

## **GUIDELINES FOR TRANSFER STUDENTS**

All students wishing to transfer to the Temple University Undergraduate Athletic Training Program must first meet all of the pre-admission requirements. Upon admission to the ATEP the student may petition that prior course work and/or clinical experiences be considered as equivalents of courses and/or clinical experiences within the ATEP. The following policies and procedures which must be followed in order to consider transfer students prior work:

### **Petition Procedures:**

1. The transfer student must submit in writing their request for accepting previous coursework and/or clinical/field experiences. Included in this document should be the following:
  - a. Name of the course, credit hours, professor, institution, and name of the TU course it will be substituting
  - b. A copy of published course descriptions for all courses
  - c. A detailed copy of a course syllabus, for all courses, or a letter from the instructor describing in complete detail what the course taught

### **Course Acceptance Procedures:**

1. The committee will review each of the course description and syllabi.
2. The committee will then compare the said course to the TU course and determine if they are comparable. The following criteria will be evaluated:
  - a. Credit hours
  - b. Content
  - c. Laboratory experiences
3. If the course does not have comparable credit hours, content, and/or laboratory experiences the course will not be substituted for the TU course and the student will follow the normal athletic training curricular plan.
4. If the course has comparable criterion to the TU course the student will then be placed within the curricular plan where appropriate.