse History Clearance: \$10.00

http://www.dpw.state.pa.us/ucmprd/groups/webcontent/documents/form/s_001762.pdf

3. The Federal Criminal History Record: \$36.00

https://www.pa.cogentid.com/index_pde.htm

4. The tuberculosis skin test (also known as the tuberculin test or PPD test): \$4.00

Student Health Services, 1810 Liacouras Walk, 4th floor, or your primary care physician

(b) **PRAXIS II** tests must be scheduled, taken, and passed before the end of the second semester. Tests cannot be taken the same day, so you will need to plan ahead. The website www.ets.org will help you locate a testing facility for (a), (b), and (c) below and provide more information, including sample questions. The costs of the tests vary according to the method of testing you select. *$E = mc^2$ candidates who are accepted into and complete the program will be reimbursed for the cost of one series of the PRAXIS tests. Therefore, for each test taken, students should take special care to keep receipts, which need to be submitted along with completed reimbursement forms at the end of the program.*

- a. Take the **PRAXIS Fundamental Subjects: Content Knowledge** standardized test (**test code 0511**). This examination assesses candidates' skills and understanding broadly across four subjects: English language arts, mathematics, citizenship and social science, and science.
- b. Take the **PRAXIS Elementary Education (test code 0011)** or **Middle Level** (available April, 2012) test. The elementary education examination is a 2-hour examination designed for prospective teachers of students in the elementary grades. Test questions cover the breadth of material a new teacher needs to know such as knowledge of both principles and processes; basic understanding of curriculum planning, instructional design, and assessment of student learning; and general issues set in the context of subject matter most commonly taught in elementary school.
- c. Take the **PRAXIS II**, a paper-based standardized test, assesses your expertise in *either* **Middle School Mathematics (test code: 0069)** *or* **Middle School Science (test code: 0439)**. The results of PRAXIS II will be used to develop a personalized program of work based on your strengths and deficiencies. *Because this test is administered only seven times each year, your planning when and where to take it will be a priority.*