Payroll Deduction Authorization Form

This form should be used to establish a fixed amount to be deducted from your pay each pay cycle. The deducted funds will be deposited to your Diamond Dollars account and be available on the first day of the next available pay cycle. This form should not be used to purchase parking services. Parking Services payroll deduction forms should be obtained at the Parking Services Office.

TEMPLE CARDHOLDER NAME:
(Please Print)


TUid NUMBER


LOCAL / DAY PHONE


EMAIL ADDRESS:


Circle an Option


PAYCYCLE


Circle one


START DATE


END DATE


(Enter an expiration date or 99/99/99)


DEDUCTION AMOUNT:


Plan/Coverage 131-001


Other


$10


$15


$25


$50


$100


$200


Signature


Date


Complete the form and sign

Mail, fax or hand deliver this form to:

Temple University-Diamond Dollars Office
1910 Liacouras Walk, Suite 202
TU ZIP 291-00
Philadelphia, PA 19122-6027