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## FROM THE DIRECTOR

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Temple University Police Academy  
Criminal Justice Training Programs  
Haines House, 2nd Floor  
580 Meetinghouse Road  
Ambler, Pennsylvania 19002

Dear Prospective Applicant,

Enclosed is the application for admission to the Temple University Police Academy you requested. Before completing the application you should read the information packet that describes Temple University Police Academy's policies on Admission, Costs, and Physical/Psychological Training Requirements. If you have not already received a copy of this information you may request that it be sent to you by calling (267) 468-8600. Or, you may visit our web site at [www.temple.edu/cjtp](http://www.temple.edu/cjtp).

I encourage you to thoroughly familiarize yourself with our program and to make your decision to apply for admission to this program with careful deliberation and an honest and realistic assessment of your desire and ability to make law enforcement your career. This is a rigorous program. If you are a civilian applicant, this program is a significant investment of your time, energy, and money.

Enrollment in the full-time academy is restricted to thirty students. This year, as in years past, we are seeking the best candidates. If you are committed to pursuing a career in law enforcement and if you feel that your motivation, judgment, integrity, physical and intellectual abilities will place you among our best applicants this year, we look forward to receiving your application.

Sincerely,

Robert Deegan, Acting Director  
Temple University Police Academy

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# Temple University Police Academy



ACT 120 Application

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# TUPA APPLICATION – PART 1

## TEMPLE UNIVERSITY POLICE ACADEMY POLICE ACADEMY RECRUIT APPLICATION

Applying for: *Full Time Academy*\_\_\_\_\_

*Part Time Academy*\_\_\_\_\_

Referred By: \_\_\_\_\_

**GENERAL INSTRUCTIONS:** This application consists of eight parts. Each section must be completed. PRINT or TYPE an answer to every question. Answer N/A if a particular question does not apply to you. If space is insufficient, use reverse side and proceed with the number of the referenced block. DO NOT MISSTATE OR OMIT FACTS. STATEMENTS MADE ARE SUBJECT TO VERIFICATION TO DETERMINE YOUR QUALIFICATIONS FOR ACCEPTANCE. MISSTATEMENT OR OMISSION WILL BE CAUSE FOR REJECTION OR DISMISSAL FROM THE ACADEMY.

### I. QUESTIONNAIRE: (all applicants)

\_\_\_\_\_  
Last Name                      First Name                      Middle Initial                      Today's Date

\_\_\_\_\_  
Present Residence Address              Street and Number              City              State / Zip code

\_\_\_\_\_  
(A/C) Home Telephone Number              Social Security Number              Date of Birth

\_\_\_\_\_  
(A/C) Work Telephone Number              Age              U.S. Citizen (Y/N)

\_\_\_\_\_  
E-mail address

### II. MUNICIPAL POLICE OFFICER QUESTIONNAIRE: (sworn police officers only)

a. Your date of appointment: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

b. \_\_\_\_\_  
Name of Police Department

c. \_\_\_\_\_  
Dept. Address              Street and Number              City / State / Zip

d. \_\_\_\_\_  
(A/C) Dept. Telephone Number              Police Chief's Name



## TUPA APPLICATION – PART 2

### III. BACKGROUND INFORMATION: (all applicants)

- A. **RESIDENCE:** List **ALL** for the past five years, in reverse chronological order, beginning with current residence.

Month & Year                      Full Address (street, town, state, zip code)  
From              To

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- B. **HEALTH INSURANCE:** List your health care insurance provider information below:

\_\_\_\_\_  
Health Care Provider                      Plan Number              Group Number

- C. **CRIMINAL RECORD CHECK:** Have you ever, as an adult or juvenile, been arrested, charged, convicted, plead guilty or nolo contendere to any criminal offense other than a **minor** traffic violation?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, state violation, court of jurisdiction, and date(s) of conviction. Provide all details.

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**NOTE:** WE DO CRIMINAL HISTORY CHECKS. FAILURE TO PROVIDE COMPLETE AND ACCURATE INFORMATION WILL RESULT IN REJECTION OF YOUR APPLICATION.



## TUPA APPLICATION – PART 3

### D. EDUCATION: (civilian applicants only)

Did you graduate from high school or do you have a G.E.D.? Yes \_\_\_\_\_ No \_\_\_\_\_

List all high schools attended. Have a transcript mailed from last high school attended.\*

Name	Full Address	Attended To / From	Graduated Yes / No
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List all colleges attended. Have a transcript mailed from last institution.\*

Name	Full Address	Attended To / From	Total Credit Hours	Type Degree & Date Rec'd
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Other schools or training (trade, vocational, military, etc.). Give for each, the name and location of school(s), date(s), subject(s) studied, certificate(s) earned, and any other pertinent data.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*Note:** *Do not delay submission of your application and your fee by waiting for your transcripts. Send the application and fee in now and request that the transcripts be sent separately.*



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# TUPA APPLICATION – PART 4

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## IV. CHARACTER REFERENCES: (civilian applicants only)

List only character references who have a definite knowledge of your qualifications for the position of Police Academy Recruit. List three (3) character references. Have each reference write an accurate and concise summary of his/her knowledge of you and your qualifications, and ask him/her to mail it directly to the Academy. **Note:** Do not delay submission of your application and your fee by waiting for your letter of recommendation. Send the application and fee in now and request that the recommendations be sent separately.

Name	Full Address	Home Phone	Work Phone	Years Known
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

## V. OTHER INCIDENTS: (all applicants)

Are there any other incidents in your life not mentioned herein which may reflect upon your suitability to attend the police academy or perform the duties of a police officer, or which might require further explanation?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, give details.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## VI. HOW YOU WERE REFERRED TO TUPA: (all applicants)

Briefly describe how you heard about, were referred to, read about, or saw posted the Temple University Act 120 Police Academy.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# TUPA APPLICATION – PART 5

## VII. VEHICLE OPERATOR'S LICENSE: (all applicants)

In consideration of my participation in a driver training course, I hereby give Temple University permission to investigate the status of my license to operate a motor vehicle.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Name as it appears on Driver's License      Date of Birth

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Signature      Today's Date

\_\_\_\_\_  
Driver's License Number      State Issuing License

\_\_\_\_\_  
Date of Issue      Expiration Date      Class of License

\_\_\_\_\_  
Address as it appears on Driver's License

Are you currently under suspension in ANY state?      Yes \_\_\_\_\_      No \_\_\_\_\_  
If yes, explain below.

Have you ever had a license suspended or revoked?      Yes \_\_\_\_\_      No \_\_\_\_\_  
If yes, explain below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# TUPA APPLICATION – PART 6

## VIII: FIREARMS BACKGROUND QUESTIONNAIRE (all applicants)

RESPONSES TO THE FOLLOWING QUESTIONS WILL DETERMINE AN INDIVIDUAL'S ELIGIBILITY TO CARRY A FIREARM AND OBTAIN CERTIFICATION. COMPLETE THIS PAGE ONLY WHEN USING THIS FORM FOR CERTIFICATION. THIS PORTION OF THE CHANGE OF STATUS MUST BE COMPLETED AND SIGNED BY THE APPLICANT.

1. Have you ever been arrested or charged with a violation of the law?  YES  NO  
 If YES, explain below and indicate all arrests and citations including traffic violations and dispositions. (Citations for illegal parking may be omitted.)

DATE	LOCATION	CHARGE	DISPOSITION
A.			
B.			
C.			

2. Have you ever been convicted of a crime enumerated in the Pennsylvania Uniform Firearms Act, § 6105(b)? (Crimes listed under § 6105 appear on the next page.)  YES  NO

3. Have you ever been convicted of an offense under the Act of April 14, 1972 (P.L. 233, No. 64) know as the Controlled Substance Drug Device and Cosmetic Act that may be punishable by a term of imprisonment exceeding two years?  YES  NO

4. Are you an individual who has been adjudicated delinquent by an court for conduct which, if committed by an adult, would constitute one of the crimes code sections preceded by an asterisk (\*) on the following page in § 6105(b)?  YES  NO

- a. Are you an individual who has been adjudicated delinquent by a court, as a result of conduct which would constitute an offense enumerated under § 6105(b) of the Pennsylvania Uniform Firearms Act?  YES  NO

- b. Has it been 15 years since the delinquent adjudication?  YES  NO

- c. Are you 30 years of age or older?

5. Are you a United States citizen? If NO, enter Immigration Identification No. \_\_\_\_\_  YES  NO

6. Are you subject to an active Protection from Abuse Order, which provides for the confiscation of firearms during the period of time the order is in effect?  YES  NO



## TUPA APPLICATION – PART 6

### VIII: FIREARMS BACKGROUND QUESTIONNAIRE, CONTINUED

7. Have you ever been convicted of a misdemeanor crime of domestic violence? (The conviction must be for misdemeanor-graded offense and have, as an element, the use or attempted use of physical force, or the threatened use of a deadly weapon, committed by a current or former spouse, parent, or guardian of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with or has cohabited with the victim as a spouse, parent, or guardian, or by a person similarly situated to a spouse, parent, or guardian of the victim)

YES  NO

8. Are you a fugitive from justice?

9. Have you ever been adjudicated as an incompetent or been involuntarily committed to a mental institution for inpatient care and treatment under § 302, § 303, or § 304 of the Pennsylvania Mental Health Procedures Act (The Act of July 9, 1976, P.L. 817, No. 143).

YES  NO



# TUPA APPLICATION – PART 6a

**§ 6105(A):**

PROHIBITS PERSONS CONVICTED OF ANY OF THE FOLLOWING OFFENSES UNDER 18 PA C.S. FROM POSSESSING, USING, CONTROLLING, TRANSFERRING, MANUFACTURING, OR OBTAINING A LICENSE TO POSSESS, USE, CONTROL, TRANSFER, OR MANUFACTURE A FIREARM IN THE COMMONWEALTH OF PENNSYLVANIA. A CONVICTION INCLUDES A FINDING OF GUILTY OR THE ENTERING OF A PLEA OF GUILTY OR NOLO CONTENDERE. WHETHER OR NOT JUDGMENT HAS BEEN IMPOSED, AS DETERMINED BY THE LAW OF THE JURISDICTION IN WHICH THE PROSECUTION WAS HELD. THE TERM DOES NOT INCLUDE A CONVICTION WHICH HAS BEEN EXPUNGED OR OVERTURNED OR FOR WHICH AN INDIVIDUAL HAS BEEN PARDONED UNLESS THE PARDON EXPRESSLY PROVIDES THAT THE INDIVIDUAL MAY NOT POSSESS OR TRANSPORT FIREARMS.

<p><b>§ 6105(B):</b></p> <ul style="list-style-type: none"> <li>§ 908 Prohibited Offensive Weapons.</li> <li>§ 911 Corrupt Organizations.</li> <li>§ 912 Possession of a Weapon on School Property.</li> <li>*§ 2502 Murder.</li> <li>*§ 2503 Voluntary Manslaughter.</li> <li>§ 2504 Involuntary Manslaughter, If Offense is Based on the Reckless Use of a Firearm.</li> <li>*§ 2702 Aggravated Assault.</li> <li>*§ 2703 Assault by a Prisoner.</li> <li>*§ 2704 Assault by a Life Prisoner.</li> <li>§ 2709 Harassment and Stalking, If the Offense Relates to Stalking.</li> <li>*§ 2901 Kidnapping.</li> <li>§ 2902 Unlawful Restraint.</li> <li>§ 2910 Luring a Child into a Motor Vehicle.</li> <li>*§ 3121 Rape.</li> <li>*§ 3123 Involuntary Deviate Sexual Intercourse.</li> <li>§ 3125 Aggravated Indecent Assault.</li> <li>*§ 3301 Arson and Related Offenses.</li> <li>§ 3302 Causing or Risking Catastrophe.</li> <li>*§ 3502 Burglary.</li> <li>§ 3503 Criminal Trespass, If the Offense is Graded a Felony of the Second Degree or Higher.</li> </ul>	<ul style="list-style-type: none"> <li>*§ 3701 Robbery.</li> <li>§ 3702 Robbery of Motor Vehicle.</li> <li>§ 3921 Theft by Unlawful Taking or Disposition, Upon Conviction of the Second Felony Offense.</li> <li>*§ 3923 Theft by Extortion, When the Offense is Accompanied by Threats of Violence.</li> <li>§ 3925 Receiving Stolen Property, Upon Conviction of the Second Felony Offense.</li> <li>§ 4912 Impersonating a Public Servant, if the Person is Impersonating a Law Enforcement Officer.</li> <li>§ 4952 Intimidation of Witnesses or Victims.</li> <li>§ 4953 Retaliation Against Witness or Victim.</li> <li>§ 5121 Escape.</li> <li>§ 5122 Weapons or Implements for Escape.</li> <li>§ 5501 Riot, If the Offense Relates to a Firearm or Other Deadly Weapon.</li> <li>§ 5515 Prohibiting of Paramilitary Training.</li> <li>§ 6110.1 Possession of a Firearm by Minor.</li> <li>§ 6301 Corruption of Minors.</li> <li>§ 6302 Sale or Lease of Weapons and Explosives.</li> </ul> <p>ANY OFFENSE EQUIVALENT TO ANY OF THE ABOVE-ENUMERATED OFFENSES UNDER THE PRIOR LAWS OF THIS COMMONWEALTH, OR ANY OFFENSE EQUIVALENT TO ANY OF THE ABOVE-ENUMERATED OFFENSES UNDER THE STATUTES OF ANY OTHER STATE OR OF THE UNITED STATES.</p>
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I HEREBY CERTIFY THIS FORM CONTAINS NO MISREPRESENTATION OR FALSIFICATIONS, OMISSIONS OR CONCEALMENT OF MATERIAL FACT AND THAT THE INFORMATION GIVEN IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF AND THAT I AM SIGNING THIS DOCUMENT WITH THE FULL UNDERSTANDING THAT ANY FALSE INFORMATION OR STATEMENT WILL SUBJECT ME TO THE CRIMINAL PENALTIES OF 18 PA.C.S.A § 4904, RELATING TO UNSWORN FALSIFICATION TO AUTHORITIES, AND COULD RESULT IN PERMANENT DISQUALIFICATION AS A MUNICIPAL POLICE OFFICER.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE



# TUPA APPLICATION – PART 7

## IX. SWORN OFFICER EMPLOYER: (sworn police officers only)

This section is to be completed by the employer of an applicant who is a sworn police officer employed by a municipal police department in Pennsylvania.

Have your police chief read and sign the following:

a. The individual applying for admission to this police academy program is employed as a sworn police officer by this department. We have notified the Municipal Police Education and Training Commission of his/her employment with us. We wish to make arrangements as required by Pennsylvania Act 120 to enroll this officer in basic training. We understand that the state will pay to Temple University this individual's tuition for training and the township will sign a Direct Payment Authorization to enable the state to do so. We understand that Act 120 requires the employing agency to pay a salary to the officer for the time spent in classes and that a portion of this expense is reimbursable by the state to the police department.

***We promise to notify Temple University if this person leaves our employ for any reason during the training period.***

b. This individual was required to pass a physical examination prior to employment with us:

**Yes \_\_\_\_\_ No \_\_\_\_\_**

*Please provide the Temple Police Academy copies of Physical Examinations prior to first day of class.*

c. This individual was required to pass a psychological examination prior to employment with us:

**Yes \_\_\_\_\_ No \_\_\_\_\_**

*Please provide the Temple Police Academy copies of Psychological Examinations prior to first day of class.*

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Police Chief's Signature Today's Date

\_\_\_\_\_  
Chief's Name (Print) Title





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## AFFIRMATION AND SIGNATURE

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All applicants must read and sign the following statement. **DO NOT** sign this statement or submit this application unless you have received and read a copy of the information described in paragraph 2.

(1) I affirm that the information I have provided on this application is, to the best of my knowledge, true and complete. I authorize Temple University to make such inquiries as is necessary to verify the information I have provided relative to my fitness for training and employment. I understand that if I have withheld or given false information that I may be denied admission or dismissed from the Temple University Police Academy.

(2) I have read and understand the Temple University Police Academy policy on basic eligibility for admission, expenses and costs, refunds, and physical training requirements.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Name (Print) Today's Date

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Signature Today's Date

**Please submit the entire stapled application package with your application fee. Recruit applicants are advised to make photocopies of the entire application packet and copies of any/all pertinent information for the applicant's own records and reference.**

*Please send an original copy of this application booklet with your \$75.00 application fee and have all requested material sent to:*

**Temple University Police Academy  
Criminal Justice Training Programs  
Haines House, 2nd Floor  
580 Meetinghouse Road  
Ambler, Pennsylvania 19002  
Phone: (267) 468-8600  
Fax: (267) 468-8660**