Present:
Paul S. LaFollette (Pres.), Joan Shapiro (V. Pres), Adam Davey (CHPSW), Joan Delalic (Engr.), Margaret Devinney (CLA), Don Harris (Law), Michael Jackson (STHM), Tricia S. Jones (Educ.), Charles Jungreis (Med.), Stephanie Knopp (Tyler), Jim Korsh (CST), Luke Kahlisch (BCMD), David Waldstreicher (Fac. Herald).

Absent:
Roberta Sloan (Secy.), Nora Alter (SCT) on leave, Deborah Howe (SED), Laurie MacPhail (Dent.), Charles Ruchalskí (Pharm.), Jay Sinha (FSBM), Karen Turner (Past President) on leave, Douglas Wager (SCT)

Call to Order:
President LaFollette called the meeting to order at 1:05 pm.

Approval of Minutes:
Approval of the minutes of the March 15 meeting was postponed until next week, when Roberta Sloan will be able to process refinements and corrections.

President’s Report:
In the wake of the recent disasters in Japan, TUJ administrators are arranging transportation home to the US for students who wish to leave.

Retreat The committee planning the FSSC / Deans Retreat continues refining the list of topics for discussion. Members include: Paul LaFollette, Joan Shapiro, Tricia Jones, Liberal Arts Dean Teresa Soufas, and Larry Alford, Dean of University Libraries.

College/School Bylaws A group of faculty and administrators, constituted by FSSC, will meet on Wednesday, March 23, to discuss principles and implementation of the college/school bylaws templates issued by the Office of the Provost and shared with FSSC. Members include: Paul LaFollette, Jim Korsh, Dick Englert, Diane Maleson, and Moshe Porat (FSBM); Paul called for a volunteer to replace Joan Shapiro.

GLTBQ Questionnaire President LaFollette has asked President Hart about the status of the GLTBQ university-wide questionnaire. She had passed the project on to VP Bill Bergman for implementation. LaFollette was invited to the first meeting of the committee, which had been appointed by President Hart, and the consultants who had been engaged to write the questionnaire in response to a request by Sue Grafton.

Appreciation President LaFollette thanked Cheryl Mack and Joan Shapiro for their excellent work in getting the current election underway.

Ad-hoc committee on the budget President LaFollette discussed his views concerning the constitution of the committee with President Hart. His recommendation calls for faculty and administration working together to form the committee, rather than faculty learning after the fact, who has been selected. LaFollette suggested we should proceed if administration disagrees; Charles Jungreis suggested we should not wait for their decision. Proposed membership distribution: Two representatives each from Faculty Senate, TAUP, University Budget Committee, and University Administration.

Vice President’s Report:
Vetting candidates for elections: Joan Shapiro thanked Cheryl Mack for her diligence in finding two inappropriate candidates for the current election. This usually occurs because of the varied requirements for individual committees. Noting that there are no candidates for EPPC on the current ballot, Shapiro urged all to continue looking, and pointed out that chairs of committees with vacancies are valuable sources of information about potential candidates.
On a related issue, impending vacancies should be reported to the committee chair asap, to provide maximum time for finding a replacement.

Michael Jackson suggested that committees report at Senate meetings to let colleagues know what each committee does.

Joan Shapiro asked Don Harris to ask Nancy Knauer if she will serve an additional term on the University Tenure and Promotion committee.

A brief discussion followed concerning non-bargaining-unit members, such as Medicine and Law, on committees.

David Waldstreicher will publish an announcement in the *Faculty Herald* about posting vacancies in appointed committees, so we can fill the vacancies as they occur.

Cheryl Mack posed a question about the List of Candidates that she had just distributed: Is the Editor of the Faculty Herald included in the nine faculty members appointed to the Faculty Herald Editorial Board. Waldstreicher noted that in his experience there were never more than eight. This was assumed to be the correct number.

In response to the question about the procedures to be used if a committee member never participates in any committee activities, Vice President Joan Shapiro responded that when informed of this, she writes a letter to remind the person to participate on the committee or to take the option of resigning.

Stephanie Knopp raised the issue that there is a discrepancy between the FSSC list and Tyler School of Art concerning the Sabbatical Committee. Because the invited guests had arrived, Shapiro suggested we return to her report after the presentation.

**Banner Update:** A team led by Jodi Levine-Laufgraben and Peter Jones presented an update on Banner, which had been launched the previous day (3/21) and used successfully by 1,728 students to register for Summer classes.

Jodi Levine-Laufgraben explained the feature that allows pre-requisite checking, as well as some complex problems in this area, that require adjustments to assignment of pre-requisites and all other aspects of record-keeping related to them. Developers are currently working with faculty in various departments and EPPC, and the function has not yet been turned on.

As Levine-Laufgraben explained the complexity of the pre-requisites problems, Charles Jungreis stressed that departments must be involved; Levine and Peter Jones fully agreed.

Levine-Laufgraben then posed a question for the Senate concerning Banner access levels: the published schedule has the capability of 1) publishing the instructor’s email address 2) hiding it from public view (however, students see it when they register for the course, and 3) making it visible. After discussion, FSSC approved option #3, making the email addresses visible, since they may already be accessed in other ways.

Jodi Levine-Laufgraben introduced several new features available with Banner, including some that provide improvements over current Blackboard capabilities. Training sessions and workshops will be available throughout the university.

After a general discussion of features and implementation, the guests concluded and left.

**Faculty Senate Listservs:** As promised, Joan Shapiro returned her report, dealing now with Faculty Senate listservs. She learned recently that there are actually three Faculty Senate listservs, with discrete intended users: 1) announcements, 2) discussion for Tenured and Tenure-Track faculty, and 3) discussion for Non-Tenure-Track Faculty.

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A discussion followed on judging the appropriateness of specific announcements and who should monitor this. It was agreed that if a person should seek to post an inappropriate letter, s/he should be advised of the guidelines. The possibility of reconfiguring the Faculty Senate listservs was also considered.

**Faculty Senate Bylaws:** President LaFollette referred to the Faculty Senate Bylaws that had just been distributed. As with the Constitution revision proposal unveiled last week, the double-column document contains the original text on the left and the proposed revised text on the right. He noted that he had had only one response to the Constitution proposed revision, which had been presented for a first reading at the Representative Senate Meeting on March 23. Members reported a few additional comments they had heard.

Discussion on the Bylaws Revision resulted in Tricia Jones’ presenting the following motion, which was unanimously accepted by vote: In the Proposed New text of the Faculty Senate Constitution, Art. 2, ph. 4, delete “develop closer” and add in its place, “endeavor to maintain close.” The revised clause now reads: “The Faculty Senate shall endeavor to maintain close relations with the Board of Trustees. . . “.

**Old Business:**
Tricia Jones reported that the first meeting of the subcommittee planning the retreat with the deans is scheduled for Tuesday, April 5. Because of difficulties in scheduling this initial planning meeting, there will probably be no external facilitator, and we should think about alternatives in case we have to scale down. She suggested we talk about this at next week’s meeting.

Jim Korsh suggested we might revisit the current policy on Graduate TAs, RAs and “Gradjuncts.” Specific issue: how does the policy impact departments? He asked if we might include this in a future Senate meeting.

A general discussion on strategies for the Town Hall Meeting on Academic Leadership, began with a question about the term “Academic Leadership” in this context, and ended with FSSC agreeing that we should emphasize that we are looking for ways to be helpful to the mission of the University.

David Waldstreicher announced that the *Faculty Herald* will come out on Thursday, and gave a preview of articles, including one on budget cuts beginning with administration and staff.

Starting next academic year, the *Herald* will publish attendance statistics for each Representative Senator by College/School in December; and individual names in May.

**Adjournment:**
The meeting adjourned at 2:55pm.

Respectfully submitted,

Marge Devinney
College of Liberal Arts