1. **Call to Order:**

   The meeting was called to order at 1:53 P.M. by President, Karen Turner. (The Senate meeting is being video-conferenced to Ambler Campus via Apreso.)

2. **Minutes:**

   The September 14, 2009, Representative Senate Minutes were unanimously approved with no amendments.

3. **President’s Report: Karen M. Turner**

   Karen Turner mentioned that Provost Lisa would not be with us today. She had conflicting appointments.

   Turner spoke of President Hart’s desire to hear about Dysfunctional Rules, and that we could make suggestions for rule changes via the TUPortal. Although there is no deadline for these suggestions, Turner asked that we make them soon as a taskforce is beginning to function and might begin to deal with our ideas by the end of this semester.

   Turner announced an event, The Balancing Act: Combining Responsibilities for Work and Family, organized by the Faculty Senate’s Committee on the Status of Women, that will take place on Wednesday, Oct 21st in the Gittis Student Center, Room 200. She hopes many of us will attend.

4. **Vice President’s Report: Paul S. LaFollette**

   Paul LaFollette mentioned that Cheryl Mack and he were setting up online elections for committees. He was concerned about this process as there are not enough faculty members running for the Study Leave and Personnel committees. He made an ardent plea for volunteers. However, he did mention that there is a lot of work associated with the sabbaticals and that it would be best if senior faculty volunteered for this committee.

5. **Guest: CARE Team Members**

   Stephanie Ives, Associate Vice President for Student Affairs, Convener of the CARE Team (Campus Assessment Response Evaluation Team), began the presentation. Other members of the team were with her. They included: John Bennett, Lois Millner, Valerie Harrison, Betsy Leebron Tutelman, and Chris Dennis.

   Ives spoke of the importance of having one central point to collect information which was sorely lacking at Virginia Tech.

   She explained that the CARE Team usually meets for two hours at a time to deal with referrals that frequently come from faculty. She stressed that the team was not a crisis team but instead focused on early identification, intervention and intensive case management.

   Ives mentioned a number of strategies utilized by the team that included counseling, parental involvement, medical withdrawal and police intervention.

   There have been 30 referrals this academic year. Typically, students do not know they have been referred to the CARE Team. The team will not report back all that has been discussed to the
person who referred the student, but they will discuss what information they can share. Referrals include, for example, homeless, disabled and even missing students.

The hope of the CARE Team is that someone around that table is a person faculty might feel comfortable calling. These contact people are: the CARE Convener, Stephanie Ives @ 1-6556; Dean of Students, Betsy Leebron Tutelman, @1-7188; Campus Safety, Ed Woltemate @1-6499; Tuttleman Counseling Service, John DiMino @ 1-7276; Undergraduate Studies, Chris Dennis @ 1-9334; and Faculty Liaison, Lois Millner@1-6040.

Questions followed the presentation. Among them were:

Scott Gratson (SCT) raised the question regarding legal repercussions for referring a student to the team. Valerie Harrison, from the University Counsel’s Office, stated that student observations and behaviors were covered by the university.

Bob Aiken (CST) thanked the CARE Team for including Lois Millner (CHPSW) as a faculty representative. Aiken then raised a concern about who should handle dangerous situations. He had suggested to a young colleague that Campus Safety was the best place to call during a crisis situation and he wondered if he was correct. Ives stressed that the CARE Team was not created to handle a crisis situation and that Campus Safety was indeed the right office to call. She also said how pleased the team was to have Lois Millner, with social work expertise, as a member.

Jeffrey Solow (BCMD) wanted to know how the student was contacted. Ives said it depended on the situation. She mentioned that if it was a discipline problem, for example, the faculty member would be offered the Guide to Civility that might help all of his or her students and not just the student with problems.

Frank Friedman (CST) asked about an online brochure, and Ives referred him to her website. He also asked if there was a direct line to the CARE Team through an emergency phone and unfortunately, there was not.

Karen Turner (SCT) inquired how the team was getting the word out. Ives spoke about the outreach and training going on in all parts of the university.

6. **Guest: Moira Stoddart**

Moira Stoddart, Project Manager for the Center for Preparedness, Research and Practice (C-PREP) substituted for Bill Bergman, Vice President of Operations, today.

She presented a power point presentation that provided background for emergency preparedness at Temple. She discussed the following:

- Since 2008, the University has been facilitating the development of a comprehensive Emergency Preparedness Program;

- An Emergency Notification at Temple now includes an Emergency Siren that indicates the need for all to “shelter-in-place,” unless otherwise directed; a TU Alert consisting of a voice mail message, an email and a text message (the text message is much faster than voice mail or email); a TU Advisory that is an email used to communicate incidents that have occurred on campus. Stoddart made a plea that faculty all register for TU Alerts. Only 30% of the students and 42% of Temple employees are registered so there is room for improvement;
- The Temple Home Page, on the left hand side, has a direct link to Emergency Preparedness;

- H1N1 Preparedness is on the Emergency Preparedness website; Temple follows the guidelines set forth by the U.S. Center for Disease Control and Prevention; a task force of Emergency Management, Residential Life, Student Health Services and the Office of the Provost provide University recommendations in anticipation of students presenting Influenza Like Illness; currently, self-isolation or avoiding contact with other people is being utilized; students are provided with flu kits from Student Health Services; along with self isolation there will be a limit on public events if flu becomes an epidemic, but there will not be mass closings; and there is a shortage of the seasonal flu vaccine as companies moved over to producing H1N1 vaccine this year.

Questions followed the presentation. They included:

A faculty representative asked when there would be more seasonal flu vaccine available. Stoddart replied that if there was a limited amount available, there would have to be appointments for injections. He also queried if there was a policy for students with a roommate and the issue of self-isolation. Stoddart replied that the well student would be moved and meals for the ill student would be provided. Apparently only 44 students have become ill with H1N1 at Temple so far; last year at this time, there were already 243 cases.

Elaine Mackowiak (Pharm.) inquired if sirens were on all campuses. Stoddart responded by saying that there were only sirens on the main campus.

Paul LaFollette (CST) wanted to know about the concept of "shelter-in-place" if a person was outside. Stoddart suggested that a person should go to the nearest building and avoid windows.

7. **Unfinished Business:**

   There was none.

8. **New Business:**

   There was none.

9. **Adjournment:**

   The meeting ended at 2:52 P.M.

Joan P. Shapiro
Secretary