

# Club Quarters

## Temple University – Direct Bill Authorization Form

1628 Chestnut Street  
Philadelphia, PA 19103

Reservations Tel # 212-575-0006  
Reservations Fax # 212-391-5525

### F A C S I M I L E

- Reservation  
 Revision

#### Room Reservation Request (To be used when charges are to be paid by Temple)

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

Guest Name \_\_\_\_\_ Department Name \_\_\_\_\_ Department Telephone Number \_\_\_\_\_

Department Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

#### Temple University Member Rates – 2009\*

All rates are for single occupancy. Multiple occupancy – \$15 per additional person. Weekend rates only apply when the stay includes a Friday or Saturday night.	Room or Apt Type	Nightly Rate*	Weekend/Holiday**
	Club	<input type="checkbox"/> \$99-114	<input type="checkbox"/> \$62-77
	Standard	<input type="checkbox"/> \$114-129	<input type="checkbox"/> \$72-87
	Superior	<input type="checkbox"/> \$135-150	<input type="checkbox"/> \$92-107
	1-Room Suite	<input type="checkbox"/> \$166-191	<input type="checkbox"/> \$112-132
	Studio Apt ***	<input type="checkbox"/> \$74-96	
	Deluxe Studio Apt ***	<input type="checkbox"/> \$84-116	

\*Rates listed are a range of low season to high season (low season is 1/1-3/7/09; 8/2-9/12/09; 11/15-12/31/09)

\*\*Weekend/Holiday Rates are based on availability and request only when calling Member Service.

\*\*\* Corporate Apartments are available for 30+ day stays only and tax exempt; please call 212-515-3069 for more info

#### Temple University Billing Information

Charge to Acct: 7500 or \_\_\_\_\_ Center: \_\_\_\_\_ Authorization: \_\_\_\_\_

Direct Bill: (circle one) Room & Tax All Charges

Business Purpose: \_\_\_\_\_

Temple Department Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Reservation Made By: Name: \_\_\_\_\_ Fax Number: \_\_\_\_\_

PLEASE NOTE THAT CANCELLATIONS MUST BE MADE BY CALLING MEMBER SERVICES - THIS FORM WILL NOT BE ACCEPTED

#### Reservation Accepted By:

Name \_\_\_\_\_ Confirmation # \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

If the above requested room is available, your confirmation will be returned via facsimile before the end of the next business day, Eastern Time. If you have not received a confirmation or a denial, please call Club Quarters Member Services at 212-575-0006.