

## **A. ADMISSION REQUIREMENTS**

The Graduate Program within the Department of Nursing follows the Temple University Graduate School's "Policy on Graduate Admissions". This can be found in the Graduate Bulletin ([www.temple.edu/grad](http://www.temple.edu/grad)). Admission Requirements for the MSN Program include:

- **BSN from an accredited nursing program**
- **Undergraduate Grade Point Average of 3.0**
- **Graduate Record Exam (GRE) or Miller's Analogy Test (MAT) scores achieved within the last 5 years. The College of Health Professions expects these scores to be at the 50<sup>th</sup> percentile.**
- **Current Pennsylvania registered nurse license**
- **Two letters of reference from individuals who attest to applicant's potential for success in graduate study and clinical competency**
- **Work experience (one year of recent full-time professional experience in nursing)**
- **Written statement of professional goals**
- **A personal interview with the appropriate faculty track coordinator**
- **Completion of an undergraduate health assessment course and statistics course (including introduction to probability and hypothesis testing).**

Admission to the Post-Master's Certificate Program must also follow the University, the Graduate School, and the Department of Nursing's requirements. Admission Requirements for the Post-Master's Certificate Program include:

- **MSN from an accredited nursing program**
- **Grade Point Average of 3.0**
- **Current Pennsylvania registered nurse license.**
- **Two letters of reference from individuals who attest to applicant's potential for success in graduate study and clinical competency**
- **Work experience (one year of recent full-time professional experience in nursing)**
- **Written statement of professional goals**
- **A personal interview with the appropriate faculty track coordinator**

**Applicants from foreign schools must arrange a formal evaluation of their transcripts from: World Education Services ([www.wes.org](http://www.wes.org)) or Education Credential Evaluators ([www.ece.org](http://www.ece.org)). The official report must be mailed directly to Temple University, Department of Nursing.**

The application process is lengthy but a student can be enrolled in a limited number of courses prior to acceptance into the MSN program. Applicants should seek advice

from the Graduate Program Director. Individuals should allow several months for receipt of all required documents in the Graduate Program Nursing Office. Applicants might wish to start with completing standardized testing if that was not done within the last 5 years. Information regarding these exams can be found at [www.temple.edu/marc/mat.htm](http://www.temple.edu/marc/mat.htm) or [www.gre.org](http://www.gre.org)

An application can be obtained at [www.temple.edu/grad](http://www.temple.edu/grad) and can be completed on-line. Applicants must be aware of deadlines. All applications are held in a student folder within the department until all documentation is received. The admissions committee will review only completed folders. The application folder should include:

- Application and fee (Need to re-pay if one is submitting a second application.)
- Transcripts from all schools attended (diploma, community college, baccalaureate, etc.)
- Two letters of reference attesting your ability to complete graduate level nursing (Use form found at [www.temple.edu/grad](http://www.temple.edu/grad))
- Goal statement
- Resume or curriculum vitae
- Current nursing license (Send in a photocopy to the nursing office).
- MAT or GRE scores within the last 5 years
- A formal interview with the track coordinator in the desired program. Call to arrange this.

Adult Nurse Practitioner: K. Mahoney 215-707-3452

Pediatric Nurse Practitioner: A.L. Pron 215-707-4623

Psychiatric Mental Health Nursing: Dr. C. Dakin 215-707-4628

Nurse Educator: Dr. D. Zygmunt 215-707-3789

### **Application Procedure**

The following application materials should be submitted together in a single package. The student applicant must send it directly to the Graduate Program secretary, Ms. M. Lassiter, in the Department of Nursing.

- Take the GRE or MAT if you have not completed these yet. Arrange to have your GRE/MAT scores sent directly to Temple University, CHP.
- If you have not submitted the Temple University Application for Graduate Study and fee on-line, enclose the application and fee.
- Request that official transcripts covering ALL college or university work be sent to you, the applicant, in sealed envelopes. Enclose the transcripts in the sealed envelopes with your application. Opened envelopes are not acceptable.
- Arrange 2 letters of recommendation from individuals familiar with your abilities and scholarly potential. Request that these letters be sent to YOU in sealed envelopes. Have your recommenders sign their name on the back of the sealed envelope.
- Type your goal statement. You can also share any relevant personal or professional experiences that the committee should consider when reviewing

- your application.
- Include your CV and copy of current nursing license.
  - Enclose a stamped, self-addressed postcard that will be mailed to notify you that we received your application materials.
  - Call to arrange an interview after we have received your application packet.

### **Application Deadlines**

Applications are “good” for one application cycle (approximately 3 months). Policies related to graduate program applications can be found at [www.temple.edu/grad](http://www.temple.edu/grad) under admissions or the graduate bulletin.

- The department, the CHP dean and the graduate school dean must review the completed application with all documentation if one is applying for fall semester admission by August 15. All documents must be in the nursing department office by August 1.
- The department, the dean and the graduate school must review the completed application with all documentation if one is applying for spring semester admission by December 15. All documents must be in the nursing department office by December 1.
- The department, the dean and the graduate school must review the completed application with all documentation if one is applying for summer admission by March 15. All documents must be in the nursing department office by March 1.
- Applications without all the supporting documentation are considered incomplete and are not reviewed at any level.

If there is a delay in submitting a completed application with all supporting documentation, an applicant can request that their application be “rolled-over” to the next cycle. However, this can be done only once.

If an application has not been reviewed at the graduate school’s level after the “roll-over” cycle, an applicant must re-submit their application with the required fee. The previously submitted documentation will be used for the second application. There will be no need to re-submit transcripts, references letters, etc. No applications are reviewed within the Department of Nursing in June or July.

### **Review Process**

The review process occurs on three levels. The graduate nursing admission committee meets monthly to review completed applications. The exceptions are June and July. If the recommendation is acceptance, then the application is sent to the Dean’s office where there is another review. If the recommendation at that level is acceptance, then the documentation is forwarded to the Dean of the Graduate School. It is at this level that the decision is finalized and acceptance letters are issued. Only completed applications are reviewed.