



Manual of the Ph.D. Program in Communication Sciences and Disorders¹

Statement of Philosophy

The Ph.D. Program in Communication Sciences and Disorders seeks to educate students to a level where they may participate as scholars in the discipline. It is the program's objective to educate doctoral students with a base of information that is broad enough for them to understand the contribution made to the discipline by each of its specialization areas, yet deep enough in one specialization area for them to comfortably assume a position of leadership and authority with valuable expertise from which to contribute to the discipline. Toward this end, an additional objective of the program is education in specific methods of research, appropriate to the student's area of specialization, to a level where the graduate will be able to make original and valuable contributions to the knowledge of the field. A final objective is for students to be infused with the spirit of scientific inquiry and to become wise enough in the methods and philosophy of science to place his or her own contributions, or the contributions of others, in a proper perspective with regard to theoretical and philosophical positions and trends. It is anticipated that graduates will contribute to the discipline as leaders and exemplars in the areas of teaching, research, administration, and clinical services.

Programs of Study

The Department of Communication Sciences and Disorders offers a program of study in the area of Child Language leading to the degree of Doctor of Philosophy. Individualized programs of study are available in other areas of concentration including adult language disorders, voice, speech science, and linguistics.

Admissions

Students apply directly to the Department of Communication Sciences and Disorders (265-65), 109 Weiss Hall, Temple University, Philadelphia, PA 19122.

Minimum requirements for application:

- X Bachelor's degree or equivalent from an accredited institution of higher learning. No student may pursue two graduate degrees simultaneously.
- X GPA of 3.2 in previous graduate work and 3.0 in undergraduate work. Candidates not meeting these requirements may request special review of credentials by the Department.

¹February 16, 2007

- X At least two letters of recommendation. It is suggested that these letters be provided by persons capable of evaluating the applicant's academic and research potential. One of these letters must be from such persons as previous professor, graduate advisor, undergraduate advisor, or director of master's thesis.
- X Combined (verbal plus quantitative subtests) GRE score of at least 1000. Scores must be no more than five years old. The Graduate Record Examination is administered by ETS, Box 966, Princeton, NJ 08540.
- X Transcripts -- two copies of an official transcript from every institution of higher learning the applicant has attended, including Temple.
- X Foreign students -- a score of at least 500 in the TOEFL. Those scoring between 500 and 550 must enroll for additional English courses during the first semester of study. Performance in those courses determines whether or not additional courses in English will be required during the next term. Foreign applicants must also certify and document their financial ability to study at Temple before a visa can be issued. Foreign students must be engaged in full time study. These applicants must offer a B average or its equivalent for their undergraduate work.
- X Application fee (non-refundable).
- X Writing sample. The applicant should submit one writing sample that is expository in nature (e.g., a class paper, a chapter of a senior or MA thesis, or a paper written for publication).
- X A certificate of admission to the Graduate School is valid for a maximum of 11 months from the first day of the semester in which the student was expected to enroll. A student who withdraws or whose program is terminated by the Graduate School must file a new application for admission, unless an appeal is registered within thirty days of the date of the termination letter.

In addition, the applicant may:

- X Submit a Master's thesis, published materials or other written examples of scholarly work; Have additional letters of recommendation sent, especially ones that discuss his or her research capability, and capacity to work independently and responsibly;
- X Meet for interviews with Graduate faculty members of the Department.

Applicants may be admitted for study in the Department at any time of year. In order to begin study in the Fall semester, applications should be received by March 1st of the current year. Those who want to begin in the Spring should apply by July 1st of the previous year, and those who want to start in the Summer should apply by December 1st of the previous year.

When an applicant has submitted all of the above material, a faculty member in the student's

area of interest is selected by the Chair to serve as the student's advocate. The advocate reviews the application, checks the applicant's references and credentials, and then prepares a statement outlining the student's strengths and weaknesses. This summary statement is circulated to all graduate faculty members of the Department. A decision on the applicant's admission will be made by the Graduate Faculty.

Prerequisites to Graduate Study for the Concentration in Speech-Language Pathology

All graduate students are required to complete certain content areas that are prerequisite to graduate study. If these areas have not been part of the student's prior Bachelor's or Master's program, he or she must complete them as part of the program at Temple by taking coursework or by passing examinations. At least 4 of the 5 areas must be completed before the student may register for graduate courses. The prerequisite content areas together with associated coursework offered at Temple are as follows:

Area 1. Speech and Language Development

Comm Sci 3301 Speech and Language Development

Area 2. Structure of Language

Comm Sci 1108 Introduction to Linguistics or Comm Sci 2217 (Grammatical Description)/CS2218 (Language Processing)

Comm Sci 2207 Phonetics and CS2208 (Phonology)

Area 3. Anatomical, Physiological, Neurological, and Physical Bases of Speech and Hearing

Comm Sci 3233 Basic Speech Science

Comm Sci 3234 Basic Hearing Science

Comm Sci 3235 Introduction to Neuroanatomy and Neurophysiology

Area 4. Quantitative Methods and Research

Intro. to Statistics and Research

Number of Courses/Credits: The University accepts a maximum of 30 credits from post BA programs prior to starting the PhD. Students will complete 50 more while enrolled in the Ph.D. program. These include 20 required credits in the department, 12 outside the department, and 18 dissertation credits, as described below.

STANDARDS OF RETENTION

A student is expected to maintain satisfactory progress toward a degree. A student's graduate record begins with the first course credited to a degree and includes all subsequent courses, whether or not such work is necessary for the degree.

A student may receive no more than two grades of less than B-beginning with the semester during which the student applies to graduate school.

A student may receive no more than one grade of F, beginning with the semester during which the student applies to graduate school.

Registrations may be repeated in the same graduate course if the subject matter varies and is clearly documented in the Bulletin.

A graduate student who fails a required course may repeat it once, but the F grade will be counted in calculating the student's GPA.

Grades in undergraduate courses taken to satisfy a prerequisite requirement or to obtain necessary background in a discipline will be counted in determining if a student has satisfied the Graduate School's standards of scholarship regarding grades of C or F but will not count for graduate credit.

STANDARDS OF GRADUATION

A student must successfully complete all required examinations.

A student must have at least a 3.0 grade point average at graduation.

A student may not graduate with an I (Incomplete) on the record at Temple.

A student may apply toward a Temple degree graduate credits earned at another institution, in another degree program, or in graduate work done at Temple prior to the time the student applies to the Graduate School, only if that work is of A or B quality.

Residency

The student must complete a minimum of nine graduate credits in each of two consecutive semesters, excluding summers. Residency may be started at the completion of 30 credit hours or completion of the M.A., of already accomplished.

LEAVES OF ABSENCE, EXTENSIONS OF TIME

Students must be continuously enrolled during the period of graduate study. A leave of up to one year may be requested. An extension of the normal time allowed for completion of the degree may also be requested. Both the program and the Graduate School must approve these requests. Students on leave must pay an annual records maintenance fee.

The time period for completing a graduate degree program begins with the semester for which the student is admitted. It is expected that most students entering with Master's degrees will complete all requirements within 3 to 5 years from the date of admission. A student will not be allowed to continue doctoral study beyond seven years without the permission of the Department.

No course taken more than three years before the beginning of the student's admission semester may be counted toward the degree without approval. No more than three courses taken at Temple as a nonmatriculated student prior to the date on which application is made to the Graduate School may, with the permission of the department, be credited toward a degree program. Graduate courses in which students are enrolled at the time they apply for admission may be counted toward the degree.

THE PROCESS OF DOCTORAL STUDY

Formation of the Student's Advisory Committee

Soon after the student has been admitted, the student's admission advocate and the student will together select the student's Advisory Committee. The Advisory Committee consists of at least three members of the full-time graduate faculty. In certain cases, one of the three may be selected from outside the Department. A member of the Department holding a doctoral degree chairs the committee. The Committee should meet soon after the student has been admitted to draw up a tentative program of study.

Determination of the Course of Study

The course of study is determined by negotiation and agreement between the student and his or her Advisory Committee. See Appendix A for a sample course of study for students concentrating in Speech-Language Pathology. The student and the Advisory Committee meet on a regular basis to modify the program of study as needed. The guiding principle in determining the program of study is the previously stated philosophy of doctoral education and the requirements of study.

Admission to Candidacy

When the Advisory Committee determines that the student has (1) successfully completed the preliminary examination, (2) completed the residency requirement, (3) successfully completed the program of study, including any prerequisites to graduate study that may have been deferred and all required courses, and (4) chosen a topic for the dissertation, the student has achieved candidacy. The Chair of the Advisory Committee shall report to the Department at the next regular meeting that the student has been admitted as a candidate for the degree

After achieving candidacy the student shall recommend to the departmental graduate committee a dissertation committee, consisting of at least three members of the Temple University graduate faculty, two of whom must be members of the Department graduate faculty. A committee may be expanded to include other Temple faculty and/or qualified experts from outside Temple University, provided that a majority of the members of the advisory committee are Temple University Graduate Faculty. The Dissertation Committee Chair may be but does not have to be the same person as the Chair of the Advisory Committee. The role of the Advisory Committee ends when the student achieves candidacy.

Required Evaluations/Examinations

1st Evaluation: Under the current program requirements, all entering students must have an MA in Speech/Language Pathology and have thus already successfully completed comps, etc. In order to assess the students' progress in all terms that they are here, there will be a student review of PhD students each term with reports from all instructors, committee members involved with the student in the term being discussed. Any gaps / need for updating noted will require the student to take the appropriate coursework/miniseminars in the department.

2nd Evaluation (PRELIM EXAMS): Prelims will be written exams with a one-week window for completion (e.g., Friday to Friday). These exams will focus on the students' area of concentration. A student can opt to take prelims after completing all required coursework in the department plus the Statistics series and Philosophy of Science. Half of the exam will focus on the student's area of

concentration and half on a breadth of information relevant to the area of concentration. The prospectus cannot be defended until at least one term after Prelims have been successfully completed.

3rd Evaluation (PROSPECTUS): The prospectus is submitted following completion of a pilot study for the dissertation along with the plan for the dissertation study itself. A written version and an oral presentation/defense of the pilot and plan must be successfully completed. An appropriate format for the write-up of the pilot and the plan for dissertation study would be that of a small grant proposal. The prospectus should be submitted within the calendar year following completion of the Prelim exams.

Final Evaluation (Dissertation Defense): The Ph.D. dissertation should be a substantial contribution to the knowledge of the field based on original research. It should demonstrate, to the satisfaction of the dissertation committee, that the student is prepared to engage in meaningful research in a specialized area of the discipline. The regulations of the Graduate School (see Appendix B for a *partial list*), with regard to format and deadlines, must be followed. The final evaluation is an open oral examination in defense of the dissertation and related areas. It is administered by the student's dissertation committee. Fulfillment of the third examination requirement must include acceptance of the dissertation by the examining committee, which then notifies the departmental graduate faculty committee and the Graduate Office of its decision. Assuming favorable action, the latter body then presents the student's record and dissertation to the Graduate Board, which, if it approves, recommends the award of the degree by the Board of Trustees of Temple University

Foreign Language

Students are required to demonstrate knowledge of a natural language other than one's native language. Demonstration of this knowledge will be determined in consultation with the student's advisory committee.

Coursework and Mentored Teaching

Proseminar: PhD students will attend the Proseminar for the duration of their time at Temple. The Proseminar will meet weekly in the Fall and Spring semesters. The students will make presentations on their research (when appropriate), and/or on topics that are relevant to the field of study, etc. All full-time faculty will participate and make presentations on their research or on readings/topics of interest to them and the group. In place of a faculty member's own presentation, he/she can recruit an invited speaker to the group as long as the speaker's topic is one that fits into the general plan for the Proseminar. Coordination of the Proseminar and credit for it will rotate through the faculty.

Mentored Teaching Experiences: All PhD students will engage in mentored teaching experiences. Such experiences can be in clinical (supervision) and/or academic areas. Mentored teaching may include taking responsibility for teaching a whole course, clinical block, providing a series of guest lectures/guest supervision in a course, teaching all or part of miniseminars offered by the department. A formal mentor-student teacher relationship will be established for each teaching experience to ensure that the student gets the required guidance and feedback. Faculty will follow established guidelines for rating the PhD students' mentored teaching experience(s) and for

discussing the process, ratings and recommendations with the student. These evaluations will make use of both the peer evaluation and student evaluation processes.

PhD Coursework for Communication Sciences and Disorders Students: Students enrolled in the PhD in child language must take three graduate-level courses in language offered by the department and listed below. Students selecting another area of concentration will be advised accordingly. In addition, all PhD students must take 6 credits worth of special PhD-level seminars as well as 6 credits of Pro-Seminar and 18 of dissertation. The PhD-level seminars are courses to be developed by the listed instructors that will carry variable credit.

STATISTICS* (9 CREDITS)

Ed Psych 8625	Intermediate Education Statistics	3 credits
Ed Psych 8826	Multivariate Statistics	3 credits
Ed Psych 8827	Experimental Design	3 credits

(Note: Ed Psych 8825 or Sociology 8211 can substitute for Ed Psych 8826; Psych 8041 can substitute for 8827; There is also a year-long STATS class that can substitute for 8826,8827)

** This sequence is subject to change given the course offerings in the relevant departments*

PHILOSOPHY of SCIENCE (3 CREDITS)

Psych 8012	Core History & Systems Psych
Phil 5216	Philosophy of Science

COMM SCI pre-dissertation (20 CREDITS including those listed below; does not include electives)

2 out of 3 of the following 3 courses (4-5 credits)

Comm Sci 5521	Child Language Disorders	3 credits
Comm Sci 8726	Language Disorders: School Age	2 credits
Comm Sci 8727	Written Language Development	2 credits

6 semesters of **PRO-SEMINAR** (1 credit per semester) 6 credits

6 credits-worth from among the following selections of Special Topics PhD courses (each offered for variable credit)

Comm Sci	
9582 Section 3	Seminar in Phonology (Goldstein)
9582 Section 4	Morphology (McHugh)
9582 Section 6	Syntax (Keach)
9582 Section 2	Speech Science (Krakow)
9582 Section 9	Child Language (TBA)
9582 Section 9	Literacy (TBA)
9582 Section 7	Adult Language (Martin)
9582 Section 8	Speech (Heuer)
9582 Section 3	Cultural and Linguistic Diversity (Goldstein)

COMM SCI DISSERTATION (18 CREDITS)

The student must complete a dissertation to the satisfaction of the Dissertation Committee. The purpose and requirements of the dissertation are described below.

.ADMINISTRATION

The Ph.D. program is administered by a number of committees and officers, with responsibilities as outlined below.

The graduate faculty committee of the Communication Sciences and Disorders Department establishes and maintains standards and requirements; establishes policies, procedures, and regulations; and decides on the admissions of students to the program.

The student's Advisory Committee is responsible for determining, in conjunction with the student, his or her course of study, the sequencing of courses, examinations, residency, and the scheduling of examinations.

The Chair of the Advisory Committee is responsible for calling meetings of the Advisory Committee, for individual advisement of the student, for implementation of Graduate School and Departmental regulations and procedures, and for reporting on these events to the graduate faculty committee.

The Dissertation Committee is responsible for assisting the student in the development of a topic for the student's dissertation; for reviewing and passing final judgment on the student's prospectus; for advising the student on background, methodology, and design of the dissertation study; for reviewing and advising the student on the dissertation while it is being prepared; for deciding, in conjunction with the student, when it is appropriate for the student to take the Third Examination; for administering the Third Examination; and for passing judgment on the student's performance in the Third Examination. The Chair of the Dissertation Committee has a particularly important role in the Ph.D. student's doctoral education. He or she works closely with the student as the primary mentor during the preparation of the prospectus, for readings leading to the design, execution, and interpretation of the dissertation research, for the execution of the project, and for the preparation of the dissertation. The Chair of the Dissertation Committee is also responsible for reporting to the departmental graduate faculty committee when the student has completed a satisfactory prospectus, periodically during the conduct of the dissertation study, and upon satisfactory completion of the Final Examination (Dissertation Defense).

The Graduate Committee of the faculty oversees the doctoral program and the progress of each doctoral student.

The Chair of the Department is responsible for reporting to the dean of the College of Health Professions and the dean of the Graduate School the names of those students who have successfully completed all requirements for the degree.

Appendix A: Sample Course Schedule

FALL I

EdPsych8625	Intermediate Education Stats (3 credits)
CS 5501/5502	Syntax (3) / Phonology (3)
CS 5521	Preschool Language (2)
CS9996	ProSeminar (1)

SPRING I

EdPsych 8826	Multivariate Research Methods (3)
CS 5503/5502	Morphology / Phonological Theory (3)
CS 8726	School Age Language (2)
CS9996	ProSeminar (1)

SUMMER I

CS 9582 (see section info)	Special Topics (e.g., phonology, morphology, adult language) (3)
XXXX	Elective (3)

FALL II

EdPsych 8827	Experimental Design (3)
CS 8727	Written Language (2)
XXXX	Elective (3)
CS9996	ProSeminar (1)

SPRING II

Psych 8012	History & Systems of Psychology (3) OR Phil 5216: Phil. Of Science
CS 9582 (see section info)	Special Topics (e.g., phonology, morphology, adult language) (2)
XXXX	Elective (3)
CS9996	ProSeminar (1)

SUMMER II

CS 9582 (see section info.)	Special Topics (e.g., phonology, morphology, syntax, adult language) (3)
XXXX	Elective (3)

Fall III

CS9994	Preliminary Exam Preparation (3)
CS9996	ProSeminar (1)

Spring III

CS9998	Pre-Dissertation Research (3)
CS9996	ProSeminar (1)

Summer III to Dissertation Defense

CS9999	Dissertation Research (18)
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Total Credits :

M.A. Program	30
Department*	32
Electives	12
Dissertation	18
Total	92

*including electives, ProSeminar, Prelim Exam Prep, & Pre-Diss research

Appendix B: A Partial List of Graduate School Regulations (retrieved from http://mdev.temple.edu/gradschool/grad_school/policies.asp#28 on 8/31/04)

02.28

DOCTORAL DISSERTATION

02.28.11 Doctoral Advisory Committee/Sponsoring Committee

02.28.11.01

Composition of the Doctoral Advisory Committee (DAC)

A committee must include at least three members of the Temple University Graduate Faculty, two of whom, including the Chair, must be members of the candidate's degree program or approved to serve in that capacity with the advance, written approval of the Dean of the Graduate School.

02.28.11.02

Additional Members

A committee may be expanded to include other Temple faculty and/or qualified experts from outside Temple University, provided that a majority of the members of the advisory committee are members of the Temple University Graduate Faculty.

02.28.11.03

Approval of Additional Members

If the proposed additional member is not a member of the Graduate Faculty, the Chair of the Dissertation Advisory Committee must request approval by submitting the "Nomination for Service on Doctoral Committee" form and a current curriculum vitae to the Dean of the Graduate School. Approval must be received prior to filing the approved proposal with the Graduate School.

02.28.11.04

Changes in Membership

If a change is made in the composition of the Doctoral Advisory Committee, the change must be approved by the Chair of the initial committee, the Dean of the School/College and filed on the "Dissertation Committee Change" form with the Graduate School prior to posting the Final Defense.

02.28.11.05

School/College Oversight

The Dean of the School/College and the Graduate Council or other governance body defines who is responsible for approving the composition of Doctoral Advisory Committees in the School/College.

02.28.11.06

Role of the Chair and Advisory Committee Members

The Chair and each member of the Advisory Committee works with the student to provide guidance to develop a proposal in which the student demonstrates broad knowledge of the field, current methods of investigation, and the ability to conduct the proposed research on a realistic time-line.

02.28.12 Dissertation Proposal 02.28.12.01

Registration for Proposal Preparation (Course # 899)

A student who has passed the preliminary examinations but has not filed an approved dissertation proposal with the Graduate School by the last day to Drop/Add in the semester must register (each Fall and Spring) for course # 899, "Pre-Dissertation Research."

02.28.12.02

Approved Proposal

When all members of the Doctoral Advisory Committee have signed the proposal, the proposal represents an agreement between the student and the Committee that the theoretical and methodological approach being taken will be considered acceptable if the work is conducted appropriately and within the time-line proposed. The Doctoral Advisory Committee may not unilaterally require significant theoretical or methodological changes. The Committee and the student may jointly agree on such changes but are advised to put these changes in writing.

02.28.12.03

Time-Limit to File Approved Proposal

Within 30 days of all members of the Doctoral Advisory Committee signing the proposal, it must be filed with the student's department and with the Graduate School. The proposal must include an official Proposal Transmittal form that includes the signatures of the Dissertation Advisory Committee members and the date approved.

02.28.13 Dissertation Research 02.28.13.01 Registration for Dissertation Research (Course # 999)

A doctoral candidate must register each Fall and Spring semester, and in the term in which the oral examination is held, for course number 999, "Dissertation Research."

02.28.13.02

If the oral examination is held in the summer session, the student must register for 999 in the summer session but will not be required to register in the fall if the 30-day deadline for making final revisions extends into the Fall.

02.28.13.03

A doctoral student must complete a minimum of six semester hours of course number 999, "Dissertation Research," after elevation to candidacy.

02.28.14 Defense of Doctoral Dissertation 02.28.14.01

Standards for Defensibility

To be defensible, a doctoral dissertation must:

- meet the standards for original research or other creative work in the field.
- uphold the ethics and standards governing research or creative work in the discipline.
- demonstrate mastery of the research methodology and subject matter.
- demonstrate an understanding of the contribution of the body of knowledge to the discipline or disciplines involved.

- meet the standard of writing and presentation expected in any academic or scholarly publication or production including grammar, spelling, formatting and general readability.

02.28.14.02

Criteria for Oral Defense

A candidate whose dissertation fulfills the standards of scholarship and the commitments made in the proposal, and any modifications made to it as specified above, is entitled to an oral defense of the dissertation.

02.28.15 Dissertation Examining Committee 02.28.15.01

Responsibilities

A Dissertation Examining Committee is responsible for evaluating the quality of the dissertation and conducting the oral defense.

02.28.15.02

Composition of the Examining Committee

A Committee must include the Chair and all members of the Doctoral Advisory Committee and at least one outside examiner not previously involved with the dissertation writing or the Dissertation Advisory Committee. (Clarification added April 04,2003.)

02.28.15.03

The Chair of the Examining Committee

The Chair of the Examining Committee must be a member of the Graduate Faculty but may not be the Chair of the candidate's Doctoral Advisory Committee. This person, responsible for coordinating the defense, must be identified when the defense is posted with the Graduate School. If the Dean of a School/College and the Graduate Council has a written policy that calls for the Chair of the Dissertation Examining Committee to be elected only when the defense is convened, the person named in the posting to the Graduate School will remain responsible for filing all official forms with the School/College and Graduate School.

02.28.15.04

Outside Examiner

The outside examiner may not be a faculty member in the candidate's degree program. The examiner must be doctorally prepared, and, if he or she is from outside Temple University, must be approved by the Dean of the Graduate School at least two weeks prior to the Oral Defense.

02.28.15.05

Approval of Committee Members Outside Temple University

If the outside examiner or any other proposed member of the Examining Committee is not a member of the Graduate Faculty, the Chair of the Dissertation Advisory Committee must request approval by submitting the request form and a current curriculum vitae to the Dean of the Graduate School at least four weeks in advance of the scheduled defense. Approval must be received prior to posting the Oral Defense.

02.28.16 Oral Defense/Final Examination 02.28.16.01

Posting an Oral Defense/Final Examination

To be eligible to post, the candidate must have:

- an approved Dissertation Examining Committee
- distributed a complete copy of the final dissertation to all members of the Examining Committee
- identified the Chair or the person responsible for the Dissertation Examining Committee in accordance with the policies of the School/College

02.28.16.02

Ten-Day Notice

The candidate must submit the official, signed notice of the Oral Defense to the Graduate School ten or more working days before the scheduled defense. A defense cannot be held without written confirmation of approval and receipt of the defense paperwork from the Graduate School.

02.28.16.03

Announcement

The announcement of the oral defense must be posted publicly. Any member of the Graduate Faculty has the right to request a copy of the dissertation from the Dean of the School/College in advance of the defense and may participate in the defense.

02.28.16.04

Guest Attendants

If a person other than a member of the Examining Committee or Graduate Faculty wishes to be present at the oral defense, the Chair of the Dissertation Examining Committee is responsible for determining the appropriateness of the request and for making the final decision.

02.28.16.05

Attendance of the Dissertation Examining Committee

All members of the Dissertation Examining Committee must be physically present for the defense except in the case of an emergency. The Dean of the Graduate School may, in serious circumstances, give prior written approval for no more than one member to be absent. The candidate and Dissertation Advisory Committee Chair must, however, both be present for a valid defense.

02.28.16.06

Excused Members

A member of the Dissertation Examining Committee whose absence has been approved by the Dean of the Graduate School must still participate in the defense through some means (e.g., telephone, video-conference, written comments and/or questions to be asked by another member), except in the case of a sudden, serious emergency.

02.28.16.07

Evaluation of the Dissertation Defense

An Examining Committee evaluates both the dissertation and a candidate's performance in the oral examination to

determine whether or not the candidate passes. Only officially recognized members of a Dissertation Examining Committee have the authority to determine whether or not the candidate passes the final defense.

02.28.17 Revisions Following the Oral Defense 02.28.17.01

30 Day Limit for Revisions

Doctoral candidates who pass the oral defense may be required to make revisions to the dissertation as a condition of completing the degree. The Chair of the Doctoral Advisory Committee is typically responsible to review and approve revisions, although any member of the Examining Committee may require the candidate to submit a final draft for approval. The final revised dissertation must be submitted to the Graduate School within 30 calendar days of the oral defense or the defense is nullified and another oral defense must be scheduled.

02.28.17.02

Major Revisions

If an Examining Committee requires substantial revisions that cannot be made within 30 calendar days, the Committee must suspend the defense until a majority agrees that the dissertation is sufficiently revised to be defensible. A candidate must repost the oral defense with the Graduate School. The Chair of the Dissertation Advisory Committee is responsible for notifying the Graduate School that a defense was suspended.

02.28.18

Dissertation Format

A dissertation must be completed in a format approved by the Graduate School and the School/College. Approved formats are listed in the [Dissertation and Thesis Handbook](#).

02.28.19

Authorship and Prior Publication

A doctoral dissertation may have only one author. A candidate's previously published work may be included in the dissertation if the work meets the following criteria:

- The research was conducted by the candidate while a doctoral student at Temple University
- It has not been used to meet the requirements for another degree
- It is not co-authored unless the role of the candidate was clearly defined in the co-authored work
- It is logically connected with and integrated into the dissertation
- By its inclusion, it does not violate any existing copyright or contractual agreement
- Co-authored works that do not meet the criteria above may be included as appendices if they include the names of all authors and the contribution of the candidate is stated.

02.28.20

Filing Dissertations

The [Dissertation and Thesis Handbook](#) details requirements for filing the final dissertation with the Graduate School.

02.28.21

Final Authority Over Doctoral Dissertation

The Dean of the Graduate School and the Graduate Board have the authority to review and approve all doctoral dissertations prior to awarding the degree.

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02.29 ACADEMIC APPEALS TO THE GRADUATE BOARD 02.29.11.01

Title IX of the Educational Amendments Act requires that each college or university establish due procedures for the resolution of grievances. A student should consult his or her School/College for information about filing grievances.

02.29.11.02

A graduate student must follow all School/College and department policies and procedures governing grade appeals and appeals for all other academic matters. The Graduate Board and Graduate School have authority over reinstatement after academic or administrative dismissal. A student must file a Petition to the Graduate School to initiate an appeal to either body for reinstatement.

02.29.12

Petitions for Reinstatement After Academic Dismissal

A graduate student may [petition](#) the Graduate Board Student Appeals Committee following dismissal.

02.29.12.01

If the student has failed the comprehensive or preliminary examinations, in whole or in part, twice.

02.29.12.02

If the student has failed to maintain satisfactory grades in accordance with Standards of Scholarship in the university, School/College and/or program.

02.29.12.03

If the student has failed to make academic progress as defined by the School/College and program.

02.29.13

Petitions for Reinstatement After Administrative Dismissal

A student who has been administratively dismissed (i.e., has exceeded the time limit or failed to maintain continuous enrollment and is therefore ineligible to register, or who has withdrawn) may [petition](#) the Graduate School for reinstatement. The Dean of the Graduate School or his/her designee may respond to these petitions administratively or refer them to the Graduate Board Student Appeals Committee.

02.29.14

Appeals of Graduate Board Decisions

A student can appeal Graduate Board Appeals Committee decisions only on procedural grounds. The appeal should be directed to the Provost.

02.29.15

Readmission

A student who has withdrawn, been dismissed for failure to maintain continuous enrollment for more than one semester, or has exceeded the time limit and is therefore ineligible to register, may be required to file a new [application for admission](#). If accepted, the student is considered newly matriculated at the time of admission and will be required to complete all current program requirements.

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02.30

EXIT REQUIREMENTS

REQUIREMENTS (Restatement of policy 02.23.15.04 Application for Graduation)

All students must apply for graduation and pay the associated fees by the deadline listed in the [University's Academic Calendar](#). This is the only means by which a diploma will be produced and an awarded degree transcribed.

Contact your School or College Dean's office for application. (Also refer to version of [calendar](#) adapted for graduate students.) (Posted April 04, 2003)